

August 18, 2005

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
710 ENCINITAS BLVD., ENCINITAS, CA 92024
BOARD OF TRUSTEES MEETING
BOARD AGENDA COVER SHEET

Welcome to the Board of Trustees Meeting . . .

COMMENTS ON AGENDA ITEMS

If you wish to speak regarding an item on the agenda, please complete a blue speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, state your name, address, and organization before making your presentation.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.

To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

PUBLIC COMMENTS

Persons wishing to address the Board on any school related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. In the interest of time and order, presentations from the public are limited to three (3) minutes per person and the total time for non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, complete a blue speaker's slip and follow the directions for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meetings of the district's governing board, please contact the office of the district superintendent by sending a written request to the district office at 710 Encinitas Boulevard, Encinitas, California, 92024, or by faxing the request to (760) 943-3501. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangement to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

**AGENDA FOR
REGULAR MEETING
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

August 18, 2005

District Office/Board Conference Room 101

6:30 p.m. - Regular Meeting

710 Encinitas Blvd., Encinitas, CA

1. Call to Order – **5:00 p.m.**
2. Public Comments Regarding Closed Session Items
3. **Closed Session – 5:05 p.m.**
 - a. Superintendent's evaluation
 - b. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957 (limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session").
 - c. To discuss potential litigation, pursuant to Government Code Sections 3549.1 and 54957.6.

6:30 p.m. - REGULAR MEETING

4. Pledge of Allegiance
5. Report Out of Action Taken in Closed Session
6. Approval of Minutes 6A. Moved by _____, second by _____, that the minutes of the Regular Meeting of July 21, 2005 be approved as written.

NON-ACTION ITEMS

- 7A. Correspondence - Communications received by the Board are available for public review at the District Office at 710 Encinitas Boulevard in Encinitas. Board correspondence is distributed to each Board member and the superintendent along with the agenda.
- 7B. Report/Student Board Members
- 7C. Trustee Reports
- 7D. Superintendent's Report and Legislative Update
- 7E. CAHSEE Report

ACTION AGENDA - CONSENT ITEMS (See supplements)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name, address and the Consent Item number.

HUMAN RESOURCES

8. PERSONNEL
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services as listed in the attached supplement.

SUPERINTENDENT

9. ACCEPTANCE OF GIFTS
Accept gifts, as shown in the attached supplement.

INSTRUCTION

10. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreement and authorize Simonetta March to execute the agreement:
- a) Dr. Patricia Hatch to provide counselor professional development, during the period August 24, 2005 through June 30, 2006, for an amount not to exceed \$6,000.00, to be expended from the General Fund/Restricted 06-00.

PUPIL SERVICES

11. APPROVAL/RATIFICATION OF NON-PUBLIC AGENCY CONTRACTS
Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund 06-00/Special Education budget, and authorize Simonetta March to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:
- a) ACES, Inc. (NPS), during the period July 1, 2005 through June 30, 2006.
 - b) ACES, Inc. (NPA), during the period July 1, 2005 through June 30, 2006.
 - c) Banyan Tree, during the period July 1, 2005 through June 30, 2006.
 - d) Children's Hospital, during the period July 1, 2005 through June 30, 2006.
 - e) Devereux Cleo Wallace, during the period July 1, 2005 through June 30, 2006.
 - f) Institute of Effective Education, during the period July 1, 2005 through June 30, 2006.
 - g) Keystone Schools, during the period July 1, 2005 through June 30, 2006.
 - h) New Bridge School, during the period July 1, 2005 through June 30, 2006.
 - i) New Haven School, during the period July 1, 2005 through June 30, 2006.
 - j) Oak Grove Institute, during the period July 1, 2005 through June 30, 2006.
 - k) Perspective Therapy, during the period July 1, 2005 through June 30, 2006.
 - l) Provo Canyon School, during the period July 1, 2005 through June 30, 2006.
 - m) San Diego Center for Children, during the period July 1, 2005 through June 30, 2006.
 - n) San Diego Center for Vision Care, during the period July 1, 2005 through June 30, 2006.
 - o) Sierra Academy, during the period July 1, 2005 through June 30, 2006.
 - p) Springall Academy, during the period July 1, 2005 through June 30, 2006.
 - q) Stein Education Center, during the period July 1, 2005 through June 30, 2006.
 - r) TERI, Inc., during the period July 1, 2005 through June 30, 2006.
 - s) Winston School, during the period July 1, 2005 through June 30, 2006.
 - t) Yellowstone, during the period July 1, 2005 through June 30, 2006.
12. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreement and authorize Simonetta March to execute the agreement:

- a) Dr. David B. Granet to provide developmental vision assessments and/or direct treatments for special education students, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$1,000.00, to be expended from the General Fund/Restricted 06-00.

BUSINESS

13. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Simonetta March to execute the agreements:

- a) Blu Bat, Inc. to provide emergency technology consulting services, during the period July 1, 2005 through June 30, 2005, for an amount not to exceed \$5,000.00, to be expended from the General Fund 03-00.
- b) Bobby Riggs Tennis Club for lease of facilities for the San Dieguito High School Academy Tennis program, during the period August 31, 2005 through May 10, 2006, for an amount not to exceed \$800.00, to be expended from the General Fund 03-00.
- c) St. John the Evangelist Church for lease of facilities for the San Dieguito Adult Ed CO-OP Preschool program, during the period September 1, 2005 through June 15, 2006, for an amount not to exceed \$5,000.00, to be expended from the Adult Education Fund 11-00.
- d) St. Peter's Episcopal Church for lease of facilities for the San Dieguito Adult Ed Life Story Writing class, during the period September 6, 2005 through June 16, 2006, for an amount not to exceed \$800.00, to be expended from Adult Education Fund 11-00.
- e) CRJ, Inc. to perform underground storage tank system operator duties at the transportation site, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$2,160.00, to be expended from the General Fund/Restricted 06-00.
- f) Brown Bag Sandwich Company to provide cooked sushi packs, during the period July 1, 2005 through June 30, 2006, at the rate of \$1.60 per pack, to be expended from Cafeteria Fund 13-00.
- g) Circle Food Products, Inc. to provide 12" flour tortillas, during the period July 1, 2005 through June 30, 2006, at the rate of \$1.31 per dozen, to be expended from Cafeteria Fund 13-00.
- h) Garden State Bagels to provide bagels, during the period July 1, 2005 through June 30, 2006, at the rate of \$0.40 per bagel, to be expended from the Cafeteria Fund 13-00.
- i) Reynolds Consulting Group to provide mandated cost reimbursement services, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$30,000.00, to be expended from the General Fund 03-00.
- j) School Facility Consultants to provide special services and advice for the District, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$25,000.00, to be expended from the Capital Facilities Fund 25-19.
- k) California Department of Education to authorize San Dieguito Adult Education to administer GED testing, during the period January 1, 2006 through December 31, 2006, for an amount not to exceed \$4,000.00, to be expended from Adult Education Fund 11-00.

- l) Roesling Nakamura Terada Architects to provide architectural and engineering services for miscellaneous maintenance projects as assigned, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$30,000.00, to be expended from the General Fund 03-00, Deferred Maintenance Fund 14-00, Capital Facilities Fund 25-18 and Capital Facilities Fund 25-19.
- m) PCS Revenue Control Systems for annual maintenance support for the District Meal Program and School Meal Program, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$3,872.00, to be expended from the Cafeteria Fund 13-00.
- n) Blu Bat Inc. to provide anti-spam and anti-virus support service, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$5,830.00, to be expended from the General Fund 03-00.
- o) Core Technology for annual software support for Bridge, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$4,837.00, to be expended from the General Fund 03-00.

14. APPROVAL OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Simonetta March to execute the agreements:

- a) Fredrick's Electric for district wide cabling services, increasing the prices as allowed in the contract and extending the contract period from August 1, 2005 through July 31, 2006, to be expended from the General Fund 03-00, General Fund/Restricted 06-00, Deferred Maintenance Fund 14-00, Capital Facilities Fund 25-18 and Capital Facilities Fund 25-19.
- b) A & R Wholesale Distributors for snack supplies, increasing the prices as allowed in the contract and extending the contract period from August 11, 2005 through August 10, 2006, to be expended from the Cafeteria Fund 13-00.
- c) S & S Bakery, Inc. for bakery supplies, increasing the prices as allowed in the contract and extending the contract period from August 11, 2005 through August 10, 2006, to be expended from the Cafeteria Fund 13-00.
- d) Galasso's Bakery for bread supplies, increasing the prices as allowed in the contract and extending the contract period from August 11, 2005 through August 10, 2006, to be expended from the Cafeteria Fund 13-00.
- e) P & R Paper Supply Co. for paper goods, increasing the prices as allowed in the contract and extending the contract period from July 1, 2005 through June 30, 2006, to be expended from the Cafeteria Fund 13-00.
- f) U.S. Foodservice dba Joseph Webb for grocery supplies – adding refrigerated/frozen goods to dry goods contract, at the bid prices quoted plus an increase as allowed in the contract during the period July 1, 2005 through June 30, 2006, to be expended from the Cafeteria Fund 13-00.
- g) Brothers Market, Inc. for produce supplies, increasing the prices as allowed in the contract and extending the contract period from August 11, 2005 through August 10, 2006, to be expended from the Cafeteria Fund 13-00.

15. AUTHORIZATION TO REDUCE RETENTION WITHHELD

Authorize the administration to reduce the retention being withheld from payments to the following companies for the Canyon Crest Academy project, from 10% to 5%, as authorized under the terms and conditions of the contract:

- a) T. B. Penick & Sons, Inc., bid package #3 (landscape, irrigation & field equipment)

16. **AWARD OF CONTRACT**
Approve/ratify entering into the following contracts and authorize Simonetta March to execute all pertinent documents:
 - a) Library/Office Furniture for Canyon Crest Academy to be expended from Mello Roos Funds, State School Building Fund 35-00, and Other Building Fund 21-09;
Bid item #'s 1-19 and 37-38 to Highsmith, Inc.
Bid item #'s 20-32 to Corporate Express;
Bid item #'s 33-35 to Office Depot

17. **APPROVAL OF CHANGE ORDERS**
Approve change order number 1 to the following projects and authorize Simonetta March to execute the change orders:
 - a) Modtech Manufacturing and Construction (contract #B2005-30) for four classroom buildings located at Carmel Valley Middle School, increasing the contract time by 17 calendar days and the contract amount by \$1,175.37, to be expended from the Capital Facilities Fund 25-19.
 - b) Modtech Manufacturing and Construction (contract #B2005-29) for three buildings and one restroom comprising the purchasing facility, increasing the contract time by 79 calendar days and the contract amount by \$10,569.93, to be expended from the Capital Facilities Fund 25-19.

18. **APPROVAL OF CHANGE ORDER/SAN DIEGUITO HS ACADEMY**
Approve change order number 5 to the following bid packages for the San Dieguito High School Modernization project, to be expended from Mello Roos funds, State School Building Fund 35-00, or Capital Facilities Fund 25-19, and authorize Simonetta March to execute the change order:
 - a) Bid Package #1B (Concrete, CMU, Misc. Metal) – T.B. Penick & Sons, Inc., increasing the contract time by 355 calendar days and the contract amount by \$234,428.00.

19. **ACCEPTANCE OF CONSTRUCTION PROJECTS**
Accept the following projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:
 - a) Four classroom buildings located at Carmel Valley Middle School (contract #B2005-30), contract entered into with Modtech Manufacturing and Construction.
 - b) Three buildings and one restroom comprising the purchasing facility (contract #B2005-29), contract entered into with Modtech Manufacturing and Construction.
 - c) San Dieguito High School Academy Modernization project, Bid Package # 1B, contract entered into with TB Penick & Sons, Inc.

20. **AUTHORIZATION TO TRANSFER BANKING ACCOUNTS**
Authorize the administration to transfer the following accounts to Mission Federal Credit Union:
 - a) San Dieguito Union High School District – Nutrition Services Account
 - b) San Dieguito Union High School District – Nutrition Services Account – PAMS Account

- c) San Dieguito Union High School District – La Costa Canyon – Associated Student Body Account

21. APPROVAL OF BUSINESS REPORTS

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing
- d) 2004 Bond Release

Moved by _____, second by _____, that the above Consent Agenda items be approved.

A roll call vote is necessary.

-----END OF CONSENT AGENDA ITEMS-----

DISCUSSION AGENDA/ACTION ITEMS

BOARD POLICIES/
TRANSPORTATION

22.

- A) 3540/AR-1, "TRANSPORTATION"
- B) 3541, "TRANSPORTATION ROUTES AND SCHEDULES"
- C) 3541.2/AR-1, "TRANSPORTATION FOR STUDENTS WITH DISABILITIES OR HANDICAPS"
- D) 3542/AR-1, "ROLES & DUTIES OF EMPLOYEES"
- E) 3543/AR-1, "TRANSPORTATION SAFETY AND EMERGENCIES"
- F) 3543.1/AR-1, "SCHOOL BUS CONDUCT/STUDENT SAFETY"

Moved by _____, second by _____, that the attached Transportation Board Policies be approved.

APPROVAL OF CSEA (CHAPTER 241) CONTRACT

23.

Motion by _____, second by _____, to approve the contract extension with CSEA (Chapter 241) through June 30, 2006, as shown in the attached supplement.

24. CLOSED SESSION

- a. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957 (limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session").
- b. Conference with Labor Negotiators, pursuant to Government Code Sections 3549.1 and 54957.6.

Agency negotiators: Superintendent
Assistant Superintendent/Instruction and
Assistant Superintendent/Human Resources
Assistant Superintendent/Business Services
Employee organizations: San Dieguito Faculty Association/
Classified School Employees Association

- c. To discuss potential litigation, pursuant to Government Code Sections 3549.1 and 54957.6.

INFORMATION ITEMS (see supplements)

- 25. Business Services Update
- 26. Curriculum and Instruction Update
- 27. Human Resources Update
- 28. CSBA/Nominations for Directors-at-Large
- 29. Interagency Agreement/Mira Costa College
- 30. **PUBLIC COMMENTS**
(See *Board Agenda Cover Sheet*)
- 31. Future Agenda Items
- 32. Adjournment

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
710 ENCINITAS BLVD., ENCINITAS, CA 92024

BOARD OF TRUSTEES MEETING

MINUTES

The meeting of the Board of Trustees of the San Dieguito Union High School District was called to order at 5:00 p.m. on Thursday, July 21, 2005, by President Groth.

PUBLIC COMMENTS

There were no public comments.

REGARDING

CLOSED SESSION ITEMS

2

The Board recessed to Closed Session to discuss:

- a. Superintendent's Evaluation
- b. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957 (limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session").
- c. To discuss potential litigation, pursuant to Government Code Sections 3549.1 and 54957.6.

The Board returned to an Open Session in the District Office Board Room, 710 Encinitas Boulevard, Encinitas, California, at 6:30 p.m.

CALL TO ORDER

President Groth called the regular meeting to order at 6:36 p.m. Members and guests were led in the Pledge of Allegiance to the Flag.

Members Present

Barbara Groth, President
Linda Friedman, Vice President
Deanna Rich, Clerk
Joyce Dalessandro
Beth Hergesheimer

Administrators Present

Peggy Lynch, Ed.D., Superintendent
Penny Cooper-Francisco, Associate. Supt./Instruction
Eric Hall, Associate Superintendent/Business
Susan D. Gleiforst, Recording Secretary

Student Board Member Present

Kelly Kean, Canyon Crest Academy

Student Board Members Absent

Kathy Rabii, San Dieguito High School Academy

Danny Belch, Torrey Pines High School

Robert Dowling, La Costa Canyon High School

Guests

Jim Stewart

Phyllis Rosenbaum

Phil Ireland

REPORT OF ACTION TAKEN
IN CLOSED SESSION
5.

There was no action taken in closed session.

APPROVAL OF MINUTES
6A.

Dr. Lynch reported that revisions have been made to the minutes on page 249 to include Mrs. Bulkin's statement that AVID was not being dropped from the budget and page 255 regarding ranking with the revenue limit.

Moved by Mrs. Friedman, seconded by Mrs. Hergesheimer, that the minutes of the Regular Meeting of June 23, 2005, be approved as amended.

AYES: Dalessandro, Friedman, Hergesheimer, Rich, Groth

ADVISORY VOTE: Kean

NOES: None

ABSENT: None

Motion unanimously carried.

NON-ACTION ITEMS

REPORT/STUDENT
BOARD MEMBER
7B.

Kelly Kean, Canyon Crest Academy, reported on:

- ° Closed out the school year with a BBQ

TRUSTEE REPORTS
7C.

Mrs. Hergesheimer reported on attending:

- ° Dr. DeVore's retirement party
- ° On June 27, the Juvenile Court and Community School for an overview
- ° On July 12, a "Friends of the Library" reception at the Earl Warren Library

Mrs. Friedman reported on:

- Attending Dr. DeVore's retirement party
- Mrs. Hartley, former Board member, invited the Trustees to attend the Juvenile Court and Community School meeting. Mrs. Friedman also toured one of the facilities.
- Being invited by the "Having a Voice" Leadership Team to speak during a special three-week workshop at Sunset

Mrs. Rich reported on:

- The Joint-Use Library function at Earl Warren
- The North City West JPA meeting and bond sale today and thanked Mr. Hall because without his expertise the bond sale today would not have happened
- Along with Mrs. Groth, she met with Senator Kehoe. Mrs. Rich feels that the Trustees need to have her more involved and see more of our district.

Mrs. Dalessandro reported:

- Thanked Mrs. Hartley for arranging for the San Dieguito's Trustees to be able to see the court school in action.
- Attended the district office dessert fest.

Mrs. Groth reported on:

- Also discussed the meeting with Senator Kehoe and agreed that it would help to have her visit our district

SUPERINTENDENT'S REPORT
AND LEGISLATIVE UPDATE
7D.

Dr. Lynch introduced Philip Ireland, the new North County Times reporter, who was in attendance.

Dr. Lynch reported that the Leadership Team Workshop will be August 11 and 13 at Carmel Valley Middle School. She also reported on the back-to-school activities for employees and invited the Trustees to attend some of the events.

The topping-off ceremony for Canyon Crest Academy for the gymnasium is for the tradesmen who have worked on the facility. It has been scheduled for August 3 at lunchtime; the Trustees are invited to attend.

The Visual and Performing Arts Committee at San Dieguito Academy had their mid-term look at the work of the architects. The architects presented their plans to the steering committee. The designs and the creative ideas that were submitted received an enthusiastic response.

We are scheduling additional training for the Trustees for lap top use the week of August 15. The general consensus was the afternoon of Tuesday, August 16th.

**ACTION AGENDA/
CONSENT ITEMS**

Dr. Lynch reported that there were some corrected pages for the agenda. Item 8_A has a couple of revisions, and the cover page for item 10 has been revised to read \$65,000, not \$61,000.

Moved by Mrs. Friedman, seconded by Mrs. Dalessandro, that items #8-25 be approved as revised.

AYES: Dalessandro, Friedman, Hergesheimer, Rich, Groth

ADVISORY VOTE: Kean

NOES: None

ABSENT: None

Motion unanimously carried.

PERSONNEL

**CERTIFICATED PERSONNEL
8A.**

Employment

Ashley Bitner, 40% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06; Christopher Drake, 100% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06; Alison Garfinkel, 40% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06; Jeanne Graf, 100% Temporary Teacher for the first quarter of the 2005-06 school year, effective 8/22/05 through 11/04/05; Temporary assignment is reduced to 33.33% beginning 2nd quarter and continues for the remainder of the 2005-06 school year, effective 11/07/05 through 6/16/06; Marcus Herron, 100% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06; Denise Levine, 100% Executive Director of Pupil Services, effective 8/1/05, Gina Marzo, 100% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06; Elise Ochendusko,

80% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06; Steven Saylor, 40% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06; Jennifer Zark-Peffley, 100% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06.

Change in Assignment

Dallas Hartley, Temporary Teacher, Change in Assignment from 80% to 100% for the 2005-06 school year, effective 8/22/05 through 6/16/06.

Leave of Absence

Michele Hershey, Teacher, 100% Unpaid Leave of Absence for child-rearing purposes for the remainder of the 2004-05 school year, effective 5/27/05 through 6/17/05; Roz Light, Teacher, 100% Unpaid Medical Leave of Absence for the 2005-06 school year, effective 8/22/05 through 6/16/06.

Resignation

Michelle Macomber, Teacher, resignation from employment, effective 7/31/05; Mary Ellen Nest, Coordinator of Special Education, resignation from employment, effective 7/29/05, Torrie Norton, Executive Director of Pupil Personnel, resignation from employment effective 6/30/05; Julie Wimberley, Teacher, resignation from employment, effective 7/30/05.

Summer School Administration Positions

Earl Warren:

Desiree Manuel

David Hall

Brian Kohn

Cara Schukoske

Oak Crest:

Jeanne Jones

Jerry Jones

La Costa Canyon High School:

Mariah Shrader

Doug Kamon

Garry Thornton

Mary Anne Nuskin

Gail Lee

Torrey Pines High School:

Elloise Bennett

Brian Kohn

Rick Ayala

Joe Eldred

Summer School Counseling Positions:

Set-Up:

Patty Hart Angela Miranda

Earl Warren:

Adam Camacho Laura Martin

La Costa Canyon High School:

Danielle Martinez

Torrey Pines High School:

Marc Trocchio

BTSA Teachers:

All Sites:

Catherine Close Nikki Asbury

Summer 2005 Staffing:

Semester 1:

Don Oestreicher, Greg Ptaszyski, Lisa Gregory, Bob Sisler, Brad Wease, Jill Lenc, Richard Stevens, Vickie Murphy, Carmen Bulkin, Derek Thiem, Alison Garfinkel, Susan Coppock, Kerri Leonard, Suzie VanSteenbergen, Catherine Mintz, Peter Evans, Dennis Hackworth, John Digulio, Elise Ochenduszko, Damian Wallace, Reno Medina, Nikki DiBartelo, Mary Pancner, Priscilla Maul, Tiffany Sejut, Donald Quinn, James Phillips, Adam Marcinowski, Daniel Salas, Marie Williams, Gwen Wharton, Sarah McNary, Candy Smith, Behrooz Zial, Michael Wahlstrom, Darlene Blanchard, Fred Frantz, Mana Sajed, Brenda Robinette, Paulina Nelson, Lisa Scott, Danielle Schelhorse, Craig Fox, Kevin Byrne, Doug Gilbert, Kellie Dunkirk, Matt Chess, Bethany Britt, Francisco Lona, Gretchen Schultz, Erik Bryan, Sam Posner, Jason Litt, Kendal Archer, Carolyn Lee, Robert Petitmermet, Holly Vermilyea, Jennifer Hennigan, Brian Shay, Eric Schaller, Adam Shinn, Kimberly Walton, Heidi Mellander, Ashley Bitner, Megan McCarthy, Serena Pariser, Beverly Victor, Alisa Mitchell, Carlos Baladez, Leslie Reilly, Diane Dekker, Angela Romano, Susan Armstrong, Julie Wimberley, Tin Nguyen, Emily Coulter, Sean Salehi, Vern Pritchett, Courtney Molnar, John Dianovsky, Susan Hooker, Bonnie Capron, Angelica Arellano, Julie Aselstine, Heather Mathe, Alison Briele, Lisa Clark-Burnell, Debra Langness, Kelly Shafer, Dolly Charles, Jennifer Munoz, Linda Huston, Liz Marshall, Burt Brion, and Mary-Jeanette Lindebak.

Semester II:

Reno Medina, Michael Freeman, Lisa Gregory, Bob Sisler, Brad Wease, Laura Vanderburgh, Richard Stevens, Vickie Murphy, Carmel Bulkin, Derek Thiem, Alison Garfinkel, Kerri Leonard, Suzie Van Steenbergen, Catherina Mintz, Dennis Hackworth, Dallas Hartley, Elise Ochendusko, Damian Wallace, Nikki DiBartelo, Mary, Pancner, Tiffany Sejut, Erick Bryan, Adam Marcinowski, Daniel Salas, Gwen Wharton, Sarah McNary, Candy Smith, Behrooz Ziai, Michael Wahlstrom, Darlene Blanchard, Fred Frantz, Mana Sajed, Brenda Robinette, Paulina Nelson, Danielle Schelhorse, Lauren Trown, Kevin Byrne, Doug Gilbert, Matt Chess, Bethany Britt, Matt Livingston, Kathy Stamer, Jason Litt, Kendal Archer, Robert Petitmermet, Holly Vermilyea, Tamara Roberts, Rong Zeng, Eric Schaller, Adam Shinn, Kimberly Walton, Stephanie Lessman, Ashley Bitner, Megan McCarthy, Serena Pariser, Beverly Victor, Alisa Mitchell, Carlos Baladez, Brooke Martin, Diane Dekker, Angela Romano, Joyce Christensen, Julie Wimberley, Tin Nguyen, John Dianovsky, Sean Salehi, Vern Pritchett, Courtney Molnar, Michael DeVries, Bonnie Capron, Angelica Arellano, Anna Garfinkel, Enid Robert, Debra Langness, Dolly Charles, David Ruiz, Liz Marshall, Burt Brion, and Mary-Jeanette Lindebak.

CLASSIFIED PERSONNEL
8B.

Employment

Delaney, Patricia, Secretary, effective 7/5/05 through 8/5/05, summer employment; Jones, Michael, Instructional Assistant SpEd SH, effective 6/24/05 through 8/5/05, summer employment; Laag, Elizabeth, Instructional Assistant SpEd, effective 7/18/05 through 8/5/05, summer employment; Ramos, Norma, Instructional Assistant SpEd SH, effective 6/24/05 through 8/5/05, summer employment; Shoecraft, Katherine, Instructional Assistant SpEd, effective 6/24/05 through 8/5/05, summer employment; Snedeker, Tim, Instructional Assistant SpEd SH, effective 6/29/05 through 8/5/05, summer employment.

Change in Assignment

Crain, Eric, from Warehouse Delivery Worker to Warehouse Stores Worker, effective 6/20/05 through 7/11/05; Schlueter, Frank, from Technology Supervisor

to Director of Educational Technology, effective 6/21/05 through 7/15/05.

Resignation

Jordan, Joanne, School Bus Driver, resigning for the purpose of retirement effective 6/17/05; Marzo, Gina, Tutoring Center Specialist, effective 7/5/05.

SUPERINTENDENT

ACCEPTANCE OF GIFTS

9.

The Board accepted the following gifts:

- a) Seven bags of clothing, handbags, and shoes for the Theater Costume Dept./SDA
- b) Twelve Gateway computer tablets, twelve stylus pens/CCA

INSTRUCTION

APPROVAL/RATIFICATION OF AGREEMENTS

10.

The Board approved/ratified entering into the following agreements and authorize Simonetta March to execute the agreements:

- a) Zulmara Cline, Ph.D. to provide EL Authorization (AB 2913) training to District certified staff, during the period September 29, 2005 through November 10, 2005, for an amount not to exceed \$5,000.00, to be expended from General Fund/Restricted 06-00.
- b) Walroux Enterprises to provide grant writing, research, and reporting services, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$60,000.00, to be expended from General Fund/Restricted.

APPROVAL OF 2005-06 REGIONAL OCCUPATIONAL PROGRAM (ROP) AGREEMENT

11.

The Board approved the 2005-06 Agreement for Participation between the County Superintendent of Schools and the District for operation of the Regional Occupational Program courses and services to be offered in the 2005-06 school year, allow a capital budget reserve of \$60,000.00 to be expended, and authorized Peggy Lynch to sign all pertinent documents.

PUPIL SERVICES

APPROVAL/RATIFICATION OF
NON-PUBLIC AGENCY
CONTRACTS
12.

The Board approved entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund 06-00/Special Education budget, and authorized Simonetta March to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

- a) Shiloh Treatment Center, during the period June 1, 2005 through June 30, 2005.
- b) Shiloh Treatment Center, during the period July 1, 2005 through June 30, 2006.

APPROVAL/RATIFICATION OF
AGREEMENT
13.

The Board approved/ratified entering into the following agreement and authorized Simonetta March to execute the agreement:

- a) James R. Spievak to provide legal services for Pupil Services and Special Education issues, for the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$15,000.00, to be expended from General Fund 03-00.

BUSINESS

APPROVAL/RATIFICATION OF
AGREEMENTS
14.

The Board approved/ratified entering into the following agreements and authorized Simonetta March to execute the agreements:

- a) Specialty Doors and Automation to provide specialty door maintenance services throughout the District, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$6,210.00, to be expended from General Fund 03-00.
- b) Take a Break to provide vending machines and vending services throughout the District, for a period of three years from the date of completed installation with the option to renew for two additional two year periods.
- c) Mira Mesa Lanes for lease of facilities for Torrey Pines High School off campus PE classes, during the period August 29, 2005 through June 17, 2006, for an estimated amount of \$8,580.00, to be expended from General Fund 03-00 to be

reimbursed by the Torrey Pines High School Foundation.

- d) Workout4Life, LLC, dba Del Mar Workout for lease of facilities for Torrey Pines High School off campus PE classes, during the period August 29, 2005 through June 17, 2006, for an estimated amount of \$6,000.00, to be expended from General Fund 03-00 to be reimbursed by the Torrey Pines High School Foundation.
- e) Westlake 613 for lease of facilities for Torrey Pines High School off campus PE classes, during the period August 29, 2005 through June 17, 2006, for an estimated amount of \$3,200.00, to be expended from General Fund 03-00 to be reimbursed by the Torrey Pines High School Foundation.
- f) Magdalena Ecke YMCA Skate Park for lease of facilities for Torrey Pines High School off campus PE classes, during the period August 29, 2005 through June 17, 2006, for an estimated amount of \$4,000.00, to be expended from General Fund 03-00 to be reimbursed by the Torrey Pines High School Foundation.
- g) American Rent-a-Fence to provide temporary fences during field renovation projects throughout the District, during the period July 1, 2005 through August 30, 2005, for an amount not to exceed \$10,195.00, to be expended from the General Fund 03-00.
- h) Consulting & Inspection Services to provide DSA inspection services for various projects within the District, during the period June 20, 2005 through September 30, 2005, for an amount not to exceed \$9,900.00, to be expended from Capital Facilities Fund 25-18 and Capital Facilities Fund 25-19.
- i) Murdoch Walrath & Holmes to provide advocacy and consulting services for the District, during the period July 1, 2005 through June 30, 2006, for an amount not to exceed \$27,600.00 plus travel expenses, to be expended from General Fund 03-00, General Fund/Restricted 06-00, and Capital Facilities Fund 25-18.

- j) Inland Inspections & Consulting to provide in factory shade structure DSA inspection, for an amount not to exceed \$756.00, to be expended from General Fund 03-00.

APPROVAL OF AMENDMENT TO
AGREEMENTS
15.

The Board approved amending the following agreements and authorized Simonetta March to execute the agreements:

- a) Renew annual service and maintenance agreements for copy machines, typewriters, and fax machines with Xerox, Imagistics, Diversified Business Solutions, Riso, Integrated Office Systems, Scantron, Pax Business Systems, at the listed estimated charges, during the period July 1, 2005 through June 30, 2006.
- b) Goldfield Stage & Co., North County Student Transportation, Sundance Stage Lines, Inc., and Certified Transportation to extend extra curricular transportation services, during the period July 1, 2005 through June 30, 2006, with two companies, Certified Transportation and Sundance Stage Lines, Inc., requesting a 5% increase on certain services, and no other changes in the terms and conditions of the contracts.
- c) Jose Leon for additional DELAC session, increasing the amount by \$400.00, to be expended from the General Fund/Restricted 06-00.
- a) Edusoft Benchmark Module license renewal for the period January 1, 2005 through June 30, 2006, for an amount not to exceed \$26,600.00, to be expended from the General Fund 03-00.
- b) Alliance Engineering of California, Inc. for additional DSA inspection services for the San Dieguito High School Academy MDF/Restroom project, increasing the amount by \$2,837.50, to be expended from the Capital Facilities Fund 25-19.
- c) Christian Wheeler Engineering for additional earthwork observation and testing services for the Canyon Crest Academy project, increasing the amount by \$65,000.00, to be expended from Mello Roos Funds, State School Building Fund 35-00, and Other Building Fund 21-09.

- a) Network Interpreting Service, LLC for additional interpreting services for hearing impaired students, increasing the amount by \$6,000.00, to be expended from the General Fund/Restricted 06-00.
- b) Jeffrey S. Owen, Ph.D. for additional neuropsychological assessments and consulting services, increasing the amount by \$5,100.00, to be expended from the General Fund/Restricted 06-00.
- c) Sowards & Brown for engineering services for Community Facilities District No. 99-1, extending the period from June 30, 2005 to August 30, 2005, at no additional cost to the District.
- d) San Dieguito Boys' & Girls' Club for lease of facilities for summer school special education adaptive PE classes, extending the period from June 30, 2005 to August 5, 2005, increasing the amount by \$1,440.00, to be expended from the General Fund/Restricted 06-00.

APPROVAL OF MEMORANDUM
OF UNDERSTANDING
16.

The Board approved entering into an agreement with the City of Carlsbad for a school resource officer at the La Costa Canyon High School campus during the 2005-2006 school year including summer school for an amount of \$42,641.00, to be expended from the School/Law Enforcement Partnership Supplemental Grant Fund 06-00 and authorized Simonetta March to sign the agreement.

SURPLUS SALE
17.

The Board authorized the administration to dispose of surplus property in accordance with Board Policy #3270, and authorized Simonetta March to sign all pertinent documents pertaining to the disposal.

AUTHORIZATION TO REDUCE
RETENTION WITHHELD
18.

The Board authorized the administration to reduce the retention being withheld from payments to the following companies for the Canyon Crest Academy project, from 10% to 5%, as authorized under the terms and conditions of the contract.

- a) McMahan Steel Company, bid package #6 (structural steel, metal deck, miscellaneous metals, decorative metal fencing & gates)
- b) New Dimension Masonry, bid package #5 (masonry & veneer system)
- c) Western Tile & Carpet, Inc., bid package #13 (ceramic tile)

AWARD OF CONTRACT
19.

The Board approved/ratified entering into the following contracts and authorized Simonetta March to execute all pertinent documents:

- a) B2005-38 Maintenance/Operations Equipment for Canyon Crest Academy, to be expended from Mello Roos Funds, State School Building Fund 35-00, and Other Building Fund 21-09
Bid item # 10 to Hawthorne Lift Systems for an amount of \$18,862.00
Bid item #'s 20 and 22 to BFJ Company for an amount of \$1,508.50
Bid item #'s 21 and 23 to Mission Janitorial for an amount of \$1,961.05
- b) B2006-06 Underfloor & Drainage Repairs at Sunset High School to Stevens Construction, for an amount of \$115,000.00, to be expended from Capital Facilities Fund 25-18.
- c) B2006-05 Demolish Modular Buildings at TPHS and EWMS to American Wrecking, Inc., for an amount of \$54,700.00, to be expended from Capital Facilities Fund 25-18.

APPROVAL OF
CHANGE ORDERS
20.

The Board approved change order number 1 to the following projects and authorized Simonetta March to execute the change orders:

- a) B220-23 Remodel Staff Restroom at Oak Crest Middle School, contract entered into with The Peter Williams Company, Inc., dba the Bath and Kitchen Company, increasing the contract time by 79 calendar days.
- b) B2005-21 MDF/Restroom Modernization at San Dieguito High School Academy, contract entered into with Stevens Construction, increasing the contract amount by \$8,730.00, to be expended from Capital Facilities Fund 25-19.
- c) B2005-24 Add HVAC at Torrey Pines High School, contract entered into with Coastal Air, Inc., increasing the contract time by 41 calendar days and the contract amount by \$28.00, to be expended from Capital Facilities Fund 25-19.

ACCEPTANCE OF
CONSTRUCTION PROJECTS
21.

The Board accepted the following projects as complete, pending the completion of a punch list, and authorized the administration to file a Notice of Completion with the County Recorders Office:

- a) B2005-23 Remodel Staff Restroom at Oak Crest Middle School, contract entered into with The Peter Williams Company, Inc., dba the Bath & Kitchen Company.
- b) B2205-24 Add HVAC at Torrey Pines High School, contract entered into with Coastal Air, Inc.

ADOPTION OF RESOLUTIONS
LEVYING SPECIAL TAXES FOR
2005-2006 FISCAL YEAR
22.

The Board adopted the resolutions levying Special Taxes Within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorized the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District.

ADOPTION OF RESOLUTIONS
ESTABLISHING SPECIAL TAXES
FOR 2005-2006 FISCAL YEAR
23.

The Board adopted the resolutions establishing Special Taxes Within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index.

APPROVAL OF AMENDED MAP
BOUNDARIES OF COMMUNITY
FACILITIES DISTRICT 99-1
24.

The Board approved the amended map boundaries of Community Facilities District 99-1.

APPROVAL OF BUSINESS
REPORTS
25.

The Board approved the following business reports:

- a) Purchase Orders – TR5352-750126
- b) Instant Money – 10038-10042
- c) 2004 Bond Release – 7/13/05

DISCUSSION AGENDA/ACTION ITEMS

LAYOFF OF
CLASSIFIED POSITIONS
26.

Dr. Lynch reported that there are two resolution to be adopted. The first one is for vacant positions where there are no employees currently in those positions. The second resolution is for one person that will be affected as a layoff.

Motion by Mrs. Hergesheimer, second by Mrs. Dalessandro, to adopt the Resolution to eliminate 15 vacant classified positions due to a lack of work.
AYES: Dalessandro, Friedman, Hergesheimer, Rich, Groth
ADVISORY VOTE: Kean
NOES: None
ABSENT: None
Motion unanimously carried.

Motion by Mrs. Friedman, second by Mrs. Hergesheimer, to adopt the Resolution to eliminate one classified position.
AYES: Dalessandro, Friedman, Hergesheimer, Rich, Groth
ADVISORY VOTE: Kean
NOES: None
ABSENT: None
Motion unanimously carried.

CLOSED SESSION
27.

There will be no closed session.

INFORMATION ITEMS

BUSINESS SERVICES UPDATE
28.

Mr. Hall reviewed with the Trustees copies of the presentation slides of the School Services of California conference regarding the budget that he attended. He reviewed the major budget changes which include the 2% STRS shift proposal withdrawn. This cost will be paid by State General Fund dollars. Also, the mental health shift to education was withdrawn, and the state will be providing more funding to county mental health agencies. There will also be slightly more deficit reduction, \$78 million more bought 0.22% more deficit reduction. There will be a small payment for some prior-year mandates – a total of \$60.6 million for K-12 education. There will not be any additional funding for equalization aid or declining enrollment. Mr. Hall also reviewed the impact of Proposition 98 for 2004-05 and 2005-06.

Mr. Hall reported on the article in the San Diego Union Tribune stated that schools get \$10,000 per student. The slide that Mr. Hall shared was the Governor's breakdown of the \$10,000 funding per pupil. The breakdown included

monies from Prop 98 funding per ADA, federal funds, other local revenues (other than property taxes), local debt service, lottery revenues, STRS payments made by the state and other revenues. The increase of COLA and deficit reduction for an average high school district was shown to be \$312 per ADA.

Mr. Hall stated that in the last 35 years, California has fallen from the top to near the bottom of the states when it comes to funding per pupil. The passage of Prop 98 has not stopped that slide, and full funding for the "deal" in 2004-05 would have helped close the gap by \$268 per student.

The last slide was a 2005-05 budget revision checklist. It was a list of how districts should now revise their budgets based on the adopted State Budget within 45 days.

Mr. Hall reported that at the next board meeting, there will be a couple of contracts and agreements with the district for the Foundation regarding the expenses for the field at La Costa Canyon.

CURRICULUM AND
INSTRUCTION UPDATE
29.

Mrs. Cooper-Francisco reported that the second session of summer school has started. The enrollment for first session of summer school was 1,800, and the second session has 1,600. Staff is starting to prepare curriculum for the new school year.

BOARD POLICIES /
TRANSPORTATION
30.

Dr. Lynch reported that this is the first reading of these policies. Changes on these policies reflect state law changes and, of course, corrections due to changes in our transportation coop.

- a) 3540/AR-1, "Transportation"
- b) 3541, "Transportation Routes and Schedules"
- c) 3541.2/AR-1, "Transportation for Students with Disabilities or Handicaps"
- d) 3542/AR-1, "Roles & Duties of Employees"

There are a few areas in the policies that will be reviewed and changed prior to these being returned for adoption.

- e) 3543/AR-1, "Transportation Safety and Emergencies"
- f) 3543.1/AR-1, "School Bus Conduct/Student Safety"

PUBLIC COMMENTS
31.

There were no public comments.

FUTURE AGENDA ITEMS
32.

There were no future agenda items.

CLOSED SESSION
27.

There was no closed session.

ADJOURNMENT
33.

There being no further business to come before the Board, the meeting was adjourned at 7:13 p.m.

Deanna Rich, Clerk

Peggy Lynch, Ed.D., Superintendent

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 10, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED AND
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Leave of Absence
Resignation

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached personnel actions.

FUNDING SOURCE:

General Fund

AGENDA ITEM # 8 A-B

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **C. Linda Grensted**, 20% Temporary Retired Counselor for the 2005-06 school year (year #2), effective 8/22/05 through 6/16/06.
2. **Tina Hernandez**, 80% Temporary Teacher for Semester I/2005-06 school year, effective 8/22/05 through 01/25/06.
3. **Adele Lapadula**, Temporary Retired Teacher, 60% assignment Semester I and 20% assignment Semester II/2005-06 school year (year #3), effective 8/22/05 through 6/16/06.
4. **Daniel Lyman**, 40% Temporary Retired Teacher for Semester II/2005-06 school year (year #1), effective 1/26/06 through 6/16/06.
5. **W. Fritz Muhlethaler**, 20% Temporary Retired Teacher for the 2005-06 school year (year #1), effective 8/22/05 through 6/16/06.
6. **Lindsey Olson**, 100% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06.
7. **Staci Ortiz**, 100% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06.
8. **Joseph Skinner**, 20% Temporary Retired Teacher for the 2005-06 school year (year #1), effective 8/22/05 through 6/16/06.
9. **Heather Spross**, 100% Temporary Teacher for the 2005-06 school year, effective 8/22/05 through 6/16/06.
10. **Roger Taylor**, 33.33% Temporary Retired Teacher for the 2005-06 school year (year #2), effective 8/22/05 through 6/16/06.
11. **Marci Yarmon**, 80% Temporary Teacher for Semester II/2005-06 school year, effective 1/26/06 through 6/16/06.
12. **Robert Zakoski**, 20% Temporary Retired Teacher for the 2005-06 school year (year #2), effective 8/22/05 through 6/16/06.

Leave of Absence

1. **Michele Brown**, Teacher, 100% Unpaid Leave of Absence for the 2005-06 school year, effective 8/22/05 through 6/16/06.

Resignation

1. **Michelle Boggs**, Teacher, Resignation from employment, effective 7/28/05.
2. **Jonathan Dianovsky**, Teacher, Resignation from employment, effective 8/05/05.
3. **Michael Gainok**, Teacher, Resignation from employment, effective 8/01/05.
4. **Tamarah Neuhaus**, Teacher, Resignation from employment, effective 7/28/05.

CLASSIFIED PERSONNEL

Employment

1. **Pavlovich, Margaret**, Instructional Assistant-Bilingual, effective 6/24/05 through 8/5/05, summer employment
2. **Srivastava, Vikas**, At-Will Employee, effective 2/2005 through June 2005

Change in Assignment

1. **Breceda, Mark**, from Campus Supervisor-High School to Campus Supervisor-Middle School, effective 8/15/05
2. **Dominguez-Flores, Rosa**, from Custodian Floater to Custodian, effective 8/15/05
3. **Graciano, David**, from Skilled Maintenance Worker to Maintenance Supervisor, effective 8/1/05 through 8/8/05
4. **Gutierrez, Hector**, from Campus Supervisor-High School to Campus Supervisor-Middle School, effective 8/15/05
5. **Johnson, Doug**, from Operations Supervisor to Executive Director of Operations, effective 7/22/05 through 7/29/05
6. **Lee, Susie**, from Computer Lab Facilitator (position laid off) to Office Assistant, effective 8/15/05
7. **Medina, Jesus**, from Custodian to Custodian Crew Leader, effective 8/8/05
8. **Paolantoni, Antonino**, from Custodian to Locker Room Attendant, effective 8/8/05
9. **Sanchez, Denise**, from 48.75% Job Placement Assistant and 39% Campus Supervisor-High School to 100% Campus Supervisor-High School, effective 8/15/05
10. **Shroyer, Cathy**, from 10 month Office Assistant to 12 month Administrative Secretary, effective 8/1/05

Resignation

1. **Merrill, David**, Grounds/Maintenance Equipment Operator, effective 8/3/05


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 10, 2005

BOARD MEETING DATE: August 18, 2005

**PREPARED AND
SUBMITTED BY:** Peggy Lynch, Ed.D.,
Superintendent 

SUBJECT: ACCEPTANCE OF GIFTS/DONATIONS

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts/donations to the district, as shown on the attached report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts/donations to the district, as shown on the attached list.

FUNDING SOURCE:

Not applicable

PL/sg
Attachments

AGENDA ITEM: 9

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

GIFTS/DONATIONS REPORT

Date: **August 18, 2005**

<u>Gift/ Donation</u>	<u>Name of Donor</u>	<u>Donor's Intent for Gift</u>	<u>Department/ Staff Member</u>	<u>Site</u>
\$250.00	Motorola Foundation			SDA
\$30.00	Edison Matching Gift Program			SDA
\$2,568.00	TPHS Foundation	Spring Grant- Instructional materials, roto trims and portraits student flash kits		TPHS
\$4,625.00	TPHS Foundation	For a lab table and custom chalkboard	Science Dept.	TPHS
\$1,336.00	LCCHS Foundation	\$876.00 for Visual and Perf. Arts Department, \$460.00 for ceramics	Visual and Perf. Arts, Fine Arts	LCCHS
\$25,000.00	CVMS PTSA	Purchase of microscopes and new computers	Science Department and Computer Lab	CVMS
\$2,383.00	TPHS Foundation	Two network printers for classrooms of Francisco Lona and Jr. Villegas	AVID Program	TPHS
\$560.00	SDA Foundation	To help abate cost of custodians on Grad Nite	Administration	SDA
\$12,000.00	OCMS Foundation	For the installation of the sound system in Crest Hall	Administration	OCMS
\$2,500.00	Solana Beach Presbyterian Church	For the Breakfast Club		EWMS

<u>Gift/ Donation</u>	<u>Name of Donor</u>	<u>Donor's Intent for Gift</u>	<u>Department/ Staff Member</u>	<u>Site</u>
\$476.00	TPHS Foundation	Site licenses for SoftChoice Corp for Adobe Photoshop	Administration	TPHS
\$4,000.00	CVMS Music Boosters	To assist with classroom curriculum and supplies	Instruction	CVMS
\$2,085.29	CVMS PTSA	To assist teachers with instruction (Apple Tree Project) and assist with copier use.	Instruction/ Administration	CVMS
\$5,245.00	SDA Foundation	For the purchase of items through Technology	Administration	SDA
\$1,894.25	LCC Foundation	Visual and Performing Arts - \$670.00; Drama - \$250.00; Science - \$724.25; Speech & Debate - \$250.00	Visual and Perf. Arts; Drama, Science, and Speech Depts.	LCCHS
\$250.00	Vinh Tran	For the Math Department	Math Department	SDA

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 9, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Simonetta March, Director of Purchasing/WHs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
INSTRUCTION

EXECUTIVE SUMMARY

The attached Professional Services Report/Instruction summarizes one contract in an amount not to exceed \$6,000.00.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the consultant contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

INSTRUCTION - PROFESSIONAL SERVICES REPORT

Date: 08/18/05

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
8/24/05-6/30/06	Dr. Patricia Hatch	Provide counselor professional development to District counselors	General Fund/Restricted 06-00	\$6,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 22, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Penny Cooper-Francisco
Associate Superintendent
Instruction/Curriculum *PLF*

SUBMITTED BY: Peggy Lynch, Ed. D.
Superintendent

SUBJECT: Approval/Ratification of Agreement(s) for
Nonpublic School/Nonpublic Agency Services

EXECUTIVE SUMMARY

The district administration has recommended that designated special education students attend nonpublic schools and/or receive nonpublic agency services for the 2005-06 school year as listed on the attached report.

RECOMMENDATION

The district administration recommends that the Board approve the attached list of agreements for nonpublic school/nonpublic agency services, authorize Simonetta March to sign the agreements and forward the appropriate documents to the County Superintendent to reflect the placement of students in nonpublic school/nonpublic agencies.

FUNDING SOURCE

General Fund 06-00/Special Education Budget \$758,600.00 estimated

PL/ddb
Attachment

AGENDA ITEM: 11

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

NON-PUBLIC SCHOOLS/AGENCIES 2005-2006

Board Meeting Date: August 18, 2005

Contract Effective Dates	Non-Public School Non-Public Agency (NPS/NPA)	Description of Services	Number of Students	Tuition/Fee Estimate \$\$
7-1-05 to 6-30-06	ACES, Inc. NPS	Basic Education Program: Non-inclusive Rate	1	\$220.00/day Estimate \$50,600.00
7-1-05 to 6-30-06	ACES, Inc. NPA	Behavior Intervention Implementation – Tutor Behavior Intervention Development - Supervisor	1	\$40.00/hr. \$125.00/hr. Estimate \$35,000.00
7-1-05 to 6-30-06	Banyan Tree NPA	Educational Intervention	1	\$58.71/hr. Estimate \$43,900.00
7-1-05 to 6-30-06	Children’s Hospital NPA	Assessments & Therapy: PT, OT, CAPD	2	\$86-122.00/hr. \$5,500.00
7-1-05 to 6-30-06	Devereux Cleo Wallace NPS	Basic Education Program: Non-Inclusive Rate	1	\$117.60/day Estimate \$29,500.00
7-1-05 to 6-30-06	Institute of Effective Education NPS	Basic Education Program: Inclusive Rate	4	\$145.59/day Estimate \$122,300.00
7-1-05 to 6-30-06	Keystone Schools NPS	Basic Education Program: Non-Inclusive Rate	1	\$133.22/day \$36,500.00
7-1-05 to 6-30-06	New Bridge School NPS	Basic Education Program: Inclusive Rate	1	\$116.78/day Estimate \$21,000.00
7-1-05 to 6-30-06	New Haven School NPS	Basic Education Program: Inclusive Rate	1	\$107.02/day \$25,500.00
7-1-05 to 6-30-06	Oak Grove Institute NPS	Basic Education Program: Non-Inclusive Rate	0	\$131.06/day Estimate - 0 -
7-1-05 to 6-30-06	Perspectives Therapy NPA	Occupational Therapy	1	\$68.00/hr. Estimate \$5,000.00

PAGE TWO				Board Meeting August 18, 2005
Contract Effective Dates	Non-Public School Non-Public Agency (NPS/NPA)	Description of Services	Number of Students	Tuition/Fee Estimate \$\$
7-1-05 to 6-30-06	Provo Canyon School NPS	Basic Education Program: Non-Inclusive Rate	2	\$145.00/day Estimate \$72,000.00
7-1-05 to 6-30-06	San Diego Center For Children NPS	Basic Education Program: Inclusive Rate	1	\$143.75/day Estimate \$30,500.00
7-1-05 to 6-30-06	San Diego Center For Vision Care NPA	Assessments & Therapy: Vision Development	2	\$347.00/Assess. \$143.00/hr-Therapy Estimate \$2,600.00
7-1-05 to 6-30-06	Sierra Academy NPS	Basic Education Program: Non-Inclusive Rate	1	\$137.07/day Estimate \$28,700.00
7-1-05 to 6-30-06	Springall Academy NPS	Basic Education Program: Inclusive Rate	1	\$143.84/day Estimate \$30,100.00
7-1-05 to 6-30-06	Stein Education Center NPS	Basic Education Program: Inclusive Rate	1	\$169.90/day Estimate \$37,900.00
7-1-05 to 6-30-06	TERI, Inc. NPS	Basic Education Program: Inclusive Rate	1	\$220.34/day Estimate \$44,100.00
7-1-05 to 6-30-06	Winston School NPS	Basic Education Program: Inclusive Rate	4	\$116.13/day Estimate \$97,600.00
7-1-05 to 6-30-06	Yellowstone NPS	Basic Education Program: Non-Inclusive Rate	2	\$92.00/day Estimate \$40,300.00
			Estimate =	\$758,600.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 9, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Simonetta March, Director of Purchasing/Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/ PUPIL
SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Pupil Services summarizes one contract totaling \$1,000.00, as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM: 12

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

PUPIL SERVICES - PROFESSIONAL SERVICES REPORT

Date: **08/18/05**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
7/1/05 – 6/30/06	Dr. David B. Granet	Provide developmental vision assessments and/or direct treatments for special education students	General Fund/Restricted 06-00	\$1,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 9, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Simonetta March, Director of Purchasing/Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes fifteen contracts totaling \$117,299.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM: 13

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 08-18-05

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
7/1/05 – 6/30/06	Blu Bat, Inc.	Provide emergency technology consulting services	General Fund 03-00	\$5,000.00
8/31/05 – 5/10/06	Bobby Riggs Tennis Club	Lease of facilities for San Dieguito High School Academy Tennis program	General Fund 03-00	\$800.00
9/1/05 – 6/15/06	St. John the Evangelist Church	Lease of facilities for San Dieguito Adult Ed CO-OP Preschool program	Adult Education Fund 11-00	\$5,000.00
9/6/05 – 6/16/06	St. Peter's Episcopal Church	Lease of facilities for San Dieguito Adult Ed Life Story Writing class	Adult Education Fund 11-00	\$800.00
7/1/05 – 6/30/06	CRJ, Inc.	Perform underground storage tank system operator duties at the transportation site	General Fund/Restricted 06-00	\$2,160.00
7/1/05 – 6/30/06	Brown Bag Sandwich Company	Provide cooked sushi packs	Cafeteria Fund 13-00	\$1.60/pack
7/1/05 – 6/30/06	Circle Food Products	Provide 12" flour tortillas	Cafeteria Fund	\$1.31/dozen
7/1/05 – 6/30/06	Garden State Bagel	Provide bagels	Cafeteria Fund	\$0.40/bagel
7/1/05 – 6/30/06	Reynolds Consulting Group	Provide mandated cost reimbursement services	General Fund 03-00	\$30,000.00
7/1/05 – 6/30/06	School Facility Consultants	Provide special services and advice for the District	Capital Facilities Fund 25-19	\$25,000.00
1/1/06 – 12/31/06	California Department of Education	Authorize San Dieguito Adult Education to administer GED testing	Adult Education Fund 11-00	\$4,000.00

7/1/05 – 6/30/06	Roesling Nakamura Terada Architects	Provide architectural and engineering services for miscellaneous maintenance projects as assigned	Deferred Maintenance Fund 14-00 Capital Facilities Fund 25-18 Capital Facilities Fund 25-19	\$30,000.00
7/1/05 – 6/30/06	PCS Revenue Control Systems	Annual maintenance support for District Meal Program and School Meal Program	Cafeteria Fund 13-00	\$3,872.00
7/1/05 – 6/30/06	Blue Bat, Inc.	Provide anti-spam and anti-virus support service	General Fund 03-00	\$5,830.00
7/1/05 – 6/30/06	Core Technology	Annual software support for Bridge	General Fund 03-00	\$4,837.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 9, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: ^{mm} Simonetta March, Director of Purchasing/Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes seven amendment to agreements at the unit prices stated in the contracts, as listed on the attached reports.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM: 14

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 08-18-05

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
8/1/05 – 7/31/06	Fredrick's Electric	Extend district wide cabling contract with increase in prices as allowed in the contract	General Fund 03-00 General Fund/Restricted 06-00 Deferred Maintenance 14-00 Capital Facilities Fund 25-18 Capital Facilities Fund 25-19	N/A
8/11/05 – 8/10/06	A & R Wholesale Distributors	Extend snack supply contract with increase in prices as allowed in the contract	Cafeteria Fund 13-00	N/A
8/11/05 – 8/10/06	S & S Bakery, Inc.	Extend bakery supply contract with increase in prices as allowed in the contract	Cafeteria Fund 13-00	N/A
8/11/05 – 8/10/06	Galasso's Bakery	Extend bread supply contract with increase in prices as allowed in the contract	Cafeteria Fund 13-00	N/A
7/1/05 – 6/30/06	P & R Paper Supply Company	Extend paper goods contract with increase in prices as allowed in the contract	Cafeteria Fund 13-00	N/A
7/1/05 – 6/30/06	U.S. Foodservice dba Joseph Webb	Add refrigerated/frozen goods to grocery – dry goods contract at the bid prices quoted plus an increase as allowed in the contract	Cafeteria Fund 13-00	N/A
8/11/05 – 8/10/06	Brothers Market, Inc.	Extend produce supply contract with increase in prices as allowed in the contract	Cafeteria Fund 13-00	N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 3, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Simonetta March, Director of Purch./Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL TO REDUCE RETENTION

EXECUTIVE SUMMARY

T.B. Penick & Sons, Inc., bid package #3 (landscape, irrigation & field equipment) has completed over 50% of the contract for work at Canyon Crest Academy. The District is required to withhold 10% from payments made to the contractor for work performed. The contract allows the contractor to request that this retention be reduced to 5% upon satisfactory completion of 50% of the contract; however, Board approval is required. The Construction Manager, Architect, and district staff is satisfied with the contractors' work and is recommending that this request be granted.

RECOMMENDATION:

It is recommended that the Board authorize the administration to reduce the retention being withheld from payments to T. B. Penick & Sons, Inc. for the Canyon Crest Academy project, from 10% to 5%, as authorized under the terms and conditions of the contract.

FUNDING SOURCE:

Not applicable

AGENDA ITEM: 15

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 8, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Simonetta March, Director of Purch./Whs.
Steve Ma, Executive Director of Planning Services
Eric Hall, Associated Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: AWARD OF CONTRACT

EXECUTIVE SUMMARY

Five bids were received for Canyon Crest Academy's library and office furniture. Due to the need of ordering the furniture in a timely manner, it is requested that the Board of Trustees ratify the administration's action to award contracts to the three low bidders identified on the attachment. The bid document allows fluctuation in the quantities noted and the timing of the orders.

RECOMMENDATION:

It is recommended that the Board ratify the action taken by the administration to enter into contracts for Library/Office Furniture for Canyon Crest Academy as follows: Bid item #'s 1-19 and 37-38 to Highsmith, Inc., Bid item #'s 20-32 to Corporate Express and Bid item #'s 33-35 to Office Depot, and authorize Simonetta March to execute all pertinent documents.

FUNDING SOURCE:

Mello Roos Funds, State School Building Fund 35-00, and Other Building Fund 21-09

Library/Office Furniture-CCA
#B2006-7

Item #	Item Specification/Description	Quantity	Unit Price	Total Amount	Corporate Express	HighSmith	Office Depot
1	Bretford Quattro Worktable 36"X72"W	9	285.30	2567.66		x	
2	Bretfprd Quatro 60" diameter table	6	288.27	1729.62		x	
3	Smith System 6 wheel Bk.Trk.W/1 flat & 2 slnt. Shelves	1	289.62	298.62		x	
4	Smith System 6 wheel Bk. Trk W/3 flat shelves	10	274.62	2742.60		x	
5	Bretford Legacy carrel, single face veneer, ADA study. Panel type: starter end panels	1	497.68	497.68		x	
6	Bretford Legacy carrel, single veneer patron access study. Panel type: starter end panels	2	449.56	899.12		x	
7	Bretford Legacy technology reading table, 42"dx96"wx29"h, trapezoid shape	8	1077.04	8616.32		x	
8	Bretford Legacy contemporary reading table, 36"dx72"wx9"h rectangle shape	6	541.97	3251.82		x	
9	Bretford contemporary reading table 48"dx29"h round shape	8	652.94	5223.52		x	
10	Highsmith multi-tier display	1	751.19	751.19		x	
11	Highsmith caster set for multi-tier display	1	60.00	60.00		x	
12	Highsmith library chair, sled base	48	168.61	8093.28		x	
13	Highsmith library chair, 2 position base	32	188.18	6021.76		x	
14	Bretford Atlas Stand	1	923.19	923.19		x	
15	Bretford Dictionary Stand	1	583.41	583.41		x	
16	Highsmith Wireworks Periodical Display	1	217.54	217.54		x	
17	Book Cart with bag	1	436.23	436.23		x	
18	Highsmith end table w/pockets-Dakota Wave	3	236.69	710.07		x	
19	Floor standing magazine display 49"X20 1/2", 20 pockets	1	112.11	112.11		x	
20	Trinity Imperial series bullet computer desk, laminate w/lumber edge, radius, cylinder post, keyboard tray and grommet	12	510.00	6120.00	x		
21	Left or right return for above, laminate w/lumber edge, radius, 24"dX48"w with center drawer	12	240.00	2880.00	x		
22	National/Arrowood, 36"dX72"w desk, left full pedestal, arch top, hpl	1	971.61	971.61	x		
23	National/Arrowood, 24dX50w return, right executive, full pedestal	1	490.15	490.15	x		
24	National/Arrowood bookcase, 4 shelf, 32wX66h	1	433.76	433.76	x		

Library/Office Furniture-CCA
#B2006-7

Item #	Item Specification/Description	Quantity	Unit Price	Total Amount	Corporate Express	HighSmith	Office Depot
25	National conference table, 48dX120w, top racetrack, laminate w/wood rim, table rim #2 bullnose, with 2 grommets centered, no electrical	1	1358.49	1358.49	x		
25A	Cylinder bases for conference table	3	245.69	737.07	x		
26	National occasional end table, transitional, laminate	1	300.00	300.00	x		
27	National cube tables, laminate	6	183.00	1098.00	x		
28	National/Journey, chair, high back, wood arm, wood base	1	437.10	437.10	x		
29	National/Journey, side chair, open arm	15	254.97	3824.55	x		
30	National/Journey, side chair, open arm	12	264.84	3178.08	x		
31	National/Pennant 3-seat lounge	1	652.74	652.74	x		
32	National/Pennant lounge chair	2	425.55	851.10	x		
33	Global key nesting side chairs (armless), amethyst, tubular black frame, natural glides	43	53.06	2281.58			x
34	Global key nesting side chairs (armless), peridot, tubular black frame, natural glides	43	57.48	2471.64			x
35	Global/Granada office chair w/lumbar support, mid-back multifunction, Arm #22, standard har casters	22	263.99	5807.78			x
36	None						
37	High Point modular lounge chair, Model #7431BLK	12	224.93	2699.16		x	
38	Dakota Wave Magazine Table w/pockets, 21"hX46 1/2"wX20 3/4"d, model #60025K	3	267.02	801.06		x	
	TOTALS				23332.65	47235.96	10561.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 8, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Simonetta March, Director of Purch./Whs.
Steve Ma, Executive Director of Planning Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CHANGE ORDER-MODTECH

EXECUTIVE SUMMARY

After entering into a contract with Modtech Manufacturing and Construction for four relocatable classroom buildings to be located at Carmel Valley Middle School changes were required. The major cost increase was for adding data drops in each classroom. The contract time extension requested is for administrative purposes only.

RECOMMENDATION:

It is recommended that the Board approve change order number 1 to the contract entered into with Modtech Manufacturing and Construction (contract #B2005-30) for four classroom buildings located at Carmel Valley Middle School, increasing the contract time by 17 calendar days and the contract amount by \$1,175.37, and authorize Simonetta March to execute the change order.

FUNDING SOURCE:

Capital Facilities Fund 25-19

AGENDA ITEM: 17 A

<u>Item #</u>	<u>Description</u>	<u>Amount</u>
1	Deletion of 4" separation between buildings (4)	(\$3,000.00)
2	At each classroom building change from dual Slop to single slope roof from high end At front to low end at back (4)	\$2,853.37
3	Add 4 data drops in each of the 4 classrooms	<u>\$1,322.00</u>
		\$1,175.37

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 8, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Simonetta March, Director of Purch./Whs.
Steve Ma, Executive Director of Planning Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CHANGE ORDER-MODTECH

EXECUTIVE SUMMARY

After entering into a contract with Modtech Manufacturing and Construction for three portable buildings and one restroom building (purchasing facility) changes were required. The major changes were for additional field cost to place the buildings on the site and enclosure of the break room. The contract time extension requested is for administrative purposes only.

RECOMMENDATION:

It is recommended that the Board approve change order number 1 to the contract entered into with Modtech Manufacturing and Construction (contract #B2005-29) for three classroom buildings and one restroom comprising the purchasing facility, increasing the contract time by 79 calendar days and the contract amount by \$10,569.93, and authorize Simonetta March to execute the change order.

FUNDING SOURCE:

Capital Facilities Fund 25-19

CHANGE ORDER

PROJECT:

Three 24'x40' classroom bldgs. and 1 12'x40'
Restroom bldg. (Purchasing Facility) - #B2005-29

CHANGE ORDER #1**DISTRICT:**

San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024

CONTRACTOR:

Modtech Holdings, Inc.
2830 Barrett Avenue
Perris, CA 92572

The contract is changed as follows: (see attached description)

Contract time extension 79 calendar days

The contract sum was	\$283,416.00
Net change by previously approved change orders	0
The contract sum prior to this change order was	\$283,416.00
The contract sum will be decreased /increased by this change order in the amount of	10,569.93
The new contract sum, including this change order will be	\$293,985.93
The contract time will be increased by (79) calendar days	
The date of substantial completion as of the date of this change order, therefore, is August 18, 2005	

CONTRACTOR
Modtech Holdings, Inc.

OWNER
San Dieguito Union High
School District

ARCHITECT
RNT Architects, Inc.

By: 

By: _____

By: _____

Date: 8-8-05

Date: _____

Date: _____

<u>Item #</u>	<u>Description</u>	<u>Amount</u>
1	Addition of two interior walls and 1 Interior frame and door enclosing Kitchen area	\$3,347.34
2	Plumb out or stub out for hot water And add 1 junction box at center Rear of toilet building	\$ 421.68
3	Additional field cost for wood foundation upgrade due to sloping to max 18"	\$5,433.00
4	Condensate lines plumbed to POC	\$1,184.49
5	Add 17 J-boxes with conduit running in walls to area above the ceiling, throughout all buildings for fire alarm	\$1,305.28
6	Add 1 duplex and 1 data in room 107	\$ 175.47
7	Add 1 dedicated outlet for FACP	\$ 241.67
8	Omit upgrade to 3-P power	<u>(1,539.00)</u>
		\$10,569.93

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 9, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: ^{JEM} John Addleman, Facilities Planning Analyst
Steve Ma, Exec. Director of Planning Services
Eric J. Hall, Associate Superintendent of Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CHANGE ORDER #5/
SAN DIEGUITO HIGH SCHOOL ACADEMY
MODERNIZATION

EXECUTIVE SUMMARY

Since the approval of change order #4 to the San Dieguito Academy Modernization project, the construction manager, Douglas Barnhart, Inc., and the District, have come to a resolution with T.B. Penick and Sons. Change order #5 is in the amount of \$234,428.00. Of this amount, \$80,000.00 was the settlement of a claim filed by T.B. Penick and Sons in excess of \$150,000.00, for issues pertaining to addendum issued by the architect in conflict with the civil plans. The addendum affected areas pertaining to the retaining walls at the fire lane, flatwork at Buildings 40, 60 and 110, and the pedestrian ramps at the administration building.

Included in change order #5 is \$52,232 worth of new flatwork at various areas throughout the campus given at the direction of the District, as well as areas where the contract allowed for the patch back of flatwork only, which was not acceptable.

Additionally, \$36,136 is for the reduction and transfer of scope from Sierra Pacific West in change order #4 to T.B. Penick to maintain the schedule.

The modernization budget at the time of bid was \$8.37 million. The final project cost, including change order #5, as well as other site and soft costs, amounts to \$9.64 million.

Staff recommends funding the increase in the modernization budget from Capital Facilities Fund 25-19.

RECOMMENDATION:

It is recommended that the Board approve a change order to the following bid packages for the San Dieguito High School Modernization project, and authorize Eric J. Hall or Simonetta March to execute the change orders:

- a) Bid Package #1B (Concrete, CMU, Misc. Metal) – T.B. Penick & Sons, Inc., increasing the contract time by 355 calendar days and the contract amount by \$234,428.00.

FUNDING SOURCE:

Mello Roos, State School Building Fund 35-00, Capital Facilities Fund 25-19

Enclosures: Change Order Log, Project Summary

AGENDA ITEM: _____

San Dieguito Union High School District
San Dieguito High School Academy
Change Order #5
July 19, 2005

C.O. Item #	Date		Field File #	Contractor	Bid Package	Description	Reason	Amount
	To Contractor	Board Approved						
5.00			212	T.B. Penick	1B	Set form, dowel and mesh E. 90, W. 100, N. 80	Not shown on plans	\$8,797.00
5.01			199	T.B. Penick	1B	Form and pour swales after tying in utilities	Not shown on plans	\$8,640.00
5.02			6	T.B. Penick	1B	Provide fence to match existing on Santa Fe Dr.	Installed 8' high fence to match existing	\$1,667.00
5.03			213	T.B. Penick	1B	Extra work at Bldgs 80, 90, and 100	Not shown on plans	\$5,825.00
5.04			88	T.B. Penick	1B	Add wall C-1 (DSA PCO #3)	Drainage issue	\$4,957.00
5.05			137	T.B. Penick	1B	Install slab dowels to widen sidewalk	Increased width of sidewalk for truck access	\$2,464.00
5.06			68	T.B. Penick	1B	Changes to walls A and A1	Top of footings at A and A1 did not match	\$3,462.00
5.07			ASI 4,5	T.B. Penick	1B	Site stair location at north and west parking lots	Extra stairs to match existing grade	\$2,780.00
5.08			211	T.B. Penick	1B	Grade and set forms east of Bldg 90 and replacement area	Not shown on plans	\$2,696.00
5.09			22	T.B. Penick	1B	Relocate fence and add 12' vehicle gate as shown	Add vehicle gate	\$2,666.00
5.10			226	T.B. Penick	1B	Replacement concrete, add channel drain	Add channel drain	\$2,549.00
5.11			228	T.B. Penick	1B	Prep areas for replacement concrete, pour 3.5 cy at amphitheatre	Increased width of sidewalk for truck access	\$2,286.00
5.12			1	T.B. Penick	1B	South bleacher access	Accessibility issue	\$2,113.00
5.13			3	T.B. Penick	1B	Temporary fix for damaged post base	Work completed by others (CM920521)	(\$93.00)
5.14			209	T.B. Penick	1B	Concrete clean up	Work completed by others (CM920543)	(\$200.00)
5.15			118	T.B. Penick	1B	Repair gate at firelane	Work completed by others (CM920531)	(\$701.00)
5.16			119	T.B. Penick	1B	AC paving complete by DAD Asphalt	Work completed by others (CM920527)	(\$635.00)
5.17			238	T.B. Penick	1B	Deduct for unit price allowance	Unit price not used	(\$2,750.00)
5.18			63	T.B. Penick	1B	Concrete/AC patchback at firelane at transportation	Contract scope reduction	(\$2,885.00)
5.19			95	T.B. Penick	1B	Sidewalk forming; offsite improvements	New flatwork on various areas	\$40,433.00
5.20			127	T.B. Penick	1B	Sidewalk and patchwork	New flatwork on various areas	\$20,632.00
5.21			181	T.B. Penick	1B	Bldg 50 and 20 West side, Bldg 10, place and finish	Work deleted in addenda but required for access	\$6,672.00
5.22			178	T.B. Penick	1B	South parking lot - strip forms, replace curb, underpin	Backcharge Sierra Pacific West (CO1-B)	\$8,006.00
5.23			107	T.B. Penick	1B	Excavation at Wall A, A-1, and C	Backcharge Sierra Pacific West (CO1-A)	\$7,155.00
5.24			134	T.B. Penick	1B	Finish south bleachers	Accessibility issue	\$5,193.00
5.25			132	T.B. Penick	1B	Survey restaking	Backcharge Sierra Pacific West (CO1-AX partial)	\$6,295.00
5.26			112	T.B. Penick	1B	Damage during paving of east firelane	Backcharge Sierra Pacific West (CO1-U)	\$4,496.00
5.27			101	T.B. Penick	1B	Mobilization costs for curb machine at west lot; grade not ready	Backcharge Sierra Pacific West (CO1-AV)	\$3,864.00
5.28			23	T.B. Penick	1B	Prep and installation of added patchback	Backcharge Sierra Pacific West (CO1-AO)	\$2,086.00
5.29			183	T.B. Penick	1B	West parking lot - underpin	Backcharge Sierra Pacific West (CO1-AM)	\$1,392.00
5.30			106	T.B. Penick	1B	Rough grade west of gym locker	Backcharge Sierra Pacific West (CO1-P)	\$1,239.00
5.31			180	T.B. Penick	1B	North and south parking lot - underpin	Backcharge Sierra Pacific West (CO1-AK)	\$1,144.00
5.32			106	T.B. Penick	1B	North parking lot - extra concrete	Backcharge Sierra Pacific West (CO1-AJ)	\$965.00
5.33			70	T.B. Penick	1B	Sawcut AC and curb replacement at south lot	Backcharge Sierra Pacific West (CO1-AH)	\$733.00
5.34			84	T.B. Penick	1B	Channel inlet at west lot	Work completed by others (PKMCO3-B; SPWCO1-AZ)	(\$1,983.00)
5.35			25	T.B. Penick	1B	Credit for temporary handrail	Work completed by others (CM920524)	(\$7,380.00)
5.36			230	T.B. Penick	1B	Pour concrete patchbacks around Bldg. 100 and north lot	Not shown on plans	\$5,270.00
5.37			214	T.B. Penick	1B	Pour at Administration Bldg., set forms and dowel	Not shown on plans	\$4,235.00
5.38			215	T.B. Penick	1B	Set forms, mesh, dowel at Bldg 40/50 corridor and set up South Mustang	Not shown on plans	\$3,637.00
5.39			153	T.B. Penick	1B	Track repair due to construction damage	Track damaged during construction. Work completed by others (920546)	(\$3,772.00)
5.40			33	T.B. Penick	1B	Survey restaking for waterline	Unforeseen condition. Waterline not shown on plans	\$478.00

5.41			30	T.B. Penick	1B	Settlement of claim for Addendum #3 issues: Retaining walls at fire lane; PCC flatwork at Building 60; PCC flatwork at Building 100; PCC flatwork at Building 40; Ramp at Administration Building	Discrepancy in plans and addendum Subtotal change order #5	\$80,000.00 \$234,428.00
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**San Dieguito High School Academy
Modernization
07/19/05**

	July 19, 2005	Feb. 25, 2005	Nov. 29, 2004	Oct. 12, 2004	Aug. 30, 2004	May 19, 2004
PLANNING						
Architect - NTD Architects	\$791,005.13					
Plan check - Dept of Ed./DSA	\$32,236.38					
Preconstruction Services - Edge Development	\$64,530.00					
Surveys/EIR & other misc soft costs	\$97,888.94					
Subtotal Planning	\$985,660.45	\$985,660.45	\$904,683.38	\$904,683.38	\$904,683.38	\$1,004,438.00
CONSTRUCTION						
Abatement	\$5,703.00					
Demolition - Bldg 30	\$19,087.00					
Interim Housing - Media Cntr/Classrooms/Restroom	\$197,016.72					
Off-Site Street Improvements - City of Encinitas	\$269,648.00					
Prelim Construction - Parking Lots/Tree Removal	\$13,789.95					
Trade Contractors - Mod	\$5,822,615.00					
Construction Mgmt Fee - DEB	\$609,879.76					
Labor Compliance Program	\$25,000.00					
Owner Controlled Insurance Program	\$142,178.00					
Subtotal Construction Costs	\$7,104,917.43	\$7,061,146.43	\$6,939,856.43	\$6,890,204.43	\$6,890,204.43	\$6,696,250.00
TESTING						
G-Force	\$39,969.00					
Subtotal Testing	\$39,969.00	\$39,969.00	\$39,969.00	\$13,969.00	\$13,969.00	
INSPECTION						
Consulting & Inspection Services, Inc.	\$40,120.00					
Subtotal Inspection	\$40,120.00	\$40,120.00	\$40,120.00	\$25,500.00	\$25,500.00	
CONTINGENCY (10% of Trade Contracts - \$582,261.50)						
Change Order #1	\$203,357.00					
Change Order #2	\$300,274.00					
Change Order #3	\$106,858.00					
Change Order #4	\$93,100.00					
Change Order #5	\$234,428.00					
Additional Project Costs	\$531,207.68					
Subtotal Contingency	\$1,469,224.68	\$1,234,796.68	\$1,141,696.68	\$870,946.00	\$582,261.50	\$669,625.00
PROJECT TOTAL	\$9,639,891.56	\$9,361,692.56	\$9,066,325.49	\$8,705,302.81	\$8,416,618.31	\$8,370,313.00
FUNDING						
State Fund 35-00	\$3,933,186.00					
Cap. Fac. Fund 25-19	\$2,782,697.73					
Mello-Roos Program	\$2,924,007.83					
	\$9,639,891.56					

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 8, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Simonetta March, Director of Purch./W/hs.
Steve Ma, Executive Director of Planning Services
Eric Hall, Associated Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ACCEPTANCE OF CONSTRUCTION
PROJECT/MODTECH

EXECUTIVE SUMMARY

Modtech Manufacturing and Construction has completed Contract #B2005-30, four modular classrooms located at Carmel Valley Middle School. In order to file a Notice of Completion with the County Recorder's Office, Board of Trustees acceptance of the project is required.

RECOMMENDATION:

It is recommended that the Board accept the four classroom buildings project located at Carmel Valley Middle School (contract #B2005-30), contract entered into with Modtech Manufacturing and Construction, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorder's Office.

FUNDING SOURCE:

Not Applicable

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 8, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Simonetta March, Direct. of Purch./Whs.
Steve Ma, Executive Director of Planning Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ACCEPTANCE OF CONSTRUCTION
PROJECT/MODTECH

EXECUTIVE SUMMARY

Modtech Manufacturing and Construction has completed Contract #B2005-29, Three Modular Buildings and One Modular Restroom comprising the purchasing facility. In order to file a Notice of Completion with the County Recorder's Office, Board of Trustees acceptance of the project is required.

RECOMMENDATION:

It is recommended that the Board accept the three buildings and one restroom project comprising the purchasing facility (contract #B2005-29), contract entered into with Modtech Manufacturing and Construction, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorder's Office.

FUNDING SOURCE:

Not Applicable

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 10, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Simonetta March, Director of Purch./Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ACCEPTANCE OF CONSTRUCTION
PROJECT/T.B. PENICK & SONS, INC.

EXECUTIVE SUMMARY

T. B. Penick & Sons, Inc. has completed San Dieguito High School Academy Modernization project, Bid Package #1B. In order to file a Notice of Completion with the County Recorder's Office, Board of Trustees acceptance of the project is required.

RECOMMENDATION:

It is recommended that the Board accept San Dieguito High School Academy Modernization project, Bid Package #1B as complete, contract entered into with T.B. Penick & Sons, Inc., and authorize the administration to file a Notice of Completion with the County Recorder's Office.

FUNDING SOURCE:

Not applicable


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 9, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: David R. Bevilaqua, Exec. Dir. of Finance 
Eric J. Hall, Assoc. Supt. of Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: AUTHORIZE TRANSFER OF BANKING
ACCOUNTS

EXECUTIVE SUMMARY

From time to time it is in the best interest of the district to shop for banking services. Mission Federal Credit Union is currently offering the most economical services. Staff recommends three bank accounts currently on deposit at California Bank and Trust be closed and new accounts opened at Mission Federal Credit Union.

Attached for your review is the Public Funds Contract for Deposit of Monies.

RECOMMENDATION:

It is recommended that the Board authorize the following accounts at Mission Federal Credit Union:

San Dieguito Union High School District - Nutrition Services Account
San Dieguito Union High School District - Nutrition Services, PAMS Account
San Dieguito Union High School District - La Costa Canyon -
Associated Student Body Account

FUNDING SOURCE:

N/A



**PUBLIC FUNDS
CONTRACT FOR DEPOSIT OF MONIES**

THIS CONTRACT, relating to the deposit of monies, made on this _____ day of _____ of the year 2005 between San Dieguito Union High School District (School District), located at 710 Encinitas Boulevard, Encinitas, CA 92024, by _____ who serves as the _____ of the School District (Treasurer), and Mission Federal Credit Union (Depository), a federally chartered credit union, located at 5785 Oberlin Dr. Suite 301, San Diego, CA 92121 and having paid-up capital and surplus of One hundred seventy nine million, one hundred sixty two thousand Dollars (\$179,162,000.00).

WITNESSETH:

WHEREAS, the Treasurer proposes to deposit in the Depository from time to time, commencing _____ 2005 monies in their custody in an aggregate amount on deposit at any time not to exceed Ten Million Dollars (\$10,000,000), or the total of the paid-up capital and surplus of the Depository, whichever is the lesser amount, and said monies will be deposited subject to Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code of the State of California; and WHEREAS, said provisions of the Government Code require the Treasurer to enter into a contract with the Depository setting forth the condition upon which said monies are deposited; and WHEREAS, in the judgment of the Treasurer, this contract is to the public advantage; NOW, THEREFORE, it is agreed between the parties hereto as follows:

1. This Contract cancels and supersedes any previous contracts between the Treasurer and the Depository relating to the method of handling and collateralization of deposits of monies.
2. This Contract, but not deposits held hereunder, shall be subject to termination by either party and with or without cause, at any time upon the issuance of a prior 30 days written notice to the other party. Deposits may be withdrawn in accordance with the Contract between the parties and applicable federal and state statutes, rules and regulations. This Contract is subject to modification or termination upon enactment of any statute, rule or regulation, state or federal which, in the opinion of the Administrator of Local Agency Security, is inconsistent herewith, including any change relative to the payment of interest upon monies so deposited by the Treasurer.
3. Interest shall accrue on any monies deposited as permitted by any act of Congress of the United States or by any rule or regulation of any department or agency of the Federal Government adopted pursuant thereto. If interest may legally be paid, all monies deposited in accordance with this Contract shall bear interest at a rate agreed upon by the Treasurer and the Depository.
4. The Depository shall issue to the Treasurer at the time of each inactive deposit (i.e., a certificate account) a receipt on a form, agreed to by the Depository and the Treasurer, stating the interest to be paid, if any, the duration of the deposit, the frequency of interest payments and the terms of withdrawal. Each such deposit receipt is by reference made a part of this Contract.
5. As security for said deposit, the Depository shall at all times maintain with the Agent of Depository, Union Bank of California, commencing forthwith, eligible securities having a market value at least 10% in excess of the actual total amount of local agency monies on deposit with the Depository. If any eligible security is determined by the Administrator of Local Agency Security of the State of California in accordance with Government Code Section 53661 to be not qualified to secure public deposits, additional security shall be substituted immediately by the Depository, as necessary, to comply with the requirements of this paragraph.
6. Eligible securities are those listed in Government Code Section 53651.

7. The Agent of Depository, authorized by the Treasurer and the Depository to hold the eligible securities posted as collateral under this Contract is Federal Home Loan Bank of San Francisco or shall be another authorized agent as selected by the Depository. Said Agent of Depository has filed with the Administrator of Local Agency Security of the State of California an agreement to comply in all respects with the provisions of Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code.
8. Authority for placement of securities for safekeeping in accordance with Government Code Section 53659 is hereby granted to the Agent of Depository, including placement with any Federal Reserve Banks or branches thereof.
9. If the Depository fails to pay all or part of any deposits of the Treasurer which are subject to this Contract when ordered to do so in accordance with the terms of withdrawal set forth on the deposit receipt (which is by reference made a part hereof), the Treasurer will immediately notify in writing the Administrator of Local Agency Security. Action of the Administrator in converting the collateral, required by paragraph 5 above for the benefit of the Treasurer, is governed by Government Code Section 53665.
10. The Depository may add, substitute or withdraw eligible securities being used as security for deposits made hereunder in accordance with Government Code section 53654, provided the requirements of paragraph 5 above are met.
11. The Depository shall have and hereby reserves the right to collect the interest on the securities, except in cases where the securities are liable to sale or are sold or converted in accordance with the provisions of Government Code Section 53665.
12. The Treasurer shall bear and pay the expenses of transportation to and from the Treasurer's office of monies so deposited and the expense of transportation of eligible securities maintained as collateral to and from the designated Agent of Depository. The Depository shall handle, collect and pay all checks, drafts and other exchange. Other related services, if applicable, to be provided by the Depository to the Treasurer are described within the content of "Attachment A," the terms of which are incorporated herein by this reference. The charges and fees to be paid by Treasurer to the Depository for the services described within "Attachment A" and/or for services contained within this Contract as rendered by Depository are detailed within "Attachment B," the terms of which are herein incorporated by this reference. By the execution of this Contract, Treasurer agrees to be bound and to pay Depository those fees for said services rendered by the Depository as set forth within "Attachment B" on a quarterly basis.
13. This Contract, the parties hereto, and all deposits governed by this Contract shall be subject in all respects to Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code, and of all other State of California and federal laws, statutes, rules and regulations applicable to such deposits, whether now in force or hereafter enacted or promulgated, all of which are by this reference made a part hereof.
14. The Treasurer, on behalf of the School District, named hereon waives the right to collateral upon the first \$100,000 of deposit based on insurance provided by the National Credit Union Administration, an agency of the U.S. Government. Said agency provides insurance not to exceed \$100,000 per depositor of public funds.
15. The parties agree that this Contract shall not take effect until such time as the Treasurer submits to the Depository a copy of the School Board's resolution which permits the Treasurer to execute this Contract on behalf of the School District and to make the applicable waivers on behalf of said School District as contained within this Contract and which provides the Treasurer to act on behalf of the School District in the capacity set forth within this Contract. Treasurer warrants that they are authorized to execute this Contract in their capacity as Treasurer of said School District and on behalf of the School District.

16.

- a) The School District on behalf of itself and for its successors and assigns shall fully indemnify, defend (including the payment/reimbursement of all attorney's fees and court costs incurred by the Depository in the defense of same) and hold harmless the Depository - Mission Federal Credit Union - and/or its officers, directors, employees, members, agents, attorneys, successors and assigns from or against any claims, demands, liabilities, law suits, complaints, actions, proceedings (whether or not meritorious) awards, judgments, and costs (including attorney's fees) sought by any party, person, or entity, for damages sustained by reason of any death, personal or bodily injury, or property damage which is caused by or relates to or arises from any breach in the performance of this Contract by the School District and/or by any of its employees, agents, or independent contractors; and/or any acts, negligence, or omissions to act by School District and/or by any of its employees, agents, or independent contractors. The terms of this indemnification-hold harmless clause shall survive and remain in full force and effect subsequent to the termination of this Contract and/or the completion of its terms or performance.
- b) The Depository on behalf of itself and for its successors and assigns shall fully indemnify, defend (including the payment/reimbursement of all attorney's fees and court costs incurred by the School District in the defense of same) and hold harmless the School District - Mission Federal Credit Union - and/or its officers, directors, employees, members, agents, attorneys, successors and assigns from or against any claims, demands, liabilities, law suits, complaints, actions, proceedings (whether or not meritorious) awards, judgments, and costs (including attorney's fees) sought by any party, person, or entity, for damages sustained by reason of any death, personal or bodily injury, or property damage which is caused by or relates to or arises from any breach in the performance of this Contract by the Depository and/or by any of its employees, agents, or independent contractors; and/or any acts, negligence, or omissions to act by Depository and/or by any of its employees, agents, or independent contractors. The terms of this indemnification-hold harmless clause shall survive and remain in full force and effect subsequent to the termination of this Contract and/or the completion of its terms or performance.
- c) In the event any provision of this Contract is determined by a court of competent jurisdiction to be void and unenforceable the remaining provisions shall remain in full force and effect.
- d) If any action at law or in equity is commenced, inclusive of arbitration, to either enforce or interpret the terms of this Contract, or if any action arises out of this Contract, the prevailing party shall be entitled to recover from the other party its reasonable attorney's fees and court costs. The terms of this paragraph shall survive and remain in full force and effect subsequent to the termination of this Contract and/or the completion of its terms or performance.
- e) No waiver of any of the provisions of this Contract shall be deemed to be or shall constitute a waiver of any other provision of this Contract, whether or not similar nor shall any waiver constitute a continuing waiver. No waiver of any provision of this Contract shall be binding on the parties unless it is executed in writing by the party making the waiver.
- f) This Contract, and its rights and duties, shall not be subject to assignment nor delegation by agreement or by operation of law without the express consent of the other party which consent shall not be unreasonably withheld.
- g) This is a fully integrated Contract. The parties acknowledge that this Contract and its Attachments embody the full, entire, and final agreement between the parties. All modifications and/or amendments to this Contract shall be in writing and signed by both parties. The parties acknowledge that the joint efforts of the parties were used and employed in the drafting and in the preparation of this Contract. The proper venue for any dispute between the parties shall only be San Diego, California. This Contract shall be binding and inure to the benefit of the parties hereto and to their respective successor and assigns.

- h) All notices shall be in writing and shall be deemed to have been duly given on the date of delivery if delivered personally to the party to whom the notice is given, or on the third day after mailing if mailed first class to the party to whom notice is given.

NOTICE TO DEPOSITORY:
 Jim Miller, Chief Financial Officer
 Mission Federal Credit Union
 5785 Oberlin Drive
 San Diego, CA 92121

NOTICE TO TREASURER:

 710 Encinitas Blvd.
 Encinitas, CA 92024

- i) Neither this Contract nor any operation thereunder is intended to be, shall be deemed to be, or shall be treated as operating or creating any agency relationship, and/or an employment relationship, and/or a general or limited partnership, association, or joint venture between the parties.
- j) By their signature below, the Treasurer, on behalf of the School District, acknowledges and consents to those parties and/or entities, who appear within "Attachment C" of this Contract, to be the authorized signatures upon the account of the Depositor. The number of required and authorized signatures to transact account business and activity is denoted within the content of "Attachment C."

LOCAL AGENCY:

School District

By: _____
 (Signature) (Date)

 (Typed Name/Title)

 (Mailing Address)

 (City/State) (Zip)

DEPOSITORY:

Mission Federal Credit Union

By:  8/5/05
 (Signature) (Date)

 (Typed Name/Title)

By: _____
 (Signature) (Date)

 (Typed Name/Title)

SVP/CFO

ATTACHMENT "A"

SERVICES TO BE PROVIDED BY DEPOSITORY

1. Armored Car pick-up and delivery to depository
2. Processing of daily deposits by qualified cash vault provider.
3. Change orders processed and delivered by qualified cash vault provider.
4. Quarterly account analysis on each analysis account.
5. Invoicing of service charges due when applicable.
6. Return of original paid checks or CD containing imaged checks.
7. Clear all school district checks (including NSF items, pending incoming deposits.)
8. Upon approval, the issuance of organizational VISA Cards for district officials & board members.
9. Providing of all account supplies: deposit bags, checks, deposit slips, endorsement stamps, coin and currency wrappers. Mission Federal agrees to pay for the first year's supplies(start up order); thereafter Mission Federal will pay for 50% of all supply orders incurred after the first school year.
11. Collateralization of deposits in excess of \$100,000.
12. Branch services including: stop payments, research request, statement, check copies and telephone transfers.
13. MissionLine and MissionLink access to account information.

ATTACHMENT "B" Page 2 of 2

COMPENSATION TO DEPOSITORY - (Calculation of fees to be paid by the School District to the Depository): At the conclusion of each calendar quarter, the Depository will be paid through the calculation/completion of an account analysis statement contained upon page 1 of Attachment "B." Depository will charge Treasurer the unit based charges as shown for all activities which occur within the account relationship and for the subject calendar quarter. If any future services are requested by Depository or Treasurer which are not contained within Attachment "B," the Depository and Treasurer will set the fee, in writing, for such services to be provided by the Depository and said fees will be incorporated within and made a part of Attachment "B" and said account analysis and statement.

Depository will determine on behalf of Treasurer/Depository the "Investable Balances Required" for each and all services as contained upon page 1 of Attachment "B." Depository will further calculate the Investable Balances Available for services after an allowance for regulatory reserves. The difference between the Investable Balance Required and the Investable Balances Available may be available to earn dividends or earning credits.

EARNINGS CREDIT RATE - (Dividend): The Earnings Credit Rate for each subsequent calendar quarter shall be the official dividend rate established by the Mission Federal Credit Union Board of Directors, payable on Interest-Bearing Checking Accounts, effective on the last day of the previous quarter. The Earnings Credit Rate will be applied using the Average Balance Method which means a daily periodic rate will be applied to the Average Investable Balances Available and Investable Balances Required to arrive at the Excess Allowance or Deficiency Balance. Whenever the Average Investable Balances are sufficient to meet the Investment Balances Required, an excess allowance will be calculated which will result in a credit, or dividend, to the account of the School District. Whenever the Average Investable Balances are insufficient to meet the Investable Balances Required, a Deficiency Allowance will be calculated which will result in a charge to the account of the School District which shall be satisfied and paid forthwith by the School District. All dividends or charges will be posted to the account on a quarterly basis and upon the completion of the account analysis as hereinabove described.


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 10, 2005

BOARD MEETING DATE: August 18, 2005

**PREPARED AND
SUBMITTED BY:** Peggy Lynch, Ed.D.,
Superintendent 

SUBJECT: Approval of Business Reports

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing
- d) 2004 Bond Release

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, c) Membership Listing and d) 2004 Bond Release

FUNDING SOURCE:

Not applicable.

PL/sg
Attachment

AGENDA ITEM: 21

SAN DIEGUITO UNION HIGH
FROM 07/01/05 THRU 08/08/05

1

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260002	07/05/05	25-19	T M P SERVICES	001	NEW CONSTRUCTION	\$19,246.01
260003	07/05/05	25-19	HIGHSMITH CO INC	001	MATERIALS AND SUPPLI	\$7,376.57
260004	07/05/05	25-19	HIGHSMITH CO INC	001	MATERIALS AND SUPPLI	\$8,975.58
260005	07/07/05	03	COUNTY OF SAN DIEGO	037	FEES - ADMISSIONS, T	\$816.00
260006	07/07/05	03	OFFICE DEPOT	013	MATERIALS AND SUPPLI	\$121.91
260007	07/07/05	03	INLAND INSPECTIONS &	025	PROF/CONSULT./OPER E	\$756.00
260008	07/07/05	03	COSTCO CARLSBAD	013	MATERIALS AND SUPPLI	\$123.91
260009	07/07/05	03	SMITH SHADE OF TEMEC	013	MATERIALS AND SUPPLI	\$384.00
260010	07/07/05	03	RHINO ART COMPANY IN	013	MATERIALS AND SUPPLI	\$431.00
260011	07/07/05	03	BLICK, DICK (DICK BL	013	MATERIALS AND SUPPLI	\$3,107.51
260012	07/07/05	03	CARLSON, LAURIE & AS	025	EQUIPMENT REPAIR PA	\$173.54
260013	07/07/05	03	ARROWHEAD	025	MATERIALS AND SUPPLI	\$400.00
260014	07/07/05	03	AZTEC TECHNOLOGY COR	025	RENTS & LEASES	\$905.10
260015	07/07/05	03	TURF STAR INC	025	REPAIRS BY VENDORS	\$6,000.00
260016	07/07/05	03	AMERICAN FENCE & SEC	025	RENTS & LEASES	\$9,531.00
260017	07/07/05	03	GREAT SCOTT TREE SER	025	OTHER SERV.& OPER.EX	\$4,000.00
260018	07/07/05	03	NORTH COUNTY EQUIPME	025	EQUIPMENT REPAIR PA	\$6,000.00
260019	07/07/05	03	INGOLD TRACTOR SERVI	025	OTHER SERV.& OPER.EX	\$4,000.00
260020	07/07/05	03	PLANT-TEK, INC	025	OTHER SERV.& OPER.EX	\$1,050.00
260021	07/07/05	03	JOHNSON FLOORING INC	025	REPAIRS BY VENDORS	\$5,910.00
260022	07/07/05	03	JOHNSON FLOORING INC	025	REPAIRS BY VENDORS	\$4,969.00
260023	07/07/05	03	JOHNSON FLOORING INC	025	REPAIRS BY VENDORS	\$3,272.00
260024	07/07/05	03	JOHNSON FLOORING INC	025	REPAIRS BY VENDORS	\$5,042.00
260025	07/07/05	03	CINTAS	025	OTHER SERV.& OPER.EX	\$936.00
260026	07/07/05	03	AIRPURE FILTER SALES	025	BLDG.-REPAIR MATERIA	\$4,000.00
260027	07/07/05	03	AIR GAS WEST	025	OTHER SERV.& OPER.EX	\$495.00
260028	07/07/05	03	ATLAS PUMPING SERVIC	025	REPAIRS BY VENDORS	\$2,500.00
260029	07/07/05	03	CABLE PIPE LEAK DETE	025	REPAIRS BY VENDORS	\$1,200.00
260030	07/07/05	03	CA AIR COMPRESSOR CO	025	REPAIRS BY VENDORS	\$1,788.65
260031	07/07/05	03	J J J ENTERPRISES	025	REPAIRS BY VENDORS	\$1,400.00
260032	07/07/05	03	STANDARD ELECTRONICS	025	REPAIRS BY VENDORS	\$3,500.00
260033	07/07/05	03	FORERUNNER TELECOM	025	REPAIRS BY VENDORS	\$2,500.00
260034	07/07/05	03	ENCINITAS GLASS COMP	025	REPAIRS BY VENDORS	\$7,000.00
260035	07/07/05	03	AFFORDABLE DRAIN SER	025	REPAIRS BY VENDORS	\$9,300.00
260036	07/07/05	03	CREATIVE FENCE COMPA	025	REPAIRS BY VENDORS	\$6,971.93
260037	07/07/05	03	COLLEGE BOARD PUBLIC	006	BOOKS OTHER THAN TEX	\$38.69
260038	07/07/05	03	DEPT OF TOXIC SUBSTA	037	FEES - ADMISSIONS, T	\$280.00
260039	07/07/05	06	ARROWHEAD	028	OTHER TRANSPORT.SUPP	\$750.00
260040	07/07/05	03	AMAZON.COM	013	MATERIALS AND SUPPLI	\$135.19
260041	07/07/05	03	DUNN EDWARDS CORP	025	BLDG.-REPAIR MATERIA	\$9,000.00
260042	07/07/05	03	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$2,272.50
260043	07/07/05	03	NEXTEL COMMUNICATION	025	MATERIALS AND SUPPLI	\$850.00
260044	07/07/05	03	NEXTEL COMMUNICATION	025	COMMUNICATIONS-TELEP	\$23,200.00
260045	07/07/05	03	EL CAMINO RENTAL	025	RENTS & LEASES	\$10,000.00
260046	07/07/05	03	SAN DIEGUITO TROPHY	013	OFFICE SUPPLIES	\$64.11
260047	07/07/05	03	CA AGRI CONTROL INC	025	PEST CONTROL	\$12,000.00
260048	07/07/05	03	EDCO DISPOSAL CORPOR	025	RUBBISH DISPOSAL	\$79,777.00
260049	07/07/05	03	RANCHO SANTA FE SEC	025	OTHER SERV.& OPER.EX	\$15,456.00
260050	07/07/05	03	PALOMAR REPROGRAPHIC	013	PRINTING	\$96.98
260051	07/07/05	03	SIEMANS BLDG TECHNOL	025	OTHER SERV.& OPER.EX	\$16,896.00
260052	07/07/05	03	SIMPLEX-GRINNELL	025	OTHER SERV.& OPER.EX	\$30,000.00
260053	07/07/05	03	ANTIMITE ASSOCIATES	025	PEST CONTROL	\$7,992.00
260054	07/07/05	03	RANCHO SANTA FE SEC	025	SECURITY GUARD CONTR	\$14,000.00
260055	07/07/05	03	THYSSENKRUPP ELEVATO	025	REPAIRS BY VENDORS	\$6,780.00
260056	07/07/05	06	SOCO GROUP, INC.	028	FUEL	\$134,600.00

SAN DIEGUITO UNION HIGH
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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260057	07/08/05	21-09	TURFSTAR, INC	001	EQUIPMENT	\$62,353.33
260058	07/08/05	03	SCHOOL SERVICES OF C	036	CONFERENCE,WORKSHOP,	\$210.00
260059	07/08/05	06	EXPRESS PRINT	022	PRINTING	\$1,670.13
260060	07/08/05	21-09	B F J COMPANY	001	NON CAPITALIZED EQUI	\$1,718.61
260061	07/08/05	21-09	MISSION JANITORIAL S	001	NON CAPITALIZED EQUI	\$1,961.05
260062	07/08/05	21-09	MISSION JANITORIAL S	001	NON CAPITALIZED EQUI	\$664.99
260063	07/08/05	21-09	HAWTHORNE LIFT SYSTE	001	EQUIPMENT	\$18,861.64
260064	07/08/05	25-19	VIRCO MANUFACTURING	001	MATERIALS AND SUPPLI	\$8,756.96
260065	07/08/05	25-19	ARENSON OFFICE FURNI	001	MATERIALS AND SUPPLI	\$2,688.86
260066	07/08/05	25-19	DATEL SYSTEMS INC	001	MATERIALS AND SUPPLI	\$633.31
260068	07/11/05	03	LEES LOCK & SAFE	025	REPAIRS BY VENDORS	\$1,000.00
260069	07/11/05	03	CLARK SECURITY PRODU	025	BLDG.-REPAIR MATERIA	\$7,000.00
260070	07/11/05	03	DIXIELINE LUMBER COM	025	BLDG.-REPAIR MATERIA	\$12,000.00
260071	07/11/05	03	R J SAFETY COMPANY I	025	GARDENING SUPPLIES	\$5,700.00
260072	07/11/05	03	CART MART INC	025	REPAIRS BY VENDORS	\$3,200.00
260073	07/11/05	13	CORPORATE EXPRESS	004	MATERIALS AND SUPPLI	\$21.55
260074	07/11/05	25-19	DELL COMPUTER CORPOR	001	NON CAPITALIZED EQUI	\$3,728.17
260075	07/11/05	25-19	SOUTHLAND TECHNOLOGY	001	MATERIALS AND SUPPLI	\$866.31
260076	07/11/05	25-19	TROXELL COMMUNICATIO	001	MATERIALS AND SUPPLI	\$4,644.20
260077	07/11/05	25-19	CORPORATE EXPRESS	001	MATERIALS AND SUPPLI	\$1,001.45
260078	07/11/05	03	COMPUSOURCE/ADB ENTE	013	MATERIALS AND SUPPLI	\$94.23
260079	07/11/05	03	TOMARK SPORTS	025	REPAIRS BY VENDORS	\$12,590.00
260080	07/11/05	03	BACH COMPANY	013	MATERIALS AND SUPPLI	\$786.49
260081	07/11/05	03	B AND H PHOTO	013	MATERIALS AND SUPPLI	\$721.82
260082	07/11/05	03	GOPHER SPORT	013	MATERIALS AND SUPPLI	\$145.62
260083	07/11/05	03	EDUCATIONAL SYSTEMS	013	MATERIALS AND SUPPLI	\$324.10
260084	07/11/05	03	TROXELL COMMUNICATIO	013	MATERIALS AND SUPPLI	\$731.77
260085	07/11/05	06	FOLLETT EDUCATIONAL	004	TEXTBOOKS	\$7,549.50
260086	07/11/05	06	FOLLETT EDUCATIONAL	012	TEXTBOOKS	\$4,470.01
260087	07/11/05	06	FOLLETT EDUCATIONAL	006	TEXTBOOKS	\$3,293.70
260088	07/11/05	06	FOLLETT EDUCATIONAL	007	TEXTBOOKS	\$5,350.65
260089	07/11/05	06	FOLLETT EDUCATIONAL	013	TEXTBOOKS	\$3,998.87
260090	07/11/05	06	FOLLETT EDUCATIONAL	010	TEXTBOOKS	\$9,535.88
260091	07/11/05	06	FOLLETT EDUCATIONAL	005	TEXTBOOKS	\$17,152.72
260092	07/11/05	06	FOLLETT EDUCATIONAL	014	TEXTBOOKS	\$38,928.78
260094	07/11/05	03	HOME DEPOT	025	BLDG.-REPAIR MATERIA	\$29,500.00
260095	07/11/05	25-19	COSTCO CARLSBAD	001	MATERIALS AND SUPPLI	\$250.00
260096	07/11/05	21-09	VIRCO MANUFACTURING	001	MATERIALS AND SUPPLI	\$84,929.71
260097	07/11/05	03	CAL FOR SCHOOL FACIL	021	DUES AND MEMBERSHIPS	\$2,500.00
260098	07/11/05	03	ASSOCIATION OF LOW W	021	DUES AND MEMBERSHIPS	\$2,304.40
260099	07/11/05	03	BLUBAT INC	035	LIC/SOFTWARE	\$5,830.00
260100	07/11/05	21-09	CORPORATE EXPRESS	001	MATERIALS AND SUPPLI	\$13,944.11
260101	07/11/05	21-09	ARENSON OFFICE FURNI	001	MATERIALS AND SUPPLI	\$36,549.02
260102	07/11/05	06	C A S T O	028	DUES AND MEMBERSHIPS	\$75.00
260103	07/11/05	21-09	HIGHSMITH CO INC	001	MATERIALS AND SUPPLI	\$5,840.86
260104	07/12/05	03	DALAGERS SHARPENING	025	EQUIPMENT REPAIR PA	\$4,500.00
260105	07/12/05	03	GRANGETTO'S AGRICULT	025	GARDENING SUPPLIES	\$8,000.00
260106	07/12/05	03	HANSON AGGREGATES	025	GROUNDS-REPAIR MATER	\$6,000.00
260107	07/12/05	03	OPTIMUM FLOOR CARE	025	CUSTODIAL SUPPLIES	\$12,000.00
260108	07/12/05	03	ALLIED REFRIGERATION	025	BLDG.-REPAIR MATERIA	\$1,530.00
260109	07/12/05	03	GRAYBAR ELECTRIC CO	025	BLDG.-REPAIR MATERIA	\$7,000.00
260110	07/12/05	03	NEXUS INTEGRATION SE	025	REPAIRS BY VENDORS	\$2,000.00
260111	07/12/05	03	AGRICULTURAL SUPPLY	025	GARDENING SUPPLIES	\$14,500.00
260112	07/12/05	03	WEST TOOL INDUSTRIAL	025	BLDG.-REPAIR MATERIA	\$3,000.00
260113	07/12/05	03	C E D	025	BLDG.-REPAIR MATERIA	\$21,000.00

SAN DIEGUITO UNION HIGH
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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260114	07/12/05	03	R C P BLOCK AND BRIC	025	GROUNDS-REPAIR MATER	\$5,000.00
260115	07/12/05	03	GRAINGER, WW INC	025	BLDG.-REPAIR MATERIA	\$24,500.00
260116	07/13/05	03	US AIR CONDITIONING	025	BLDG.-REPAIR MATERIA	\$8,000.00
260117	07/13/05	03	D.A.D. ASPHALT	025	REPAIRS BY VENDORS	\$5,060.00
260118	07/13/05	03	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$2,300.00
260119	07/13/05	21-09	SAN DIEGO RESTAURANT	031	MATERIALS AND SUPPLI	\$3,350.16
260120	07/13/05	13	HOLLANDIA DAIRY	031	PURCHASES FOOD	\$90,000.00
260121	07/14/05	03	WALCH PUBLISHING	013	MATERIALS AND SUPPLI	\$492.02
260122	07/14/05	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$124.88
260123	07/14/05	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$53.59
260124	07/14/05	03	STAPLES STORES	008	MATERIALS AND SUPPLI	\$161.30
260125	07/14/05	03	SOUTHLAND TECHNOLOGY	008	MATERIALS AND SUPPLI	\$256.45
260126	07/14/05	13	P C S REVENUE CONTRO	031	OTHER SERV.& OPER.EX	\$3,871.52
260127	07/14/05	03	XEROX CORPORATION	008	DUPLICATING SUPPLIES	\$284.46
260128	07/14/05	11	POSTMASTER	009	COMMUNICATIONS-POSTA	\$30,000.00
260129	07/14/05	21-09	BARKERS	031	NON CAPITALIZED EQUI	\$923.96
260130	07/14/05	11	FOX POINT FARMS	009	MATERIALS AND SUPPLI	\$1,000.00
260131	07/14/05	11	EDUCATION TO GO	009	PROF/CONSULT./OPER E	\$3,000.00
260132	07/14/05	14	ROESLING NAKAMURA	025	PROF/CONSULT./OPER E	\$24,000.00
260133	07/14/05	14	ROESLING NAKAMURA	025	PROF/CONSULT./OPER E	\$33,000.00
260134	07/14/05	03	DAWN BREAKER SYSTEMS	022	CONSULTANTS-COMPUTER	\$65,000.00
260135	07/14/05	11	FREE FORM CLAY & SUP	009	MATERIALS AND SUPPLI	\$3,000.00
260136	07/11/05	25-19	COSTCO SAN MARCOS	001	MATERIALS AND SUPPLI	\$100.00
260137	07/14/05	06	PERSEUS ASSOCIATES	028	LIC/SOFTWARE	\$8,512.25
260138	07/19/05	11	PENN/HEAD RACQUET SP	009	MATERIALS AND SUPPLI	\$350.00
260139	07/19/05	11	F D S FLOWERS	009	MATERIALS AND SUPPLI	\$325.00
260140	07/19/05	11	SAN DIEGO FLORAL SUP	009	MATERIALS AND SUPPLI	\$145.00
260141	07/19/05	03	CREATIVE FENCE COMPA	025	OTHER SERV.& OPER.EX	\$3,005.45
260142	07/19/05	11	OFFICE DEPOT	009	MATERIALS AND SUPPLI	\$79.89
260143	07/19/05	11	NORTH COUNTY TIMES	009	ADVERTISING	\$196.45
260144	07/19/05	03	MARKERBOARD PEOPLE,	008	MATERIALS AND SUPPLI	\$105.98
260145	07/19/05	03	TENCER LASER & COMPU	008	MATERIALS AND SUPPLI	\$70.04
260146	07/19/05	03	HOME DEPOT	008	MATERIALS AND SUPPLI	\$200.00
260147	07/19/05	03	FISHER SCIENTIFIC EM	008	MATERIALS AND SUPPLI	\$74.99
260148	07/19/05	03	WAXIE SANITARY SUPPL	036	CUSTODIAL SUPPLIES	\$168.41
260149	07/19/05	03	SARGENT WELCH SCIENT	008	MATERIALS AND SUPPLI	\$2,523.54
260150	07/19/05	03	US AIR CONDITIONING	025	NON CAPITALIZED EQUI	\$676.20
260151	07/20/05	13	GALASSO BAKERY	031	PURCHASES FOOD	\$9,500.00
260152	07/20/05	25-18	JOHNSTONE SUPPLY CO	025	EQUIPMENT	\$1,496.35
260153	07/20/05	03	FERGUSON ENTERPRISES	025	NON CAPITALIZED EQUI	\$2,365.30
260154	07/20/05	03	BUTLERS MILL INC	025	GROUNDS-REPAIR MATER	\$5,161.23
260155	07/20/05	03	TRANE PARTS	025	BLDG.-REPAIR MATERIA	\$127.02
260156	07/20/05	03	FERGUSON ENTERPRISES	025	BLDG.-REPAIR MATERIA	\$437.68
260157	07/20/05	03	JOHNSTONE SUPPLY CO	025	BLDG.-REPAIR MATERIA	\$102.75
260158	07/20/05	03	DECORATIVE PLANT SER	025	OTHER SERV.& OPER.EX	\$1,034.40
260159	07/20/05	03	A D T	025	OTHER SERV.& OPER.EX	\$872.00
260160	07/20/05	06	LIBRARY REPRODUCTION	030	BOOKS OTHER THAN TEX	\$10,221.07
260161	07/20/05	06	R F B & D RECORDING	030	MATERIALS AND SUPPLI	\$274.80
260162	07/20/05	06	AUDITORY INSTRUMENT	030	MATERIALS AND SUPPLI	\$896.96
260163	07/20/05	03	STUTZ, GALLAGHER, AR	021	LEGAL EXP-BUSINESS	\$15,000.00
260164	07/20/05	03	SCHOOL SERVICES OF C	021	PROF/CONSULT./OPER E	\$1,840.00
260165	07/20/05	06	LIGHTSPEED TECHNOLOG	030	MAT/SUP/EQUIP TECHNO	\$865.61
260166	07/20/05	06	NEW WORLD CREATIONS	030	LIC/SOFTWARE	\$256.72
260167	07/20/05	25-19	BLAIR RASMUSSEN CONS	036	IMPROVEMENT	\$386,942.00
260168	07/20/05	25-19	BLAIR RASMUSSEN CONS	036	IMPROVEMENT	\$110,738.00

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260169	07/20/05	06	ENABLING DEVICES	030	MATERIALS AND SUPPLI	\$243.39
260171	07/21/05	40	CREATIVE FENCE COMPA	025	IMPROVEMENT	\$3,968.19
260172	07/21/05	21-09	AZTEC TECHNOLOGY COR	025	EQUIPMENT	\$2,774.56
260173	07/21/05	03	LIGHTING ASSOC OF SA	025	LIC/SOFTWARE	\$646.50
260174	07/21/05	03	PLANT-TEK, INC	025	OTHER SERV.& OPER.EX	\$855.00
260175	07/21/05	03	LEUCADIA WASTEWATER	025	SEWER CHARGES	\$16,509.40
260176	07/21/05	03	HANSON AGGREGATES	025	GROUNDS-REPAIR MATER	\$3,982.77
260177	07/21/05	03	JOHNSTONE SUPPLY CO	025	NON CAPITALIZED EQUI	\$1,127.47
260178	07/21/05	14	JOHNSTONE SUPPLY CO	025	EQUIPMENT REPLACEMEN	\$3,382.42
260179	07/21/05	40	RANCHO SANTA FE SEC	025	IMPROVEMENT	\$790.00
260180	07/21/05	25-19	RANCHO SANTA FE SEC	025	NEW CONSTRUCTION	\$2,910.00
260181	07/21/05	03	CORPORATE EXPRESS	010	MATERIALS AND SUPPLI	\$366.35
260182	07/21/05	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$101.50
260183	07/21/05	03	MICRO IMAGE SYSTEMS	010	REPAIRS BY VENDORS	\$252.00
260184	07/21/05	03	APPLIED MAGIC LLC	010	REPAIRS BY VENDORS	\$1,500.00
260185	07/21/05	03	VERIZON CELLULAR - S	035	COMMUNICATIONS-TELEP	\$9,000.00
260187	07/21/05	06	COMPUSOURCE/ADB ENTE	013	MATERIALS AND SUPPLI	\$693.37
260188	07/21/05	03	OFFICE DEPOT	024	OFFICE SUPPLIES	\$88.61
260189	07/21/05	06	SAN DIEGUITO UHSD CA	010	MATERIALS AND SUPPLI	\$1,500.00
260190	07/21/05	06	PROS & CONS BRAILLE	030	BOOKS OTHER THAN TEX	\$65.46
260191	07/21/05	06	COSTCO CARLSBAD	010	MATERIALS AND SUPPLI	\$400.00
260192	07/21/05	06	NATIONAL BRAILLE PRE	030	BOOKS OTHER THAN TEX	\$2,150.91
260193	07/21/05	06	SOUTHWESTERN ITP PUB	033	MATERIALS AND SUPPLI	\$559.31
260194	07/21/05	06	CORWIN PRESS	010	MATERIALS AND SUPPLI	\$1,663.56
260195	07/21/05	06	WONG, HARRY K PUBLIC	010	MATERIALS AND SUPPLI	\$1,040.40
260196	07/21/05	06	IMPERIAL WELDING	033	NON CAPITALIZED EQUI	\$7,547.42
260197	07/21/05	13	CORPORATE EXPRESS	031	MATERIALS AND SUPPLI	\$7.37
260198	07/21/05	13	EXPRESS PRINT	031	PRINTING	\$2,155.00
260200	07/21/05	11	SCHOOLHOUSE SOFTWARE	009	LIC/SOFTWARE	\$5,150.00
260201	07/21/05	06	GLENCOE-MACMILLAN/MC	010	TEXTBOOKS	\$400.31
260202	07/21/05	06	EVERBIND/MARCO BOOK	003	TEXTBOOKS	\$261.99
260203	07/21/05	06	PERMA BOUND	007	NON CAPITALIZED EQUI	\$630.30
260204	07/21/05	03	FLINN SCIENTIFIC INC	004	MATERIALS AND SUPPLI	\$76.18
260205	07/21/05	03	SARGENT WELCH SCIENT	004	MATERIALS AND SUPPLI	\$27.64
260206	07/21/05	03	FLINN SCIENTIFIC INC	004	MATERIALS AND SUPPLI	\$703.96
260207	07/21/05	03	SARGENT WELCH SCIENT	004	MATERIALS AND SUPPLI	\$501.25
260208	07/21/05	13	DON LEE FARMS / GOOD	031	PURCHASES FOOD	\$5,000.00
260209	07/21/05	13	CA DEPT OF ED-FOOD D	031	PURCHASES FOOD	\$4,000.00
260210	07/21/05	06	OAKTREE PRODUCTS INC	030	MATERIALS AND SUPPLI	\$238.43
260211	07/21/05	13	COUNTY OF SAN DIEGO	031	OTHER SERV.& OPER.EX	\$2,040.00
260212	07/21/05	06	PHONAK	030	MAT/SUP/EQUIP TECHNO	\$2,786.73
260213	07/21/05	13	SORRENTI FAMILY FARM	031	PURCHASES FOOD	\$1,500.00
260214	07/21/05	13	SMART AND FINAL CORP	031	PURCHASES FOOD	\$1,500.00
260215	07/21/05	03	GOLDEN RULE BINDERY	010	REPAIRS BY VENDORS	\$75.43
260216	07/21/05	03	COSTCO CARLSBAD	010	MATERIALS AND SUPPLI	\$53.88
260218	07/21/05	03	STAT PHARMACEUTICALS	010	MATERIALS AND SUPPLI	\$36.45
260219	07/21/05	03	PAX BUSINESS SYSTEMS	010	OFFICE SUPPLIES	\$487.64
260220	07/21/05	03	OFFICE DEPOT	010	OFFICE SUPPLIES	\$93.04
260221	07/21/05	03	EDUCATIONAL SYSTEMS	010	OFFICE SUPPLIES	\$97.23
260222	07/21/05	25-19	GRAINGER, WW INC	001	NEW CONSTRUCTION	\$7,636.09
260223	07/21/05	40	D.A.D. ASPHALT	025	IMPROVEMENT	\$9,205.00
260224	07/21/05	25-19	FREDRICKS ELECTRIC I	025	IMPROVEMENT	\$21,570.00
260225	07/21/05	25-19	FREDRICKS ELECTRIC I	025	NEW CONSTRUCTION	\$10,542.50
260226	07/21/05	21-09	FREDRICKS ELECTRIC I	025	NEW CONSTRUCTION	\$1,440.00
260227	07/21/05	21-09	ECONOMY RESTAURANT S	031	NON CAPITALIZED EQUI	\$3,178.63

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260228	07/21/05	21-09	ECONOMY RESTAURANT S	031	MATERIALS AND SUPPLI	\$9,669.86
260229	07/21/05	21-09	F S E INC	031	MATERIALS AND SUPPLI	\$3,824.05
260230	07/21/05	25-18	COLLINS & AIKMAN FLO	025	BUILDING & IMPROVMNT	\$9,945.40
260231	07/21/05	14	COLLINS & AIKMAN FLO	025	REPAIRS BY VENDORS	\$2,489.37
260232	07/21/05	25-18	COLLINS & AIKMAN FLO	025	BUILDING & IMPROVMNT	\$4,532.11
260233	07/21/05	25-19	COLLINS & AIKMAN FLO	025	NEW CONSTRUCTION	\$12,710.62
260234	07/21/05	13	PEPSI	031	PURCHASES FOOD	\$235,000.00
260235	07/21/05	13	S AND S BAKERY INC	031	PURCHASES FOOD	\$75,000.00
260236	07/21/05	13	DOMINO'S PIZZA OF SA	031	PURCHASES FOOD	\$45,000.00
260237	07/21/05	13	DOMINO'S PIZZA (NORT	031	PURCHASES FOOD	\$45,000.00
260238	07/22/05	03	RHINO ART COMPANY IN	024	MATERIALS AND SUPPLI	\$300.00
260239	07/22/05	06	STATE BOARD OF EQUAL	028	FEES - ADMISSIONS, T	\$188.10
260240	07/22/05	06	STATE BOARD OF EQUAL	028		\$521.20
260241	07/22/05	40	FORDYCE CONSTRUCTION	028	IMPROVEMENT	\$430,890.00
260242	07/22/05	14	FORDYCE CONSTRUCTION	025	REPAIRS BY VENDORS	\$271,046.00
260243	07/22/05	14	ROOF CONSTRUCTION	025	REPAIRS BY VENDORS	\$285,000.00
260244	07/22/05	03	DELL COMPUTER CORPOR	001	MAT/SUP/EQUIP TECHNO	\$6,648.64
260245	07/22/05	03	FLINN SCIENTIFIC INC	012		\$165.79
260246	07/22/05	03	COSTCO CARLSBAD	010	MATERIALS AND SUPPLI	\$107.75
260247	07/22/05	03	GATEWAY BUSINESS	035	SOFTWARE/DP SUPPLIES	\$101.07
260248	07/22/05	25-18	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$4,712.50
260249	07/22/05	03	C A S B O	022	DUES AND MEMBERSHIPS	\$450.00
260250	07/22/05	06	MAGDALENA ECKE FAMIL	030	DUES AND MEMBERSHIPS	\$372.90
260251	07/22/05	11	SAN DIEGUITO PRINTER	009	PRINTING	\$40,000.00
260252	07/22/05	03	UNITED PARCEL SERVIC	001	COMMUNICATIONS-POSTA	\$3,000.00
260253	07/22/05	06	ALPHA GRAPHICS	010	PRINTING	\$500.00
260254	07/22/05	03	BREVIK PLUMBING	025	REPAIRS BY VENDORS	\$7,980.00
260255	07/22/05	03	APPLIED MAGIC LLC	010	REPAIRS BY VENDORS	\$800.00
260256	07/22/05	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$96.96
260257	07/22/05	03	CA SCHOOL PERSONNEL	026	DUES AND MEMBERSHIPS	\$705.00
260258	07/22/05	03	PRENTICE HALL INC	010	MATERIALS AND SUPPLI	\$273.19
260259	07/22/05	06	SEHI-PROCOMP COMPUTE	033	SOFTWARE/DP SUPPLIES	\$197.55
260260	07/22/05	11	COSTCO CARLSBAD	009	MATERIALS AND SUPPLI	\$431.00
260261	07/22/05	06	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$143.20
260262	07/22/05	03	C O D E S P	026	DUES AND MEMBERSHIPS	\$1,750.00
260263	07/22/05	11	ARROWHEAD	009	MATERIALS AND SUPPLI	\$450.00
260264	07/22/05	25-19	CREATIVE FENCE COMPA	025	BUILDING & IMPROVMNT	\$7,794.89
260265	07/22/05	25-18	CREATIVE FENCE COMPA	025	BUILDING & IMPROVMNT	\$4,763.57
260266	07/22/05	25-18	CREATIVE FENCE COMPA	025	BUILDING & IMPROVMNT	\$5,600.00
260267	07/22/05	06	BRADY GRAPHIC PRODUC	033	MATERIALS AND SUPPLI	\$84.82
260268	07/22/05	06	HOME DEPOT	033	MATERIALS AND SUPPLI	\$500.00
260269	07/22/05	03	DELL COMPUTER CORPOR	008	MAT/SUP/EQUIP TECHNO	\$18,963.21
260270	07/22/05	03	ARROWHEAD	008	MATERIALS AND SUPPLI	\$200.00
260271	07/22/05	03	COMPUSOURCE/ADB ENTE	008	MATERIALS AND SUPPLI	\$1,018.24
260272	07/22/05	03	INDIANA PLUMBING SUP	025	BLDG.-REPAIR MATERIA	\$434.15
260273	07/22/05	03	ALLIED REFRIGERATION	025	NON CAPITALIZED EQUI	\$864.68
260274	07/22/05	03	ARROWHEAD	008	MATERIALS AND SUPPLI	\$100.00
260275	07/22/05	03	N A S S P	013	DUES AND MEMBERSHIPS	\$210.00
260276	07/22/05	03	GOPHER SPORT	013	MATERIALS AND SUPPLI	\$900.62
260277	07/22/05	03	EXPRESS PRINT	013	PRINTING	\$3,975.00
260278	07/22/05	03	HYDROSCAPE PRODUCTS	025	GROUNDS-REPAIR MATER	\$17,500.00
260279	07/22/05	03	FERGUSON ENTERPRISES	025	BLDG.-REPAIR MATERIA	\$16,000.00
260280	07/22/05	03	NORTH COUNTY TIMES	037	MATERIALS AND SUPPLI	\$142.80
260281	07/22/05	06	ATTACHMENT CENTER WE	030	PROF/CONSULT./OPER E	\$650.00
260282	07/22/05	06	SHIRLEY, JOHN OR RHO	030	OTHER SERV.& OPER.EX	\$15,000.00

SAN DIEGUITO UNION HIGH
FROM 07/01/05 THRU 08/08/05

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260283	07/22/05	03	INTERNATIONAL TEACHI	005	NON CAPITALIZED EQUI	\$7,091.03
260284	07/22/05	03	SPECIALTY DOORS & AU	025	REPAIRS BY VENDORS	\$6,210.00
260285	07/22/05	03	CORPORATE EXPRESS	023	OFFICE SUPPLIES	\$119.93
260286	07/22/05	03	ROYAL BUSINESS CARDS	005	MATERIALS AND SUPPLI	\$10.24
260287	07/22/05	03	AMERICAN SCHOOL BOAR	020	MATERIALS AND SUPPLI	\$342.00
260288	07/22/05	03	C S B A	020	MATERIALS AND SUPPLI	\$3,650.00
260289	07/22/05	03	SAN DIEGO CO SCHOOL	020	DUES AND MEMBERSHIPS	\$345.18
260290	07/25/05	03	AMAZON.COM	013	MATERIALS AND SUPPLI	\$153.53
260291	07/25/05	21-09	GRAINGER, WW INC	025	EQUIPMENT	\$1,999.84
260292	07/25/05	03	CORPORATE EXPRESS IM	010	MATERIALS AND SUPPLI	\$488.05
260293	07/25/05	11	SURF AND TURF GOLF	009	FEES - ADMISSIONS, T	\$15,000.00
260294	07/25/05	03	SCUDDER INVESTMENT S	021	OTHER BENEFITS, CERT	\$60,000.00
260295	07/25/05	21-09	GEORGE'S LAWN EQUIPM	001	MATERIALS AND SUPPLI	\$13,301.74
260296	07/25/05	06	PRENTICE HALL/REGENT	014	TEXTBOOKS	\$147.11
260297	07/25/05	06	PRENTICE HALL/REGENT	014	TEXTBOOKS	\$22.34
260298	07/25/05	06	HOLT RINEHART & WINS	014	TEXTBOOKS	\$508.92
260299	07/25/05	06	ADDISON WESLEY PUBLI	014	TEXTBOOKS	\$276.64
260300	07/25/05	06	ADDISON WESLEY PUBLI	014	TEXTBOOKS	\$848.84
260301	07/25/05	06	HOLT RINEHART & WINS	014	TEXTBOOKS	\$506.51
260302	07/25/05	06	HOUGHTON MIFFLIN COM	014	TEXTBOOKS	\$281.75
260303	07/25/05	06	PRENTICE HALL/REGENT	014	TEXTBOOKS	\$945.39
260304	07/25/05	06	PEARSON EDUCATION	014	TEXTBOOKS	\$705.65
260305	07/25/05	06	C P M EDUCATIONAL PR	014	TEXTBOOKS	\$76.54
260306	07/25/05	06	THOMSON LEARNING	014	TEXTBOOKS	\$779.15
260307	07/25/05	06	ADDISON WESLEY PUBLI	014	TEXTBOOKS	\$2,108.95
260308	07/25/05	06	GLENCOE-MACMILLAN/MC	014	TEXTBOOKS	\$1,961.72
260309	07/25/05	06	DAWN SIGN PRESS	014	TEXTBOOKS	\$3,176.90
260310	07/25/05	06	J P TRADING	014	TEXTBOOKS	\$2,611.79
260311	07/25/05	06	GLENCOE-MACMILLAN/MC	014	TEXTBOOKS	\$1,278.17
260312	07/25/05	21-09	TOMARK SPORTS	001	MATERIALS AND SUPPLI	\$2,959.60
260313	07/25/05	06	GLENCOE-MACMILLAN/MC	014	TEXTBOOKS	\$1,116.76
260314	07/25/05	06	PRENTICE HALL/REGENT	012	TEXTBOOKS	\$2,918.62
260315	07/25/05	06	GLENCOE-MACMILLAN/MC	012	TEXTBOOKS	\$346.25
260316	07/25/05	06	PRENTICE HALL/REGENT	003	TEXTBOOKS	\$1,318.09
260317	07/25/05	06	PRENTICE HALL/REGENT	013	TEXTBOOKS	\$380.67
260318	07/25/05	06	ADDISON WESLEY PUBLI	005	TEXTBOOKS	\$92.03
260319	07/25/05	06	HOLT RINEHART & WINS	005	TEXTBOOKS	\$630.32
260320	07/25/05	03	JODAR ENTERPRISES	024	CONFERENCE, WORKSHOP,	\$350.00
260321	07/25/05	06	AVID CENTER	032	CONFERENCE, WORKSHOP,	\$300.00
260322	07/25/05	06	AVID CENTER	032	CONFERENCE, WORKSHOP,	\$300.00
260323	07/25/05	06	GLENCOE-MACMILLAN/MC	013	TEXTBOOKS	\$2,097.84
260324	07/25/05	03	C S B A	020	CONFERENCE, WORKSHOP,	\$1,420.00
260325	07/25/05	06	MCDUGAL LITTEL	005	TEXTBOOKS	\$2,256.77
260326	07/25/05	06	THOMSON LEARNING	014	TEXTBOOKS	\$4,792.43
260327	07/25/05	06	PRENTICE HALL/REGENT	013	TEXTBOOKS	\$3,648.48
260328	07/25/05	06	THOMSON LEARNING	010	TEXTBOOKS	\$2,396.21
260329	07/25/05	06	HOUGHTON MIFFLIN COM	012	TEXTBOOKS	\$2,889.59
260330	07/25/05	06	THOMSON LEARNING	005	TEXTBOOKS	\$2,767.13
260331	07/25/05	06	COLLEGE BOARD PUBLIC	010	TEXTBOOKS	\$635.85
260332	07/25/05	06	ADDISON WESLEY PUBLI	005	TEXTBOOKS	\$2,164.90
260333	07/25/05	06	HOUGHTON MIFFLIN COM	004	TEXTBOOKS	\$935.76
260334	07/25/05	06	SCOTT FORESMAN	014	TEXTBOOKS	\$801.35
260335	07/25/05	06	DOVER PUBLICATIONS	014	TEXTBOOKS	\$441.56
260336	07/25/05	03	C I S I	024	DUES AND MEMBERSHIPS	\$695.00
260337	07/25/05	06	PRENTICE HALL/REGENT	012	TEXTBOOKS	\$1,318.09

SAN DIEGUITO UNION HIGH
FROM 07/01/05 THRU 08/08/05

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260338	07/25/05	03	SEXAUER, J A INC	025	BLDG.-REPAIR MATERIA	\$10,000.00
260339	07/25/05	06	PENGUIN USA BOOKS	014	TEXTBOOKS	\$1,224.60
260340	07/25/05	06	HOLT RINEHART & WINS	004	TEXTBOOKS	\$3,355.88
260341	07/25/05	06	PEARSON EDUCATION	014	TEXTBOOKS	\$1,748.20
260342	07/25/05	06	EVERBIND/MARCO BOOK	008	TEXTBOOKS	\$1,989.98
260343	07/25/05	06	FOLLETT EDUCATIONAL	003	TEXTBOOKS	\$8,130.82
260344	07/25/05	06	PERMA BOUND	012	TEXTBOOKS	\$2,774.73
260345	07/25/05	06	PRENTICE HALL/REGENT	004	TEXTBOOKS	\$1,186.29
260346	07/25/05	06	AVID REGION 9	032	CONFERENCE,WORKSHOP,	\$1,125.00
260347	07/25/05	21-09	K AND Z CABINET CO.,	001	EQUIPMENT	\$22,240.00
260348	07/25/05	21-09	AGRICULTURAL SUPPLY	001	MATERIALS AND SUPPLI	\$506.43
260349	07/25/05	21-09	A A EQUIPMENT	001	EQUIPMENT	\$3,717.38
260350	07/26/05	06	PRENTICE HALL/REGENT	005	TEXTBOOKS	\$2,769.48
260351	07/26/05	06	HOUGHTON MIFFLIN COM	010	TEXTBOOKS	\$2,683.29
260352	07/26/05	06	MCDUGAL LITTEL	014	TEXTBOOKS	\$5,244.92
260353	07/26/05	06	GLENCOE-MACMILLAN/MC	014	TEXTBOOKS	\$6,992.94
260354	07/26/05	06	HOUGHTON MIFFLIN COM	014	TEXTBOOKS	\$8,615.87
260355	07/26/05	06	THOMSON LEARNING	013	TEXTBOOKS	\$4,792.43
260356	07/26/05	06	HOUGHTON MIFFLIN COM	003	TEXTBOOKS	\$4,366.88
260357	07/26/05	06	PERMA BOUND	004	TEXTBOOKS	\$4,773.30
260358	07/26/05	06	MCDUGAL LITTEL	014	TEXTBOOKS	\$7,287.19
260359	07/26/05	06	PRENTICE HALL/REGENT	005	TEXTBOOKS	\$7,300.50
260360	07/26/05	06	PRENTICE HALL/REGENT	014	TEXTBOOKS	\$7,756.51
260361	07/26/05	06	PERMA BOUND	014	TEXTBOOKS	\$24,687.53
260362	07/26/05	06	GLENCOE-MACMILLAN/MC	014	TEXTBOOKS	\$14,471.57
260363	07/26/05	06	HUMANWARE	030		\$1,848.09
260364	07/26/05	03	M J'S DELI & CAFE	026	MATERIALS AND SUPPLI	\$125.00
260365	07/26/05	06	CART MART INC	028	MATERIALS-REPAIRS	\$850.00
260366	07/26/05	03	CORPORATE EXPRESS	001	MATERIALS AND SUPPLI	\$139.01
260367	07/26/05	03	OFFICE DEPOT	001	OFFICE SUPPLIES	\$83.34
260368	07/26/05	06	INTERSTATE BATTERY	028	MATERIALS-REPAIRS	\$5,000.00
260369	07/26/05	06	LIGHTHOUSE INC-TRANS	028	MATERIALS-REPAIRS	\$2,000.00
260370	07/26/05	06	NAPA AUTO PARTS	028	MATERIALS-REPAIRS	\$10,000.00
260371	07/26/05	06	P G AUTO PARTS INC	028	MATERIALS-REPAIRS	\$7,500.00
260372	07/26/05	06	PARKHOUSE TIRE INC	028	TIRES	\$32,600.00
260373	07/26/05	06	SAN DIEGO GAS & ELEC	028	FUEL	\$1,000.00
260374	07/27/05	03	XEROX CORPORATION	025	RENTS & LEASES	\$2,549.76
260375	07/27/05	03	CORE TECHNOLOGY CORP	035	LIC/SOFTWARE	\$4,836.50
260376	07/27/05	03	WAXIE SANITARY SUPPL	025	CUSTODIAL SUPPLIES	\$2,500.00
260377	07/27/05	03	WAXIE SANITARY SUPPL	025	CUSTODIAL SUPPLIES	\$67,500.00
260378	07/27/05	11	COMPUSOURCE/ADB ENTE	009	SOFTWARE/DP SUPPLIES	\$2,432.62
260379	07/27/05	03	CREATIVE FENCE COMPA	025	REPAIRS BY VENDORS	\$4,683.30
260380	07/27/05	03	COMPUSOURCE/ADB ENTE	013	MATERIALS AND SUPPLI	\$4,479.38
260381	07/27/05	06	UKRAINETZ, JEFF	024	PROF/CONSULT./OPER E	\$250.00
260382	07/27/05	06	RAY, ERNIE	024	PROF/CONSULT./OPER E	\$100.00
260383	07/27/05	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$44.67
260384	07/27/05	06	HOLT RINEHART & WINS	012	TEXTBOOKS	\$6,074.51
260385	07/27/05	03	COLLEGE BOARD	013	MATERIALS AND SUPPLI	\$418.00
260386	07/27/05	03	PRECISION CONCRETE C	025	REPAIRS BY VENDORS	\$4,188.28
260387	07/27/05	03	POSTAGE BY PHONE/RES	001	COMMUNICATIONS-POSTA	\$65,000.00
260388	07/27/05	06	HOLT RINEHART & WINS	005	TEXTBOOKS	\$36,882.24
260389	07/27/05	06	FRY'S	033	SOFTWARE/DP SUPPLIES	\$2,000.00
260390	07/27/05	06	HOLT RINEHART & WINS	007	TEXTBOOKS	\$3,352.93
260391	07/27/05	06	HOLT RINEHART & WINS	010	TEXTBOOKS	\$36,882.24
260392	07/27/05	06	HOLT RINEHART & WINS	013	TEXTBOOKS	\$16,764.66

SAN DIEGUITO UNION HIGH
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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260393	07/27/05	06	HOLT RINEHART & WINS	006	TEXTBOOKS	\$3,352.93
260394	07/27/05	03	BLICK, DICK (DICK BL	005	MATERIALS AND SUPPLI	\$1,405.54
260395	07/27/05	03	INTEGRATED OFFICE SY	025	REPAIRS BY VENDORS	\$78.00
260396	07/27/05	03	M J'S DELI & CAFE	023	MATERIALS AND SUPPLI	\$300.00
260397	07/27/05	06	SAFETY KLEEN CORP	028	HAZARDOUS WASTE DISP	\$4,750.00
260398	07/27/05	06	TARGET	028	OTHER TRANSPORT.SUPP	\$750.00
260399	07/27/05	06	TOXGUARD FLUID TECHN	028	OIL & LUBRICATION	\$750.00
260400	07/27/05	06	WESELOH CHEVROLET CO	028	MATERIALS-REPAIRS	\$3,700.00
260401	07/27/05	06	TURF STAR INC	028	MATERIALS-REPAIRS	\$2,000.00
260402	07/27/05	06	ADVANCED RADIATOR, I	028	MATERIALS-REPAIRS	\$4,000.00
260403	07/27/05	06	SAVE A LIFE EDUCATOR	028	PROF/CONSULT./OPER E	\$1,710.00
260404	07/27/05	06	BARCLAYS LAW PUB/WES	028	OFFICE SUPPLIES	\$384.60
260405	07/27/05	06	WAYNE GOSSETT FORD I	028	MATERIALS-REPAIRS	\$7,500.00
260406	07/27/05	06	ENVIRONMENTAL VEHICL	028	REPAIRS BY VENDORS	\$2,000.00
260407	07/27/05	06	FIREMASTER (FRANCHIS	028	FEES - ADMISSIONS, T	\$520.00
260408	07/28/05	03	SCHOOL BUSINESS EXEC	021	DUES AND MEMBERSHIPS	\$300.00
260410	07/28/05	03	KELLY PAPER	013	MATERIALS AND SUPPLI	\$242.19
260411	07/28/05	06	HOLT RINEHART & WINS	014	TEXTBOOKS	\$26,823.45
260412	07/28/05	03	DELTA BIOLOGICALS	013	MATERIALS AND SUPPLI	\$66.03
260413	07/28/05	03	ENGRAVING PLACE, THE	010	MATERIALS AND SUPPLI	\$39.87
260414	07/28/05	06	HOSE PROS	028	MATERIALS-REPAIRS	\$1,000.00
260415	07/28/05	06	KEAVENY, J F INC	028	REPAIRS BY VENDORS	\$2,500.00
260416	07/28/05	06	MIRAMAR GMC	028	MATERIALS-REPAIRS	\$1,000.00
260417	07/28/05	06	PLAVAN PETROLEUM INC	028	OIL & LUBRICATION	\$4,500.00
260418	07/28/05	06	RONNIE'S COOLING SYS	028	MATERIALS-REPAIRS	\$750.00
260419	07/28/05	06	S AND R TOWING INC	028	FEES - ADMISSIONS, T	\$2,750.00
260420	07/28/05	06	ARCO GASPRO PLUS	028	FUEL	\$2,500.00
260421	07/28/05	06	BEARCOM	028	REPAIRS BY VENDORS	\$750.00
260422	07/28/05	06	CA BUS SALES	028	MATERIALS-REPAIRS	\$1,500.00
260423	07/28/05	06	ROAD ONE TOWING	028	OTHER SERV.& OPER.EX	\$300.00
260424	07/28/05	06	SAN DIEGO WELDERS SU	028	RENTS & LEASES	\$1,000.00
260425	07/28/05	06	HOME DEPOT	028	OTHER TRANSPORT.SUPP	\$1,250.00
260426	07/28/05	06	LAWSON PRODUCTS INC	028	MATERIALS-REPAIRS	\$3,017.00
260427	07/28/05	06	R D O EQUIPMENT CO	028	MATERIALS-REPAIRS	\$3,000.00
260428	07/28/05	06	D-3 EQUIPMENT	028	MATERIALS-REPAIRS	\$500.00
260429	07/28/05	03	GENESIS INC	010	MATERIALS AND SUPPLI	\$474.00
260430	07/28/05	03	SARGENT WELCH SCIENT	010	MATERIALS AND SUPPLI	\$62.79
260431	07/28/05	03	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$53.86
260432	07/28/05	03	GOLDFIELD STAGE & CO	028	FLD. TRIPS BY PRV. C	\$25,000.00
260433	07/28/05	21-09	P C S REVENUE CONTRO	031	NON CAPITALIZED EQUI	\$22,351.86
260434	07/29/05	06	VANGUARD INDUSTRIES	024	MATERIALS AND SUPPLI	\$3,654.34
260435	07/29/05	03	CREATIVE FENCE COMPA	025	REPAIRS BY VENDORS	\$1,033.23
260436	07/29/05	03	GRAINGER, WW INC	025	NON CAPITALIZED EQUI	\$948.19
260437	07/29/05	03	THYSSENKRUPP ELEVATO	025	REPAIRS BY VENDORS	\$1,843.10
260438	07/29/05	03	BAC INDUSTRIES	025	BLDG.-REPAIR MATERIA	\$800.33
260439	07/29/05	11	STAPLES STORES	009	MATERIALS AND SUPPLI	\$215.50
260440	07/29/05	03	EXPRESS PRINT	006	PRINTING	\$247.83
260441	07/29/05	03	OFFICE DEPOT	010	OFFICE SUPPLIES	\$59.90
260442	07/29/05	06	STATER BROS MARKETS	033	MATERIALS AND SUPPLI	\$200.00
260443	07/29/05	06	VON'S GROCERY COMPAN	010	MATERIALS AND SUPPLI	\$1,000.00
260444	07/29/05	06	NORTH COUNTY TOOL &	033	MATERIALS AND SUPPLI	\$1,000.00
260445	07/29/05	03	NO CTY STUDENT TRANS	028	FLD. TRIPS BY PRV. C	\$70,000.00
260446	07/29/05	06	ARROWHEAD	033	MATERIALS AND SUPPLI	\$200.00
260447	07/29/05	06	SAN DIEGUITO UHSD CA	033	MATERIALS AND SUPPLI	\$500.00
260448	07/29/05	06	IMPERIAL WELDING	033	MATERIALS AND SUPPLI	\$5,000.00

SAN DIEGUITO UNION HIGH
FROM 07/01/05 THRU 08/08/05

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260449	07/29/05	06	E&J METAL SUPPLY INC	033	MATERIALS AND SUPPLI	\$1,500.00
260450	07/29/05	06	MCLOGAN	033	MATERIALS AND SUPPLI	\$3,000.00
260451	07/29/05	06	TOOLMART	033	REPAIRS BY VENDORS	\$2,000.00
260452	07/29/05	06	SALAS MACHINE TOOL C	033	REPAIRS BY VENDORS	\$473.25
260453	07/29/05	03	EXPRESS PRINT	030	PRINTING	\$2,801.50
260454	07/29/05	06	CA DEPT OF GENERAL S	033	MATERIALS AND SUPPLI	\$800.00
260455	07/29/05	21-09	CORPORATE EXPRESS	031	NON CAPITALIZED EQUI	\$1,450.72
260456	07/29/05	03	GREAT SCOTT TREE SER	025	REPAIRS BY VENDORS	\$5,320.00
260457	07/29/05	06	OFFICE DEPOT	024	MATERIALS AND SUPPLI	\$317.32
260458	07/29/05	03/06	MURDOCH, WALRATH & H	021	PROF/CONSULT./OPER E	\$15,730.00
260459	07/29/05	25-18	MURDOCH, WALRATH & H	021	PROF/CONSULT./OPER E	\$12,870.00
260460	07/29/05	25-19	SUB SURFACE SURVEYS	025	NEW CONSTRUCTION	\$560.00
260461	07/29/05	06	SHILOH TREATMENT CEN	030	OTHER CONTR-N.P.S.	\$34,980.00
260462	07/29/05	06	ENCINITAS COMMUNITY	010	RENTS & LEASES	\$250.00
260463	07/29/05	25-19	FREDRICKS ELECTRIC I	025	NEW CONSTRUCTION	\$5,100.00
260464	07/29/05	03	SPIEVAK, JAMES R	030	LEGAL EXPENSE	\$15,000.00
260465	07/29/05	03	CART MART INC	010	REPAIRS BY VENDORS	\$1,500.00
260466	07/29/05	06	CORPORATE EXPRESS	024	MATERIALS AND SUPPLI	\$293.94
260467	07/29/05	06	PIONEER STATIONERS I	005	MATERIALS AND SUPPLI	\$124.13
260468	07/29/05	06	NASCO WEST INC	003	MATERIALS AND SUPPLI	\$226.49
260469	07/29/05	06	SAN DIEGUITO BOYS &	030	RENTS & LEASES	\$1,440.00
260470	07/29/05	03	XEROX CORPORATION	013	RENTS & LEASES	\$29,054.16
260471	07/29/05	25-19	ALLIANCE ENGINEERING	025	NEW CONSTRUCTION	\$2,837.50
260472	07/29/05	13	OTIS SPUNKMEYER	031	PURCHASES FOOD	\$35,000.00
260473	07/29/05	06	WALROUX ENTERPRISES	024	PROF/CONSULT./OPER E	\$60,000.00
260474	07/29/05	03	NORTH COUNTY TIMES	025	ADVERTISING	\$580.56
260475	08/01/05	11	CA DEPT OF EDUCATION	009	TEST SCORING	\$4,000.00
260476	08/01/05	03	CORPORATE EXPRESS	025	OFFICE SUPPLIES	\$124.08
260477	08/01/05	25-19	PACIFIC SALES	001	MATERIALS AND SUPPLI	\$463.33
260478	08/01/05	25-19	VIRCO MANUFACTURING	001	MATERIALS AND SUPPLI	\$935.66
260479	08/01/05	25-19	CORPORATE EXPRESS	001	MATERIALS AND SUPPLI	\$317.86
260480	08/01/05	25-19	GRAYBAR ELECTRIC CO	001	MATERIALS AND SUPPLI	\$300.15
260481	08/01/05	13	SHELL OIL (TEXACO)	031	MATERIALS AND SUPPLI	\$500.00
260482	08/01/05	13	DIEGUENO MIDDLE SCHO	031	OTHER SERV.& OPER.EX	\$900.00
260483	08/01/05	13	OAK CREST MIDDLE SCH	031	OTHER SERV.& OPER.EX	\$700.00
260484	08/01/05	13	GOLD STAR FOODS	031	PURCHASES FOOD	\$2,000.00
260485	08/01/05	03	COMP USA - ENCINITAS	035	SOFTWARE/DP SUPPLIES	\$1,000.00
260486	08/01/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$2,000.00
260487	08/01/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,000.00
260488	08/01/05	03	RALPHS GROCERY COMPA	012	MATERIALS AND SUPPLI	\$600.00
260489	08/01/05	03	KLM BIOSCIENTIFIC	012	MATERIALS AND SUPPLI	\$200.00
260490	08/01/05	03	PAX BUSINESS SYSTEMS	025	REPAIRS BY VENDORS	\$84.54
260491	08/01/05	03	XEROX CORPORATION	021	RENTS & LEASES	\$5,281.20
260492	08/01/05	06	WETMORE'S	028	MATERIALS-REPAIRS	\$15,000.00
260493	08/02/05	03	BEST COMPUTER SUPPLI	025	OFFICE SUPPLIES	\$49.48
260494	08/02/05	03	XEROX CORPORATION	012	REPAIRS BY VENDORS	\$204.60
260495	08/02/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,000.00
260496	08/02/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,000.00
260497	08/02/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,050.00
260498	08/02/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,000.00
260499	08/02/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$300.00
260500	08/02/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,000.00
260501	08/02/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,000.00
260502	08/02/05	25-18	SIMPLEX-GRINNELL	025	BUILDING & IMPROVMNT	\$1,422.77
260503	08/02/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$700.00

SAN DIEGUITO UNION HIGH
FROM 07/01/05 THRU 08/08/05

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260504	08/02/05	25-19	CREATIVE FENCE COMPA	025	NEW CONSTRUCTION	\$1,958.00
260505	08/02/05	06	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$500.00
260506	08/02/05	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$3,000.00
260507	08/02/05	03	HOME DEPOT	035	OFFICE SUPPLIES	\$500.00
260508	07/29/05	03	COMPUSOURCE/ADB ENTE	010	OFFICE SUPPLIES	\$48.43
260509	08/02/05	03	DELL COMPUTER CORPOR	005	SOFTWARE/DP SUPPLIES	\$3,489.55
260510	08/02/05	25-18	JANUS CORPORATION	025	BUILDING & IMPROVMNT	\$2,996.00
260511	08/02/05	03	XEROX CORPORATION	012	RENTS & LEASES	\$25,155.00
260512	08/02/05	06	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$15,497.50
260513	08/02/05	21-09	CHALLENGE NEWS	001	ADVERTISING	\$50.00
260514	08/02/05	21-09	NORTH COUNTY TIMES	001	ADVERTISING	\$134.48
260515	08/02/05	03	XEROX CORPORATION	012	MATERIALS AND SUPPLI	\$500.00
260517	08/02/05	06	GATEWAY / REPAIRS	030	REPAIRS BY VENDORS	\$1,000.00
260518	08/02/05	03	DELL COMPUTER CORPOR	010	MAT/SUP/EQUIP TECHNO	\$32,691.71
260519	08/02/05	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$5,000.00
260520	08/02/05	03	ARROWHEAD	029	MATERIALS AND SUPPLI	\$200.00
260521	08/02/05	03	IMAGISTICS	012	REPAIRS BY VENDORS	\$792.00
260522	08/03/05	03	SAN DIEGUITO UHSD CA	012	MATERIALS AND SUPPLI	\$1,800.00
260523	08/03/05	13	VERIZON CELLULAR - S	031	COMMUNICATIONS-TELEP	\$1,200.00
260524	08/03/05	03	PALOMAR REPROGRAPHIC	025	OFFICE SUPPLIES	\$250.00
260525	08/03/05	03	L B CONCRETE	025	REPAIRS BY VENDORS	\$5,525.00
260526	08/03/05	03	PLANT-TEK, INC	025	OTHER SERV.& OPER.EX	\$4,500.00
260527	08/03/05	03	PLANT-TEK, INC	025	OTHER SERV.& OPER.EX	\$3,375.00
260528	08/03/05	03	L B CONCRETE	025	REPAIRS BY VENDORS	\$7,300.00
260529	08/03/05	03	LESLIE SKYLIGHTS	025	BLDG.-REPAIR MATERIA	\$2,336.66
260530	08/03/05	03	PAX BUSINESS SYSTEMS	012	REPAIRS BY VENDORS	\$84.54
260531	08/03/05	03	PAX BUSINESS SYSTEMS	012	OFFICE SUPPLIES	\$200.00
260532	08/03/05	03	EXPRESS PRINT	012	PRINTING	\$3,000.00
260533	08/03/05	40	RANCHO SANTA FE PROT	025	IMPROVEMENT	\$225.00
260534	08/03/05	03	SCANTRON SERVICE GRO	012	REPAIRS BY VENDORS	\$339.00
260535	08/03/05	03	NORTH COUNTY TIMES	026	ADVERTISING	\$800.00
260536	08/03/05	03	UNION TRIBUNE	026	ADVERTISING	\$800.00
260537	08/03/05	06	CHEVRON U S A, INC	028	FUEL	\$5,000.00
260538	08/03/05	06	CLARENCE OCHS INC.	028	OIL & LUBRICATION	\$2,800.00
260539	08/03/05	06	CHIPS WINDSHEILD REP	028	REPAIRS BY VENDORS	\$500.00
260540	08/03/05	06	AAA DISCOUNT AUTO GL	028	MATERIALS-REPAIRS	\$2,000.00
260541	08/03/05	13	PAX BUSINESS SYSTEMS	031	REPAIRS BY VENDORS	\$84.54
260542	08/03/05	13	INTEGRATED OFFICE SY	031	REPAIRS BY VENDORS	\$39.00
260543	08/03/05	06	A Z BUS SALES INC	028	MATERIALS-REPAIRS	\$12,000.00
260544	08/03/05	03	G B C GENERAL BINDIN	024	REPAIRS BY VENDORS	\$454.00
260545	08/03/05	03	COPY LINK	005	REPAIRS BY VENDORS	\$573.60
260546	08/03/05	03	RALPHS GROCERY COMPA	030	MATERIALS AND SUPPLI	\$800.00
260547	08/03/05	06	PAX BUSINESS SYSTEMS	033	REPAIRS BY VENDORS	\$84.54
260548	08/03/05	06	INTEGRATED OFFICE SY	033		\$78.00
260549	08/03/05	06	NORTH COUNTY TRANSIT	030	OTHER SERV.& OPER.EX	\$1,800.00
260550	08/03/05	06	OGGI'S PIZZA	030	MATERIALS AND SUPPLI	\$600.00
260551	08/03/05	06	M V P DIGITAL	030	OTHER SERV.& OPER.EX	\$300.00
260552	08/03/05	03	GARDEN STATE BAGELS	030	MATERIALS AND SUPPLI	\$200.00
260553	08/03/05	03	SAN DIEGUITO UHSD CA	030	MATERIALS AND SUPPLI	\$300.00
260554	08/03/05	03	HERFF JONES	013	MATERIALS AND SUPPLI	\$1,200.00
260555	08/03/05	03	SAN DIEGUITO UHSD CA	013	MATERIALS AND SUPPLI	\$500.00
260556	08/03/05	06	FREEMAN, KAREN	024	PROF/CONSULT./OPER E	\$100.00
260557	08/03/05	06	JONES, JEFF	024	PROF/CONSULT./OPER E	\$100.00
260558	08/03/05	03	FILE FAX	030	OFFICE SUPPLIES	\$264.75
260559	08/03/05	03	CORPORATE EXPRESS	035	OFFICE SUPPLIES	\$154.92

SAN DIEGUITO UNION HIGH
FROM 07/01/05 THRU 08/08/05

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260560	08/03/05	06	LIBRARY REPRODUCTION	030	BOOKS OTHER THAN TEX	\$1,186.13
260561	08/04/05	13	CINTAS	031	OTHER SERV.& OPER.EX	\$2,500.00
260562	08/04/05	06	CINTAS	033	OTHER SERV.& OPER.EX	\$1,300.00
260563	08/04/05	03	ADVANCED DOCUMENT SY	005	MATERIALS AND SUPPLI	\$1,006.26
260564	08/04/05	03	GOLDEN RULE BINDERY	005	REPAIRS BY VENDORS	\$2,090.62
260565	08/04/05	06	LIGHT FOR LIFE FOUND	024	PROF/CONSULT./OPER E	\$100.00
260566	08/04/05	03	PROMOTE MARKETING CO	013	MATERIALS AND SUPPLI	\$88.89
260567	08/04/05	03	OFFICE DEPOT	001	MATERIALS AND SUPPLI	\$114.99
260568	08/04/05	03	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$694.99
260569	08/04/05	03	NEVCO SCOREBOARD COM	005	NON CAPITALIZED EQUI	\$8,883.25
260570	08/04/05	03	WARDS	005	NON CAPITALIZED EQUI	\$1,255.83
260571	08/04/05	03	COUNTY OF SAN DIEGO	037	FEES - ADMISSIONS, T	\$677.00
260572	08/04/05	06	SAN DIEGO CO SUPERIN	010	MATERIALS AND SUPPLI	\$32.33
260573	08/04/05	06	N C S PEARSON - ASSE	030	LIC/SOFTWARE	\$95.90
260574	08/04/05	06	CRONIN, PEGEEN PH.D.	030	PROF/CONSULT./OPER E	\$3,200.00
260575	08/04/05	03	ROYAL BUSINESS CARDS	030	PRINTING	\$56.03
260576	08/04/05	21-09	AZTEC TECHNOLOGY COR	025	NEW CONSTRUCTION	\$614.18
260577	08/04/05	03	CYBERGUYS (E-FILLIAT	035		\$223.90
260578	08/04/05	03	RADIO SHACK	035	SOFTWARE/DP SUPPLIES	\$4.30
260579	08/04/05	03	NASCO WEST INC	012	MATERIALS AND SUPPLI	\$486.64
260580	08/04/05	03	TOSHIBA EASY LEASE	026	RENTS & LEASES	\$5,752.29
260581	08/05/05	11	ULTRA BRITE CARPET C	009	OTHER SERV.& OPER.EX	\$170.00
260582	08/05/05	11	NEXTEL COMMUNICATION	009	COMMUNICATIONS-TELEP	\$300.00
260583	08/05/05	11	SINGER'S WORKSHOP	009	MATERIALS AND SUPPLI	\$1,575.00
260584	08/05/05	11	SAN DIEGUITO UHSD CA	009	MATERIALS AND SUPPLI	\$250.00
260585	08/05/05	11	SAN DIEGUITO UHSD CA	009	MATERIALS AND SUPPLI	\$150.00
260586	08/05/05	11	ENCINITAS CHAMBER OF	009	DUES AND MEMBERSHIPS	\$95.00
260587	08/05/05	03	CORPORATE EXPRESS	013	MATERIALS AND SUPPLI	\$60.34
260588	08/05/05	03	NASCO WEST INC	012	MATERIALS AND SUPPLI	\$368.04
260589	08/05/05	03	AMAZON.COM	013	OFFICE SUPPLIES	\$71.01
260590	08/05/05	03	OFFICE DEPOT	012	MATERIALS AND SUPPLI	\$155.82
260591	08/05/05	06	SCHOOL IMPROVEMENT N	010	MATERIALS AND SUPPLI	\$913.28
260592	08/05/05	06	HART SCHOOL DISTRICT	010	MATERIALS AND SUPPLI	\$639.23
260593	08/05/05	06	FRED JONES AND ASSOC	010	MATERIALS AND SUPPLI	\$896.61
260594	08/05/05	03	DELL COMPUTER CORPOR	012	MEDICAL SUPPLIES	\$18,763.96
260595	08/05/05	03	NASCO WEST INC	012	MATERIALS AND SUPPLI	\$111.01
260596	08/05/05	03	OFFICE DEPOT	012	MATERIALS AND SUPPLI	\$326.58
260597	08/08/05	03	C S B A	037	DUES AND MEMBERSHIPS	\$11,435.00
260598	08/08/05	21-09	SEHI-PROCOMP COMPUTE	014	MATERIALS AND SUPPLI	\$3,318.70
260599	08/08/05	21-09	CYBERGUYS (E-FILLIAT	014	MATERIALS AND SUPPLI	\$95.60
260601	08/08/05	03	NORTH COUNTY TIMES	013	MATERIALS AND SUPPLI	\$107.75
260602	08/08/05	03	SPANKY'S PORTABLE SE	013	REPAIRS BY VENDORS	\$1,500.00
260603	08/08/05	03	JOHNSTONE SUPPLY CO	025		\$92.00
260604	08/08/05	25-18	D.A.D. ASPHALT	025	NEW CONSTRUCTION	\$6,342.75
260605	08/08/05	03	EXPRESS PRINT	005	PRINTING	\$377.13
260606	08/08/05	03	TURF EQUIP DISPLAY A	025	NON CAPITALIZED EQUI	\$2,693.75
260607	08/08/05	25-18	J J J ENTERPRISES	025	BUILDING & IMPROVMT	\$220.00
260608	08/08/05	03	A C T	024	MATERIALS AND SUPPLI	\$120.00
260609	08/08/05	06	AMERICAN WELDING SOC	033	DUES AND MEMBERSHIPS	\$80.00
260610	08/08/05	03	SAN DIEGO CO SUPERIN	024	OFFICE SUPPLIES	\$540.00
260611	08/08/05	06	PEARSON EDUCATION	024	MATERIALS AND SUPPLI	\$823.00
260612	08/08/05	06	SEHI-PROCOMP COMPUTE	024	MATERIALS AND SUPPLI	\$686.15
260613	08/08/05	06	DELL COMPUTER CORPOR	035	MAT/SUP/EQUIP TECHNO	\$620.63
260614	08/08/05	06	COMPUSOURCE/ADB ENTE	004	MATERIALS AND SUPPLI	\$296.31
260615	08/08/05	03	BEST COMPUTER SUPPLI	005	MATERIALS AND SUPPLI	\$83.34

SAN DIEGUITO UNION HIGH
FROM 07/01/05 THRU 08/08/05

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
260616	08/08/05	03	BEST COMPUTER SUPPLI	036	OFFICE SUPPLIES	\$208.86
260617	08/08/05	06	SEHI-PROCOMP COMPUTE	010	MAT/SUP/EQUIP TECHNO	\$1,148.62
260618	08/08/05	03	SEHI-PROCOMP COMPUTE	005	MAT/SUP/EQUIP TECHNO	\$1,670.23
260619	08/08/05	03	GASPAR PHYSICAL THER	023	PROF/CONSULT./OPER E	\$15,045.00
260620	08/08/05	03	WARDS NATURAL SCIENC	005	MATERIALS AND SUPPLI	\$273.79
260621	08/08/05	13	PIZZA HUT (NORTH)	031	PURCHASES FOOD	\$35,000.00
260622	08/08/05	13	PIZZA HUT (SOUTH)	031	PURCHASES FOOD	\$35,000.00
260623	08/08/05	13	LLOYD PEST CONTROL	031	OTHER SERV.& OPER.EX	\$2,500.00
260624	08/08/05	03	WARDS NATURAL SCIENC	005	MATERIALS AND SUPPLI	\$606.10
260625	08/08/05	03	WARDS NATURAL SCIENC	005	MATERIALS AND SUPPLI	\$48.89
260626	08/08/05	25-18	CONSULTING & INSPECT	036	NEW CONSTRUCTION	\$900.00
260627	08/08/05	25-19	CONSULTING & INSPECT	025	IMPROVEMENT	\$9,000.00
260628	08/08/05	03	CAROLINA BIOLOGICAL	005	MATERIALS AND SUPPLI	\$372.86
260629	08/08/05	13	R AND M YOUNG INC	031	PURCHASES FOOD	\$65,000.00
260630	08/08/05	13	ROUND TABLE PIZZA-SO	031	PURCHASES FOOD	\$70,000.00
760000	07/13/05	03	A C S A/FOUNDATION F	023	CONFERENCE,WORKSHOP,	\$1,127.00
760001	07/14/05	40	SPANKY'S PORTABLE SE	025	IMPROVEMENT	\$254.56
760002	07/13/05	06	CSUSM - EXTENDED STU	013	CONFERENCE,WORKSHOP,	\$575.00
760004	07/19/05	03	HYDROSCAPE PRODUCTS	025	NON CAPITALIZED EQUI	\$711.69
760005	07/21/05	21-09	WAXIE SANITARY SUPPL	025	MATERIALS AND SUPPLI	\$2,390.76
760006	07/21/05	03	SEXAUER, J A INC	025	BLDG.-REPAIR MATERIA	\$441.30
760007	07/22/05	03	THYSSENKRUPP ELEVATO	025	OTHER SERV.& OPER.EX	\$940.00
760008	07/29/05	03	HYDROSCAPE PRODUCTS	025	GROUNDS-REPAIR MATER	\$969.75
760009	07/29/05	03	PALOMAR REPROGRAPHIC	025		\$19.67
760010	07/28/05	06	SAFETY KLEEN CORP	028	OTHER SERV.& OPER.EX	\$1,597.65
760012	08/05/05	25-19	RANCHO SANTA FE SEC	025	NEW CONSTRUCTION	\$900.00
760013	07/29/05	03	SPANKY'S PORTABLE SE	025	RENTS & LEASES	\$1,232.58
760014	08/03/05	03	MC MASTER-CARR SUPPL	025	BLDG.-REPAIR MATERIA	\$1,829.15
760016	08/05/05	03	RANCHO SANTA FE PROT	025	NEW CONSTRUCTION	\$120.00
760017	08/08/05	03	ESCONDIDO METAL SUPP	025	BLDG.-REPAIR MATERIA	\$283.57
REPORT TOTAL						\$5,247,955.30

INSTANT MONEY REPORT FOR THE PERIOD 7/1/05 THROUGH 08/08/05

<i>Check #</i>	<i>Vendor</i>	<i>Amount</i>
10043	US POSTMASTER	\$150.00
10044	SOFTCHOICE CORP	\$23.65
10045	DHL EXPRESS	\$152.56
10046	M C I RESIDENTIAL	\$18.99
10047	FEDEX	\$60.40
10048	DHL EXPRESS	\$83.20
10049	CMC PUBLISHING	\$25.00
10050	TARGET	\$200.00
10051	MOORE MEDICAL GROUP	\$19.59
10052	CRUZ'S DETAIL SERVICE	\$100.00
10053	M C I RESIDENTIAL	\$9.57
10054	Hydro Engineering, Inc.	\$200.00
	<i>Total</i>	<hr/> \$1,042.96

INDIVIDUAL MEMBERSHIP LISTINGS
FOR THE PERIOD JUNE 14, 2005 – AUGUST 9, 2005

August 9, 2005

<u>Staff Member Name</u>	<u>Organization</u>	<u>Amount</u>
Eric Hall	School Business Executives	\$ 300.00
Penny Cooper-Francisco	CA Inst. For School Improvement	\$ 695.00
Barbara Gauthier	Nat'l Assoc. Second School Principals	\$ 210.00
Anni Mallison	CA Assoc. School Transportation Officials	\$ 75.00
Roger Taylor	American Welding Society	\$ 80.00
TOTAL		\$ 1,360.00

San Dieguito Union High School District Special Tax History

Fiscal Year	CFD	Total		Special Taxes Collected	Amount	
		Parcels Taxed	Total Levy Special Taxes		Uncollected	Delinquency %
1995-96	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	94	\$37,600.00	\$37,600.00	\$0.00	0.00%
	Total	102	\$44,000.00	\$44,000.00		0.00%
1996-97	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	117	\$47,600.00	\$47,400.00	\$200.00	0.42%
	Total	125	\$54,000.00	\$53,800.00	\$200.00	0.37%
1997-98	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	332	\$162,800.00	\$160,600.00	\$2,200.00	1.35%
	94-3	15	\$17,158.00	\$15,522.00	\$1,636.00	9.53%
	95-1	118	\$162,450.00	\$115,425.00	\$47,025.00	28.95%
	Total	473	\$348,808.00	\$297,947.00	\$50,861.00	14.58%
1998-99	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	782	\$464,400.00	\$460,400.00	\$4,000.00	0.86%
	94-3	120	\$57,714.00	\$51,319.00	\$6,395.00	11.08%
	95-1	392	\$400,995.00	\$377,910.00	\$23,085.00	5.76%
	95-2	24	\$19,200.00	\$19,200.00	\$0.00	0.00%
Total	1326	\$948,709.00	\$915,229.00	\$33,480.00	3.53%	
1999-00	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,127	\$718,400.00	\$706,000.00	\$12,400.00	1.73%
	94-3	307	\$120,886.00	\$106,242.00	\$14,644.00	12.11%
	95-1	724	\$739,455.00	\$728,340.00	\$11,115.00	1.50%
	95-2	131	\$104,800.00	\$104,000.00	\$800.00	0.76%
Total	2,297	\$1,689,941.00	\$1,650,982.00	\$38,959.00	2.31%	
2000-01	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,449	\$973,600.00	\$957,600.00	\$16,000.00	1.64%
	94-3	455	\$173,686.00	\$169,069.00	\$4,617.00	2.66%
	95-1	1,143	\$1,325,256.00	\$1,317,561.00	\$7,695.00	0.58%
	95-2	159	\$128,000.00	\$124,000.00	\$4,000.00	3.13%
	99-1	8	\$3,420.00	\$3,420.00	\$0.00	0.00%
	99-3	19	\$10,830.00	\$10,830.00	\$0.00	0.00%
Total	3,241	\$2,621,192.00	\$2,588,860.00	\$32,312.00	1.23%	
2001-02	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,712	\$1,184,000.00	\$1,161,800.00	\$22,200.00	1.88%
	94-3	509	\$218,886.00	\$215,251.00	\$3,635.00	1.66%
	95-1	1,534	\$1,653,804.00	\$1,632,001.50	\$21,802.50	1.32%
	95-2	220	\$176,800.00	\$172,000.00	\$4,800.00	2.71%
	99-1	24	\$23,940.00	\$20,092.50	\$3,847.50	16.07%
	99-2	8	\$4,560.00	\$3,990.00	\$570.00	12.50%
	99-3	69	\$39,330.00	\$38,475.00	\$855.00	2.17%
	Total	4084	\$3,307,720.00	\$3,250,010.00	\$57,710.00	1.74%
2002-03	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,794	\$1,249,600.00	\$1,226,400.00	\$23,200.00	1.86%
	94-3	702	\$366,704.00	\$362,668.00	\$4,036.00	1.10%
	95-1	1,696	\$1,747,260.00	\$1,722,037.50	\$25,222.50	1.44%
	95-2	268	\$214,400.00	\$211,200.00	\$3,200.00	1.49%
	99-1	153	\$135,456.00	\$133,104.75	\$2,351.25	1.74%
	99-2	10	\$5,700.00	\$5,700.00	\$0.00	0.00%
	99-3	85	\$48,450.00	\$47,310.00	\$1,140.00	2.35%
	Total	4716	\$3,773,970.00	\$3,714,820.25	\$59,149.75	1.57%
2003-04	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,956	\$1,379,200.00	\$1,369,000.00	\$10,200.00	0.74%
	94-3	855	\$492,704.00	\$483,868.00	\$8,836.00	1.79%
	95-1	1,775	\$1,813,095.00	\$1,795,567.50	\$17,527.50	0.97%
	95-2	283	\$226,400.00	\$222,000.00	\$4,400.00	1.94%
	99-1	283	\$249,019.50	\$244,317.00	\$4,702.50	1.89%
	99-2	12	\$6,840.00	\$6,840.00	\$0.00	0.00%
	99-3	88	\$50,160.00	\$48,450.00	\$1,710.00	3.41%
Total	5260	\$4,223,818.50	\$4,176,442.50	\$47,376.00	1.12%	
2004-05	94-1	8	\$6,400.00	\$6,000.00	\$400.00	6.25%
	94-2	2,169	\$1,549,600.00	\$1,534,600.00	\$15,000.00	0.97%
	94-3	877	\$536,246.00	\$528,683.00	\$7,563.00	1.41%
	95-1	1,853	\$1,872,945.00	\$1,755,232.50	\$117,712.50	6.28%
	95-2	285	\$240,800.00	\$233,600.00	\$7,200.00	2.99%
	99-1	294	\$257,569.50	\$252,867.00	\$4,702.50	1.83%
	99-2	21	\$11,970.00	\$11,400.00	\$570.00	4.76%
	99-3	90	\$51,300.00	\$50,160.00	\$1,140.00	2.22%
	03-1	161	\$163,254.00	\$161,733.00	\$1,521.00	0.93%

2004 Bond Release Update

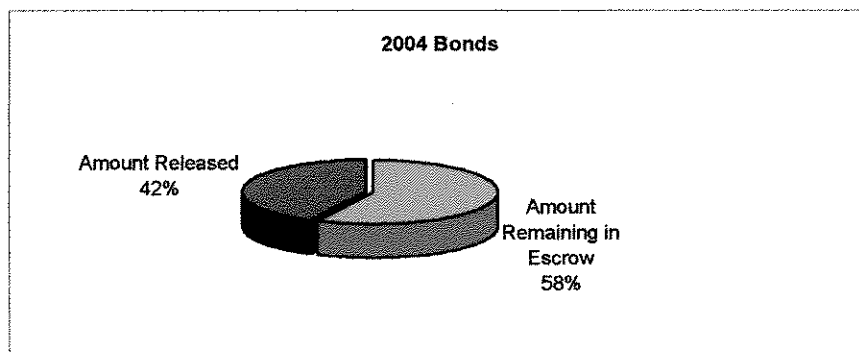
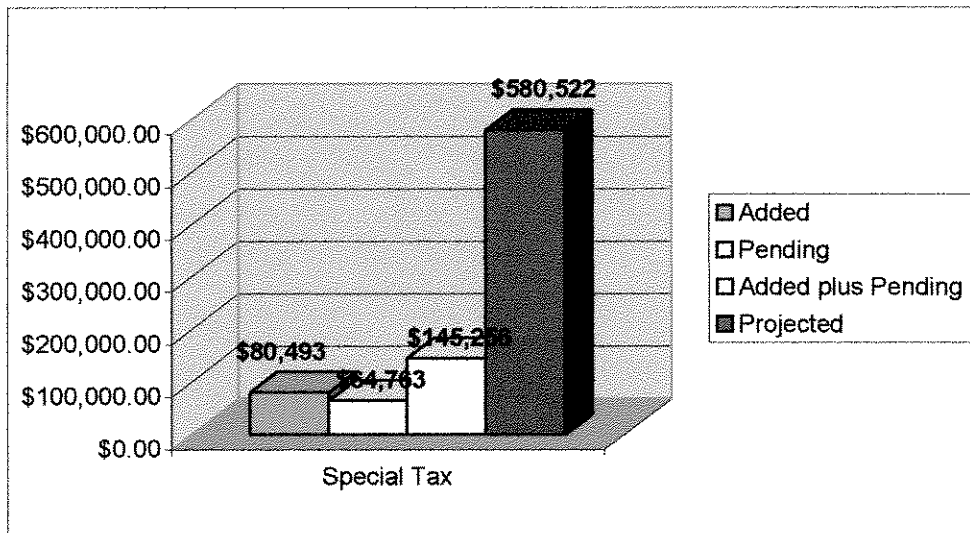
8/9/2005

CFD	Number of Units Permitted ¹	Special Tax Revenue being added to tax roll in FY 05/06	Target Revenue Needed for Projected Draw of \$6.5M ²		Pending Permit Revenue ³	Pending plus added Special Tax revenue
				% Collected		
94-2	27	\$21,600.00	\$126,610.00	17.1%	\$9,600.00	\$31,200.00
94-3	0	\$0.00	\$2,858.00	0.0%	\$0.00	\$0.00
95-1	23	\$19,665.00	\$0.00	N/A	\$30,780.00	\$50,445.00
95-2	0	\$0.00	\$6,698.00	0.0%	\$5,600.00	\$5,600.00
99-1	0	\$0.00	\$0.00	N/A	\$7,695.00	\$7,695.00
99-2	0	\$0.00	\$29,070.00	0.0%	\$570.00	\$570.00
99-3	2	\$1,710.00	\$11,400.00	15.0%	\$3,420.00	\$5,130.00
03-1	0	\$37,518.00	\$403,886.00	9.3%	\$7,098.00	\$44,616.00
Totals	52	\$80,493.00	\$580,522.00	13.9%	\$64,763.00	\$145,256.00

¹Includes multifamily

² Per Morgan Stanley/Meyers Group. Also, 95-1 & 99-1 have previously collected enough in 04/05 to meet target goals in 05/06, therefore their target revenue is \$0.00

³District sign off, but permit not yet pulled



Amount Remaining in Escrow	\$24,860,000.00
Amount Released	\$18,302,491.00

Amount Remaining in the Acquisition and Construction Fund	\$3,008,576.16
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San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 8, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Anni Mallison, Director of Transportation *
Eric J. Hall, Associate Superintendent, Business

SUBMITTED BY: Peggy Lynch, Ed.D., Superintendent

SUBJECT: **ADOPTION OF BOARD POLICIES**
3540/AR-1, "Transportation"
3541, "Transportation Routes and Schedules"
3541.2/AR-1, "Transportation for Students with
Disabilities or Handicaps"
3542/AR-1, "Roles and Duties of Employees"
3543/AR-1, "Transportation Safety and
Emergencies"
3543.1/AR-1, "School Bus Conduct/Student
Safety"

EXECUTIVE SUMMARY

At the July 21, 2005 Board meeting, the Board reviewed the proposed transportation Board Policies 3540/AR-1, "Transportation"; 3541, "Transportation Routes and Schedules"; 3541.2/AR-1, "Transportation for Students with Disabilities or Handicaps"; 3542/AR-1, "Roles and Duties of Employees"; 3543/AR-1, "Transportation Safety and Emergencies"; and 3543.1 AR-1, " School Bus Conduct/Student Safety". These policies were revised to more accurately reflect the language suggested in the CSBA sample documentation and new laws regulating school bus transportation.

Some additional requested changes have made since the board meeting. These policies are being submitted for adoption at this board meeting.

RECOMMENDATION:

It is recommended that the Board adopt the following Board Policies:

- a) 3540/AR-1, "Transportation"
- b) 3541, "Transportation Routes and Schedules"
- c) 3541.2/AR-1, "Transportation for Students with Disabilities or Handicaps"
- d) 3542/AR-1, "Roles and Duties of Employees"
- e) 3543/AR-1, "Transportation Safety and Emergencies"
- f) 3543.1 AR-1, " School Bus Conduct/Student Safety"

FUNDING SOURCE:

Not applicable.

NEW

BUSINESS

3540/AR-1

TRANSPORTATION

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student.

Means of Transportation

To provide transportation services, the Governing Board may purchase, rent or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported; and/or contract with the County Superintendent of Schools.

In contracting for transportation services, the district shall comply with all applicable laws related to bids and contracts.

In lieu of providing transportation in whole or in part, the district may pay the parents/guardians of special education students who have been identified in individual educational programs (IEP) as needing transportation, either their actual and necessary expenses in transporting the student or the cost of the student's food and lodging at a place convenient to the school. In either case, the amount of the payment shall not exceed the cost that would be incurred by the district to provide for the transportation of the student to and from school.

Legal Reference: CALIFORNIA EDUCATION CODE

- 35330 Excursions and field trips
- 35350 Authority to transport pupils
- 39800-39803 Transportation Services
- 39806-39807 Transportation Services

TRANSPORTATION ROUTES AND SCHEDULES

~~Junior high Middle~~ school students living beyond two and three quarter miles of the ~~junior high middle~~ schools will be eligible for school bus transportation to or from school. Home to school transportation to district ~~senior~~ high schools will be limited to special ed students whose I.E.P. calls for transportation. An exception may be made for a "shuttle service" to link a high school with ~~another high school or a public bus route that does not service the school site serving the area.~~

~~Bus stops will be so spaced that those students qualified to ride school buses will walk no farther from their home to the bus stops than the limits provided above for those students who do not qualify for bus transportation. Exceptions may be permitted in either case to ensure the safety of district students.~~

Students qualified to ride the school bus will not be required to walk more than two and three quarter miles to their bus stop.

Bus stops shall be scheduled, so far as possible, to avoid having students cross major highways and thoroughfares except at traffic signals or marked crosswalks.

Buses will be provided for co-curricular activities which are interscholastic and are a part of the educational program, subject to the availability of equipment. Students will be charged to help offset the costs of providing the service.

Buses may be used by Board approved campus organizations for extra curricular or co-curricular activities which are not interscholastic or which cannot be construed as part of the educational program. The costs of the use of the transportation for such activities will be paid for by the users.

The superintendent is authorized to develop school bus routes and schedules to implement the Board's policy and to approve the use of district transportation for out of county trips.

Bus schedules will be coordinated among the school districts of the Cooperative in order to transport students as cost effectively as possible.

Legal Reference: CALIFORNIA EDUCATION CODE

39800 Powers of Governing Board to Provide Transportation for Pupils To and From School; Definition of "Municipally Owned Transit System"

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: March 3, 1983
Policy Revised: August 18, 1988
Policy Revised: August 23, 1990
Policy Revised: January 16, 1997
Policy DRAFT: June 8, 2005

39830 "Schoolbus"
39835 Use for Community Recreation
CALIFORNIA ADMINISTRATIVE CODE, TITLE 5
15241 Minimum Transportation Distances

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: March 3, 1983
Policy Revised: August 18, 1988
Policy Revised: August 23, 1990
Policy Revised: January 16, 1997
Policy DRAFT: June 8, 2005

TRANSPORTATION ROUTES AND SCHEDULES

Junior high school students living beyond two and three quarter miles of the junior high schools will be eligible for school bus transportation to or from school. Home to school transportation to district senior high schools will be limited to special ed students whose I.E.P. calls for transportation. An exception may be made for a "shuttle service" to link a high school with a public bus route serving the area.

Bus stops will be so spaced that those students qualified to ride school buses will walk no farther from their home to the bus stops than the limits provided above for those students who do not qualify for bus transportation. Exceptions may be permitted in either case to insure the safety of district students.

Bus stops shall be scheduled, so far as possible, to avoid having students cross major highways and thoroughfares except at traffic signals or marked crosswalks.

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39800	Powers of Governing Board to Provide Transportation for Pupils To and From School; Definition of "Municipally Owned Transit System"
39830	"Schoolbus"
39835	Use for Community Recreation
<u>CALIFORNIA ADMINISTRATIVE CODE, TITLE 5</u>	
15241	Minimum Transportation Distances

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

<u>Policy Adopted:</u>	March 3, 1983
<u>Policy Revised:</u>	August 18, 1988
<u>Policy Revised:</u>	August 23, 1990
<u>Policy Revised:</u>	January 16, 1997

Proposed

BUSINESS

3541.2/AR-1

TRANSPORTATION FOR STUDENTS WITH DISABILITIES OR HANDICAPS

IEP teams or Section 504 committees shall authorize appropriate special transportation to and from school for students who have:

1. An orthopedic or other physical disability or handicap that significantly impairs mobility.
2. A severe sensory impairment, such as full or partial blindness or deafness, which puts their safety and well-being at risk.
3. A significant delay in social, emotional or cognitive development, as documented by appropriate assessment data, which puts their safety and well-being at risk.

Students eligible for special transportation for one of the above reasons may receive such transportation to and/or from a child care provider located within the district.

The district shall provide special transportation to and from alternative sites or clinics where the student is scheduled to receive a related service included in the student's IEP.

Special education students who do not meet any of the above criteria may use regular home-to-school transportation. A student who would otherwise not be eligible for special transportation may receive such transportation if assigned to a site other than his/her neighborhood school for the purpose of receiving special education.

Students admitted to a special education program in the district on an interdistrict transfer agreement must, as a condition of attendance, arrange for the district or SELPA of residence to provide any necessary transportation.

Guide dogs, signal dogs and service dogs trained to provide assistance to disabled persons may be transported in a school bus when accompanied by disabled students, disabled teachers or persons training the dogs.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: January 16, 1997

Administrative Regulation DRAFT: June 8, 2005

1/1

TRANSPORTATION FOR STUDENTS WITH DISABILITIES OR HANDICAPS

IEP teams or Section 504 committees shall authorize appropriate special transportation to and from school for students who have:

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Students admitted to a special education program in the district on an interdistrict transfer agreement must, as a condition of attendance, arrange for the district or SELPA of residence to provide any necessary transportation.

Proposed

ROLES AND DUTIES OF EMPLOYEES

Authority of School Bus Drivers

Students transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus. The driver shall be held responsible for the orderly conduct of the students while they are on the bus or being escorted across a street, highway, or road.

A bus driver shall have the authority to discontinue the operation of a school bus whenever he/she determines that it is unsafe to continue.

Administrative regulations related to bus driver authority shall be made available to parents/guardians, students, teachers and other interested parties.

School Bus Driver Qualifications and Training

- A. All school bus drivers employed by the district for the transportation of students shall possess, at a minimum:
 - 1. A valid license for the appropriate class of vehicle, issued by the State Department of Motor Vehicles.
 - 2. A current Red Cross First Aid Certificate or certified completion of the first aid test given by the California Highway Patrol.
 - 3. A current medical certificate as required by law.
 - 4. A California special driver certificate valid for driving a school bus.
- B. The Superintendent or designee shall ensure that school bus drivers receive training, which includes:
 - 1. The proper actions to be taken in the event that a school bus is hijacked.
 - 2. The proper installation of mobile seating devices in the bus securement systems.

All bus drivers shall receive training as mandated by law. They also shall be familiar with and adhere to district policies and regulations relating to student transportation.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: January 16, 1997

Administrative Regulation DRAFT June 8, 2005

The Superintendent or designee shall notify the Department of Motor Vehicles within five days whenever any school bus driver is dismissed for a cause related to student transportation safety, or whenever a driver so dismissed has been reinstated.

School bus drivers shall be subject to drug and alcohol testing in accordance with Governing Board policy and the requirements of federal law.

The Superintendent or designee may use an electronic fingerprinting system, managed by the California Department of Justice, to fingerprint an applicant for an original certificate to drive a school bus or student activity bus.

School Bus Driver Duties

School bus drivers shall report all school bus accidents immediately to the California Highway Patrol and the district.

Drivers shall not require any student to leave the bus en route between home and school or other destinations.

The school bus driver's major responsibility is to safely transport students to and from school and school activities. He/she shall follow procedures contained in the district's transportation safety plan.

Drivers shall stop to load or unload students only at a school bus stop designated by the Superintendent or designee, or authorized by the Superintendent or designee for school activity trips. (Vehicle Code 22112)

When loading or unloading, drivers shall escort all students in grades ~~prekindergarten through eight~~ 7 through 12 across the street, except at locations controlled by a traffic control signal.

~~The driver will may hold an 18 inch, octagonal stop sign while escorting students across the street. The driver shall first ensure that it is safe to cross. Students shall cross in front of the bus, between the bus and the driver. The driver shall make sure all students have crossed safely before setting the bus in motion.~~

School bus drivers shall report to the Director of Transportation or designee on the following:

1. Recurring and serious student misbehavior.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: January 16, 1997

Administrative Regulation DRAFT June 8, 2005

2. Parental and student complaints.
3. All accidents involving students or school vehicles.
4. All traffic violations, which endanger students.
5. Consistently late school dismissals, which cause transportation delays. (Such occurrences must also be brought to the attention of the school principal.)
6. Overloads
7. Mechanical or other problems with buses and equipment.

When the bus is stopped on a highway or private road to load or unload students and traffic is not controlled by a traffic officer or official traffic control system, the driver shall activate the flashing amber light warning system, if the bus is so equipped, beginning 200 feet before any bus stop where students are loading or unloading. They shall operate the flashing red signal lights and stop signal arm at all times when the bus is stopped to load or unload students. The flashing amber warning lights, flashing red signal lights and stop signal arm shall not be operated at any other time, or at any place where traffic is controlled by a traffic officer.

Drivers must:

1. Escort all students in grades 7 through 12 who need to cross the highway or private road, using an approved hand-held 18-inch octagonal "STOP" sign while doing so.
2. Require all students to walk in front of the bus as they cross the road or highway.
3. Ensure that all students who need to cross the road or highway have crossed safely and that all other unloaded students and pedestrians are a safe distance from the bus before setting the bus in motion.

Exceptions when loading or unloading students at a location where students must cross a highway or private road upon which the bus is stopped, the flashing red signal lights and stop signal arm requirements do not apply at any of the following locations:

have crossed safely and that all other unloaded students and pedestrians are a safe distance from the bus before setting the bus in motion.

Exceptions when loading or unloading students at a location where students must cross a highway or private road upon which the bus is stopped, the flashing red signal lights and stop signal arm requirements do not apply at any of the following locations:

1. School bus loading zones on or adjacent to school grounds or during an activity trip, if the school bus is lawfully parked
2. Where the school bus is disabled due to mechanical breakdown
3. Where students require assistance to board or leave the school bus
4. Where the roadway surface on which the bus is stopped is partially or completely covered by snow or ice and requiring traffic to stop would pose a safety hazard
5. On a state highway with a posted speed limit of 55 miles per hour or higher where the school bus is completely off the main traveled portion of the highway
6. Any location determined by the Superintendent or designee, with the approval of the California Highway Patrol, to prevent a traffic or safety hazard

State regulation limits bus idling. School buses and commercial motor vehicles are required to turn off the engine upon arriving at a school and restart no more than thirty seconds before departing. If a bus is beyond 100 feet from a school the bus may not idle for more than 5 minutes. These locations are described as school bus stops or school activity destinations. (CCR Section 2480)

VEHICLE CODE

1808.8 Dismissal for safety-related cause
2570-2575 Transportation of students
12517-12517.4 Certification requirements
12522 First aid training for school bus drivers
13376 Driver certificates; revocation or
suspension; sex offense prosecution
22112 School bus signals; roadway crossings
25257 School bus; flashing light signal system
25257.2 School bus used for transportation of
developmentally disabled person
34501.6 School buses; reduced visibility
34508.5 Investigation of accidents
CODE OF REGULATIONS, TITLE 5
14103 Authority of the driver
14104 School bus driver instructor
CODE OF REGULATIONS, TITLE 13
1200-1228 General provisions, school bus regulations
CODE OF FEDERAL REGULATIONS, TITLE 49
571.222 Federal motor vehicle safety standard #222

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: January 16, 1997

Administrative Regulation DRAFT June 8, 2005

ROLES AND DUTIES OF EMPLOYEES

Authority of School Bus Drivers

Students transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus. The driver shall be held responsible for the orderly conduct of the students while they are on the bus or being escorted across a street, highway, or road.

School Bus Driver Qualifications and Training

All school bus drivers employed by the district for the transportation of students shall possess, at a minimum:

1. A valid license for the appropriate class of vehicle, issued by the State Department of Motor Vehicles.
2. A current Red Cross First Aid Certificate or certified completion of the first aid test given by the California Highway Patrol.
3. A current medical certificate as required by law.
4. A California special driver certificate valid for driving a school bus.

All bus drivers shall receive training as mandated by law. They also shall be familiar with and adhere to district policies and regulations relating to student transportation.

The Superintendent or designee shall notify the Department of Motor Vehicles within five days whenever any school bus driver is dismissed for a cause related to student transportation safety, or whenever a driver so dismissed has been reinstated.

School Bus Driver Duties

School bus drivers shall report all school bus accidents immediately to the California Highway Patrol and the district.

Drivers shall not require any student to leave the bus en route between home and school or other destinations.

When loading or unloading, drivers shall escort all students in grades prekindergarten through eight across the street, except at locations controlled by a traffic control signal.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: January 16, 1997

The driver may hold an 18-inch, octagonal stop sign while escorting students across the street. The driver shall first ensure that it is safe to cross. Students shall cross in front of the bus, between the bus and the driver. The driver shall make sure all students have crossed safely before setting the bus in motion.

School bus drivers shall report to the Director of Transportation or designee on the following:

1. Recurring and serious student misbehavior.
2. Parental and student complaints.
3. All accidents involving students or school vehicles.
4. All traffic violations which endanger students.
5. Consistently late school dismissals which cause transportation delays. (Such occurrences must also be brought to the attention of the school principal.)

Legal Reference: CALIFORNIA EDUCATION CODE

39833	Operating bus in violation of order or regulation or without operator's qualification
40080-40090.5	Specialized vehicle driver training courses
<u>VEHICLE CODE</u>	
1808.8	Dismissal for safety-related cause
12200-12206	Transportation of school pupils
12517	School bus and pupil activity bus driver qualifications; certificates; fees
12522	First aid examination for school bus driver
12804	Examination and driving test
<u>CODE OF REGULATIONS, TITLE 5</u>	
14103	Authority of the driver
<u>CODE OF REGULATIONS, TITLE 13</u>	
1202	General provisions
1219	School bus regulations
1227	School bus stops

BUSINESS

TRANSPORTATION SAFETY AND EMERGENCIESTransportation Safety Plan

The Superintendent or designee shall develop a transportation safety plan to address student safety, which includes all of the following:

1. Procedures for determining if students in grades 7 through 12 require escort to cross a private road or highway at a bus stop pursuant to Vehicle Code 22112
2. Procedures for all students in grades 7 through 12 to follow as they board and exit the bus at their bus stops.
3. Procedures for boarding and exiting a school bus at a school or other trip destination.

A copy of the plan shall be kept at each school site and made available upon request to the California Highway Patrol.

Safe Bus Operations

School buses and school student activity buses shall also not be operated whenever the number of passengers exceeds bus-seating capacity, except when necessary in emergency situations, which require that students be moved immediately to ensure their safety.

School bus drivers have the discretionary authority to discontinue home-to-school, or any activity trips, if conditions become unsafe when visibility is reduced to 200-feet or less. If, in the opinion of the bus driver, conditions are so hazardous that the safe operation of the bus is not possible, the driver shall pull off the roadway and, if possible, onto the shoulder of the road.

Driver instructors will be responsible to help driver's recognize the 200-foot limit.

If the driver is unsure that there is adequate visibility to drive the bus safely, the driver will:

1. Reduce speed
2. Increase following distance
3. Call dispatch to inform them of the concern and to notify the school that the route or trip will be delayed.

If a driver must stop the bus, the driver will look for a location approximately ten feet off of the roadway. With headlights off and hazard lights on, the driver shall erect the warning reflectors and place them on the roadway in the appropriate fashion for added visibility. The driver will turn off the hazard lights and the clearance lights. Lights are turned off to prevent other drivers from being attracted and following those lights.

When the driver has notified dispatch of the poor visibility conditions, dispatch will send, if available, an instructor or supervisor to further assist the driver and other drivers at the location of the poor visibility.

In poor visibility conditions, the students shall remain on the bus under the direction and supervision of the driver.

When a school bus or student activity bus is equipped with a passenger restraint system, all passengers shall be required to be properly restrained by that system while the bus is in motion.

Bus drivers shall be informed of procedures to be followed to reasonably ensure that all passengers are so restrained.

The Superintendent or designee may place a notice at bus entrances that warns against unauthorized entry. The driver or another school official may order any person to disembark if that person enters a bus without prior authorization and has intent to commit a crime.

Each school bus shall be equipped with at least one fire extinguisher located in the driver's compartment, which meets the standards specified in law.

The Superintendent or designee shall review all investigations of bus incidents and accidents to develop preventative measures.

Student Instruction

All students who are transported in a school bus or student activity bus shall receive instruction in school bus emergency procedures and passenger safety which shall include the following:

1. Each school year, the Superintendent or designee shall provide appropriate instruction in safe riding practices and emergency evacuation drills. Each student who receives home-to-school transportation in a school bus shall be required to receive this instruction. (5 CCR 14102)

2. At least once each year, all students in grades 7 through 12 who receive home-to-school transportation shall receive safety instruction, which includes, but is not limited to:
 - a. Proper loading and unloading procedures, including escorting by the driver
 - b. How to safely cross the street, highway or private road
 - c. The use of passenger restraint systems, including but not limited to the proper fastening and release of the passenger restraint system, acceptable placement of passenger restraint systems on students, times at which the passenger restraint systems should be fastened and released, and acceptable placement of the passenger restraint systems when not in use
 - d. Proper passenger conduct
 - e. Bus evacuation
 - f. Location of emergency equipment.

Practice drills are in the interest of safety for all concerned in the event it becomes necessary to evacuate a bus. A well-planned procedure rather than a disorderly evacuation will reduce panic.

At least one bus evacuation drill shall be conducted each school year at each school site for riders of school buses.

As part of this instruction, students shall evacuate the school bus through emergency exit doors. Instruction also may include responsibilities of passengers seated next to an emergency exit.

Each time the above instruction is given, the following information shall be documented:

- a. District name
- b. School name and location
- c. Date of instruction
- d. Names of supervising adults
- e. Number of students participating

- f. Grade levels of students
- g. Subjects covered in instruction
- h. Amount of time taken for instruction
- i. Bus driver's name
- j. Bus number
- k. Additional remarks

This documentation shall be kept on file at the district office or the school for one year and shall be available for inspection by the California Highway Patrol.

- 3. Before departing on a school activity trip, all students riding on a school bus or student activity bus shall receive safety instruction, which includes, but is not limited to:
 - a. Location of emergency exits
 - b. Location and use of emergency equipment

This instruction also may include responsibilities of passengers seated next to an emergency exit.

Legal Reference: CALIFORNIA EDUCATION CODE

- 39830-39842 Transportation, school buses, especially:
- 39831.5 Student instruction in bus safety, notifications
- 39834 Excess of seating capacity
- 39838 Fire extinguisher on school buses
- 39842 School bus, unauthorized entry
- 51202 Instruction in personal and public health and safety

PENAL CODE

- 241.3 Assault against school bus driver
- 243.3 Battery against school bus driver

VEHICLE CODE

- 545-546 Definition of school bus and school pupil activity bus

- 22112 Loading and unloading passengers
- 27316 Passenger restraint systems
- 34500 California Highway Patrol responsibility to regulate safe operation of school buses
- 34501.5 California Highway Patrol responsibility to adopt rules re: safe operation of school buses
- 34501.6 School buses; reduced visibility
- 34508 California Highway Patrol responsibility to adopt rules re: equipment and operations of school buses
- 34508.5 Investigation of accidents
- CODE OF REGULATIONS, TITLE 5
- 14102 Instruction in bus safety and evacuation
- 14103 Authority of the driver
- CODE OF REGULATIONS, TITLE 13
- 1200-1293 Motor carrier safety

MANAGEMENT RESOURCES

Web Sites:

- California Department of Education, Office of School Transportation: www.cde.ca.gov/ls/tn
- California Highway Patrol: www.chp.ca.gov
- National Coalition for School Bus Safety: www.ncsbs.org
- National Transportation Safety Board: www.nts.gov

Delete

BUSINESS

3542/AR-2

ROLES AND DUTIES OF EMPLOYEES

School Buses/Hazardous Driving Conditions

The California Vehicle Code requires school districts to develop and adopt policies with procedures for the operation of school buses when atmospheric conditions reduce visibility to 200 feet or less.

School bus drivers have the discretionary authority to discontinue home-to-school, or any activity trips, if conditions become unsafe when visibility is reduced. If, in the opinion of the bus driver, conditions are so hazardous that the safe operation of the bus is not possible, the driver shall pull off the roadway and, if possible, onto the shoulder of the road.

Driver instructors will be responsible to help driver's recognize the 200 foot limit.

If the driver is unsure that there is adequate visibility to drive the bus safely, the driver will:

1. Reduce speed
2. Increase following distance
3. Call dispatch to inform them of the concern and to notify the school that the route or trip will be delayed.

If a driver must stop the bus, the driver will look for a location approximately ten feet off of the roadway. With headlights off and hazard lights on, the driver shall erect the warning reflectors and place them on the roadway in the appropriate fashion for added visibility. The driver will turn off the hazard lights and the clearance lights. Lights are turned off to prevent other drivers from being attracted and following those lights.

When the driver has notified dispatch of the poor visibility conditions, dispatch will send, if available, an instructor or supervisor to further assist the driver and other drivers at the location of the poor visibility.

In poor visibility conditions, the students shall remain on the bus under the direction and supervision of the driver.

References:

34501.5 California Vehicle Code

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: February 3, 1994

Administrative Regulation Revised: January 16, 1997

1/1

Delete

BUSINESS

3543

BUS EVACUATION DRILLS

Practice drills are in the interest of safety for all concerned in the event it becomes necessary to evacuate a bus. A well-planned procedure rather than a disorderly evacuation will reduce panic.

At least one bus evacuation drill shall be conducted each school year at each school site for riders of school buses.

Bus evacuation drills shall be conducted on all field trips.

Legal Reference: CALIFORNIA EDUCATION CODE

- 39830-39841 Transportation, school buses
- 51202 Instruction in personal and public health and safety

CODE OF REGULATIONS, TITLE 5

- 14102 Bus evacuation instructions
- 14103 Authority of the driver

Proposed

BUSINESS

3543.1/AR-1

5131.2/AR-1

SCHOOL BUS CONDUCT/STUDENT SAFETY

The San Dieguito Union High School District provides transportation for its students in accordance with the provisions of Education Code 16801. In order to provide this service with maximum safety for all pupils and to insure their bus riding privileges, the following standards for bus conduct are established. Failure to meet these standards may result in loss of riding privileges.

1. The bus driver is responsible for the safety and well-being of all passengers. The drivers directions must be followed at all times.
2. Students are to respect the property at bus stops and conduct themselves in an orderly manner while waiting for the bus and while returning home from the bus stop.
3. Students should not arrive at their bus stops more than five minutes before the bus arrives.
4. ~~Students are required to use the same bus stop each day, and to return to the same stop. Elementary students are not permitted to ride any other bus to a friend's house, music lesson, scout meeting, etc., without written parent permission. This privilege shall be granted on a space available basis only.~~
5. The person in charge of loading the bus will determine the order of pupil entrance.
6. ~~Bus windows are to be operated by the driver only, and are not to be lowered below the second notch (on most bus models this is approximately 6 inches.) Bus windows are not to be lowered more than half way. All body parts are to remain inside the bus. No littering/throwing items from bus windows.~~
7. Unnecessary noise in the bus, such as loud talking, shouting, singing, and other rowdyism may distract the attention of the driver, and therefore is prohibited for the safety of all passengers.
8. Transporting animals on the school bus is contrary to State Law and not permitted, **except for service animals.**

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Issued: January 16, 1997

Administrative Regulation DRAFT: June 8, 2005

9. ~~Eating on the bus is prohibited.~~ Generally, eating is not permitted on the bus. Exceptions may be made on trips lasting longer than one hour with the understanding that the students will clear the bus of all litter.
10. Any item considered dangerous to the health, safety or welfare of riders may be prohibited by the bus driver. Automobiles must stop when a school bus is flashing its red lights. Pupils crossing the street must do so in front of the bus, as directed by the driver.

Failure to comply with school bus regulations or acting in any manner that creates an unsafe condition in or around the school bus will result in students' bus riding privilege being suspended or denied in accordance with Section 14263 of Title V of the California Administrative Code.

Noncompliance with bus riders rules will result in the following:

Incidents of misconduct on the bus shall be reported to the building principal for appropriate action. Such action may include, but is not limited to, contact with parents to discuss possible solutions, denial of bus riding privileges or suspension from school.

It shall be the principal's responsibility to communicate, with all parties concerned, the results of his action regarding each referral from a bus driver.

~~No later than the second referral, the parents will be notified that there is a problem and it is possible that their child's school bus riding privileges may be terminated if the problem is not resolved. On receipt of the third referral, school bus riding privileges shall be denied or suspended for a period of time as may be prescribed by the principal.~~

Disciplinary action for students will be based on behavior that disrupts the safety on the bus, or compromises the authority of the bus driver. Discipline will be implemented in the following manner:

1. First offense - Student counseled, parents notified
2. Second offense - Three (3) day suspension
3. Third offense - Two (2) week suspension

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Issued: January 16, 1997

Administrative Regulation DRAFT: June 8, 2005

4. Fourth offense - Suspension for entire school year
5. Exception - Threat of bodily harm or violence or severe unsafe behavior is cause for immediate suspension.

The referral form will indicate the type of misconduct, time, place, bus driver, school and other pertinent information concerning the problem. Disposition of the referral form after the principal's action will be the original sent to the parents, the duplicate for the school file, the triplicate returned to the transportation department.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Issued: January 16, 1997

Administrative Regulation DRAFT: June 8, 2005

Current

BUSINESS

3543.1/AR-1 ✓

5131.2/AR-1

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4. Students are required to use the same bus stop each day, and to return to the same stop. Elementary students are not permitted to ride any other bus to a friend's house, music lesson, scout meeting, etc., without written parent permission. This privilege shall be granted on a space available basis only.
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8. Transporting animals on the school bus is contrary to State Law and not permitted.
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SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

Administrative Regulation Revised: January 16, 1997

1/3

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SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: March 3, 1983

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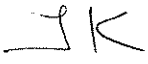
San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 9, 2005

BOARD MEETING DATE: August 18, 2005

PREPARED BY: Terry King 
Associate Superintendent, Human Resources

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: Approval of CSEA Contract Extension

EXECUTIVE SUMMARY

The District's contract with the California School Employees Association, Chapter 241, expired June 30, 2005. Administration met with CSEA and agreed to a one-year contract extension through June 30, 2006, with the same formula for wages and benefits. This agreement was ratified by the CSEA membership.

RECOMMENDATION:

It is recommended that the Board approve the contract extension with CSEA through June 30, 2006.

FUNDING SOURCE:

General Fund

TIME SENSITIVE - Please deliver to all governing board members.

Deadline: September 30, 2005

RECEIVED

August 1, 2005

AUG 03 2005

MEMORANDUM

SDUHSD SUPERINTENDENT

TO: All Presidents and Superintendents
CSBA Member Districts and County Offices of Education

FROM: Dr. Kerry Clegg, President

SUBJECT: Call for Nominations for Directors-at-Large



Nominations for CSBA Directors-at-Large, American Indian and Black are currently being accepted until Friday, September 30, 2005. Any CSBA member board may nominate board members from CSBA member districts or county offices of education. The election will take place at CSBA's Delegate Assembly meeting in San Diego on November 30 – December 1. The U.S. Postal Service postmark or fax deadline for the nomination form and two letters of recommendation is *Friday, September 30*. The following are required for a valid nomination:

- A completed and signed nomination form. It is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name.
- Two letters of recommendation (one page, single-sided). They may be submitted by a:
 - 1) Member district or county office of education (COE) board
 - 2) Individual board member from a member district or COE
 - 3) Board member organization

A letter submitted by a member board and signed by the Superintendent must state in the letter **"on behalf of the board"**. Upon receipt of the nomination, CSBA will send the nominee a biographical sketch form to complete. The biographical sketch and the two letters of recommendation will be printed in the Delegate Assembly agenda exactly as submitted.

The California School Boards Association (CSBA) Board of Directors is comprised of Directors from throughout the state. It consists of 21 regional Directors as well as the officers of the Association, any officer or Director of the National School Boards Association who resides in California and the President of the California County Boards of Education (CCBE). In addition, there are five Directors-at-Large. The Directors-at-Large, American Indian, Black and County are elected in odd-numbered years. Directors-at-Large, Asian/Pacific Islander and Hispanic are elected in even-numbered years.

The current Directors-at-Large are as follows:

- Director-at-Large, American Indian – D. Shelly Yarbrough (Val Verde USD)
- Director-at-Large, Black – Paul Chatman (Ocean View ESD)

Please contact the Administration department at 800-266-3382 should you have any questions. You may also visit CSBA's Web site at www.csba.org and click on "About CSBA/Get Involved."

Attachments: Nomination Form
Responsibilities, Duties, and Required Meeting Dates

NOMINATION FORM

CSBA Director-at-Large, American Indian and/or Black

Nominations must be postmarked by the U.S. Postal Service or faxed to 916.669.3305 on or before Friday, September 30. Boards may nominate for more than one Director-at-Large seat. (Please submit a separate nomination form for each nominee.) All nominees must be contacted in advance for permission to be nominated.

Dr. Kerry Clegg, President
California School Boards Association
3100 Beacon Blvd.
P.O. Box 1660
West Sacramento, CA 95691

The governing board of the _____

School District or County Office Board of Education wishes to nominate:

as a candidate for the following Director-at-Large position: (please indicate)

_____ American Indian

_____ Black

The nominee is a member of the _____

School District or County Office Board of Education, which is a member of CSBA. The nominee has given permission to be nominated.

Board Clerk or Board Secretary

Date



CSBA Board of Directors Responsibilities, Duties and Required Meeting Dates

The California School Boards Association (CSBA) Board of Directors is comprised of Directors from throughout the state. The Board of Directors consists of the 21 regional Directors as well as the officers of the Association, any officer or Director of the National School Boards Association who resides in California and the President of the California County Boards of Education (CCBE). In addition, there are five Directors-at-Large. The Directors-at-Large, American Indian, Black and County are elected in odd-numbered years. Directors-at-Large, Asian/Pacific Islander and Hispanic are elected in even-numbered years.

The Directors, along with the officers and members of the Delegate Assembly, are a vital link in the Association's governance structure ensuring that the Association continues to effectively carry out its mission.

CSBA Vision and Mission

Vision

The California School Boards Association envisions a state where the public schools are widely recognized as the foundation of a free and democratic society, where local citizen governing boards are fully vested with the means to advance the best interests of students and the public, and where the futures of all children are driven by their aspirations, not bounded by their circumstances.

Mission

CSBA promotes success for all students by defining and driving the public education agenda and strengthening school board governance at the district and county levels.

Responsibilities of the Board of Directors

The Board of Directors provides leadership by helping to define and impact the agenda of the Association through the Mission and Goals. In addition, Directors:

- Provide advocacy on behalf of schoolchildren, school districts, and public education;
- Encourage two-way communications between districts and CSBA;
- Adopt the Association's annual budget;
- Adopt the Association's Standing Rules;
- Adopt positions and policies that are consistent with the policy platform or which shall serve as interim positions and policies between Delegate Assembly meetings;
- Serve on Board and other standing committees and task forces; and
- Approve the hiring and terms of employment of the Executive Director upon recommendation of the Executive Committee and annually comment on performance.



Duties of the Directors-at-Large

Directors-at-Large serve as an effective two-way communication link between the CSBA Board of Directors and representative board members by:

- Serving as Chair of the conference groups created to address issues related, but not limited to American Indian, Asian Pacific Islander, Black, and Hispanic students, and county boards.
- Gathering input and information on significant emerging issues from representative board members and communicating the issues/data to CSBA for effective response and/or assistance;
- Supporting and articulating CSBA activities and positions back to representative board members;
- Promoting the Association, its services and events to representative board members, encouraging membership and participation;
- Serving as an advocate for public education;
- Encouraging communication and participation between representative board members throughout the state; and
- Communicating directly with representative board members (via letters, meetings, county trustee Association events, articles in regional newsletters, visits to board meetings and/or other mechanisms as appropriate).

Required Meeting Dates

- All Board meetings (approximately six are held per year) - in late January, March, May (the May meeting is on a Friday), June, and September, the meetings are held on weekends (a full day on Saturday and half day on Sunday). In late November/early December the Board meeting is held in the city that is host to the CSBA Annual Education Conference and that meeting is held on a Tuesday immediately proceeding the Delegate Assembly meeting.
- Delegate Assembly meetings (two per year in conjunction with the May and December Board meetings)
- CSBA Legislative Action Conference (in conjunction with the May Delegate Assembly)
- CSBA Annual Education Conference (in conjunction with the November/December Delegate Assembly)



**INTERAGENCY AGREEMENT
AMONG
MIRACOSTA COMMUNITY COLLEGE DISTRICT,
CARLSBAD UNIFIED SCHOOL DISTRICT,
OCEANSIDE UNIFIED SCHOOL DISTRICT AND
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

This Interagency Agreement is made and entered into on the first day of August 2005 by and among the MiraCosta Community College District (MiraCosta), Carlsbad Unified School District (Carlsbad), Oceanside Unified School District (Oceanside), and San Dieguito Union High School District (San Dieguito). (Carlsbad, Oceanside and San Dieguito are collectively known as School Districts).

RECITALS

A. Commencing with the 2005-2006 school year, in order for high school students to graduate from high school, they must pass the California High School Exit Exam (CAHSEE).

B. MiraCosta is desirous of assisting the School Districts with those students who have been unable to pass the CAHSEE.

C. School Districts are interested in cooperating with MiraCosta in providing alternative paths to the high school diploma for those students who have been unable to pass the CAHSEE.

AGREEMENT

In consideration of the mutual promises set forth herein, the parties agree as follows:

1. **TERM**. For one academic year, 2005/2006, the four signatory districts will pilot a program to help students who are skill deficient to earn the high school diploma. Provided the program effectively and efficiently serves the needs of students, who would otherwise not be able to show competencies in math and language arts, members of the coordinating council (as

defined in paragraph 8) will decide no later than April 2006 whether to recommend to their superintendents a continuation or a discontinuation of the program for the succeeding academic year. If the agreement is to be extended, the coordinating council will also recommend any amendments to the agreement.

2. **DUTIES AND RESPONSIBILITIES OF MIRACOSTA.** MiraCosta shall provide the following: facilities, staff, technology, placement testing, and/or other resources at a site/time reasonably convenient to affected residents of north and south parts of MiraCosta's district. MiraCosta will notify the high schools of the names of those students who completed competencies in time for those successful to participate in ~~their~~ high school commencement ceremonies.

3. **DUTIES AND RESPONSIBILITIES OF SCHOOL DISTRICTS.** School Districts shall provide the following services: identification of students, counseling, advising about graduation requirements, etc. Each high school student seeking concurrent enrollment status with the MiraCosta College Adult High School Diploma program (AHSDP) will be identified by a high school counselor as needing language and/or mathematics and will be helped in completing MiraCosta application/enrollment forms. At the completion of the courses, names of those students who successfully met MCC AHSDP competencies will be given high school advisors in order that those interested may be included in ~~the graduation~~ June ceremonies of the ~~parent-school-graduation either at MiraCosta College High School or sending high schools at~~ the discretion of each district.

4. **FUNDING.** Each entity will shoulder the costs of its own programs. Attendance accounting for MiraCosta and school districts will follow state guidelines.

5. **SECTION 504 ACCOMMODATIONS.** Each high school district will be responsible for its students' Section 504 accommodations and plan.

6. **SPECIAL EDUCATION STUDENTS.** Each high school district will be responsible for special education students, including updating the Individualized Education Plans (IEP's).

7. **COORDINATING WITH EXISTING PROGRAMS.**

a. Students who pass the competency exam and transfer in the appropriate number of units from the student's high school will be granted the MiraCosta High School Diploma.

b. Students eligible for the MiraCosta High School Diploma may be invited to graduate with their own classes ~~provided at the student's high school at the discretion of each district so authorizes.~~

c. Students unable to demonstrate competency will be encouraged to continue their studies in an appropriate MiraCosta program following the completion of ~~each~~ the student's final year of high school.

8. **GOVERNANCE.**

a. The coordinating council will be comprised of the superintendents' designees (Julie Hatoff, Vice President, Instructional Services, MiraCosta; Penny Cooper-Francisco, Associate Superintendent San Dieguito; Suzanne O'Connell, Assistant Superintendent, Instructional Services, Carlsbad; Mary Urelius, Director of Curriculum, Oceanside) and their appropriate staffs.

b. The coordinating council will meet quarterly or as needed.

c. Decision-making will occur by consensus

9. **IDEMNIFICATION.** Each entity agrees to mutually indemnify, defend at its own expense including attorneys' fees and hold each other harmless from and against all claims, costs, penalties, causes of action, demands, losses and liability of any nature whatsoever including but not limited to liability for bodily injury, sickness, disease or death, property damage (including loss of use), any violation of law, caused by, arising out of or related to any negligent

act, error or omission or willful misconduct of that entity, its officers, Governing Boards, employees or any other agent acting pursuant to its control and performance under this Agreement.

10. **INSURANCE**. Each entity shall maintain commercial general liability coverage, including contractual liability, and errors and omissions, providing protection against claims for damages including death, personal injury, bodily injury, or property damage arising from obligations under this Agreement. Such insurance shall afford protection with a combined single limit of not less than \$1,000,000 per occurrence, which may be satisfied by a combination of commercial insurance, risk pooling under a joint powers authority or similar statutory provision.

11. **NOTICES**. The superintendents' designees will be the recipients of notices.

IN WITNESS WHEREOF the parties hereto have executed this Interagency Agreement which has been approved by each respective governing board.

MIRACOSTA COMMUNITY COLLEGE DISTRICT

By: _____

Title: _____

Approved by the Board of
Trustees MiraCosta Community
College District at its meeting
_____, 2005

CARLSBAD UNIFIED SCHOOL DISTRICT

By: _____

Title: _____

Approved by the Board of
Education Carlsbad Unified
School District at its meeting

OCEANSIDE UNIFIED SCHOOL DISTRICT

By: _____

Title: _____

Approved by the Board of
Education Oceanside Unified
School District at its meeting
_____, 2005

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: _____

Approved by the Board of
Education San Dieguito Unified
School District at its meeting
_____, 2005